

Springfield Township Trustees
Regular Trustees' Meeting

7:00 p.m. Monday, September 21, 2020

The Springfield Township Trustees met in regular session, open to the public, on Monday, September 21, 2020, at 7:00 p.m. in the Township Chambers, 7617 Angola Road, Holland, Ohio with the following members present:

Tom Anderson Jr.
Robert Bethel
Andrew Glenn

Tom Anderson Jr. called the meeting to order at 7:00 p.m. All present were asked to rise for a silent prayer and the Pledge of Allegiance.

ADOPTION OF AGENDA:

Motion made by Robert Bethel to approve the agenda, as presented. Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes
Andrew Glenn, yes
Tom Anderson Jr., yes

PUBLIC COMMENT:

None.

PUBLIC SAFETY:

Sheriff's Report: By Lt. Leach

Lt. Leach was unable to make the meeting but his regular monthly report was included in the packet.

PUBLIC SAFETY (cont.):

Fire/EMS Report: By Chief Cousino, Fire Chief

Chief Cousino reviewed the Monthly Report and highlighted the following items:

- The Lucas County 911 Board is continuing to organize and is currently looking to hire a Human Resources Director to make arrangements for employee health insurance coverage.
- Chief Cousino attended a virtual meeting to review the Township's completed wage study.
- The Fire Department's new Medic Unit has been sent to Burgess Ambulance Sales for minor modifications and should be delivered to the Township in a few weeks.
- The 19th annual Firefighters Memorial will be adding eight names this year. The Department will be acknowledging the graves with a special markers.
- The Department continues to provide emergency care to spectators and athletes by attending every football game at Springfield High School.
- Four smoke detectors were installed in our jurisdiction during the month.
- Chief Cousino attended a ribbon cutting ceremony at Sara's Garden.
- Several members of the Department attended a virtual meeting hosted by Stress Care which focused on mental health for firefighters during the pandemic.
- First responders participated in a hands on water rescue drill at Hidden Harbour.
- **Motion made by Robert Bethel to accept the resignations of Jeremy Hamilton, Joshua Stieb, and Joseph Purtee, as presented.** Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes
Andrew Glenn, yes
Tom Anderson Jr., yes

- **Motion made by Andrew Glenn to hire part-time firefighters Jared Baker, Zachary Bernhard, Ryan Goodrick, Jacob Newcomer, and Marcus Schuette, as presented.** Seconded by Robert Bethel and the roll call resulted as follows:

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Andrew Glenn, yes
Robert Bethel, yes
Tom Anderson Jr., yes

- Fire/EMS responded to 275 calls in the month of August, of which 56 were in the Village of Holland, 30 in Spencer Township, 6 in Swanton Township, and 5 in Harding Township.

FISCAL OFFICER'S REPORT: Barbara Dietze, Fiscal Officer

Payment of Bills:

Motion made by Robert Bethel to approve the listing of payments to be made by check from September 9 to September 22, 2020, in the amount of \$337,706.04, as presented. Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes
Andrew Glenn, yes
Tom Anderson Jr., yes

Ms. Dietze also presented the Trustees with the electronic payment listing from September 4 to September 17, 2020, in the amount of \$345,885.61. This includes the Township bi-weekly payroll, paid on September 16, 2020, in the amount of \$235,378.83.

Approval of Minutes:

Motion made by Robert Bethel to approve the Regular Trustees' Meeting Minutes of Monday, August 3, 2020, as presented. Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes
Andrew Glenn, yes
Tom Anderson Jr., abstain

Motion made by Robert Bethel to approve the Regular Trustees' Meeting Minutes of Tuesday, September 8, 2020, as presented. Seconded by Tom Anderson, Jr. and the roll call resulted as follows:

Robert Bethel, yes
Tom Anderson Jr., yes
Andrew Glenn, abstain

Other Items:

Ms. Dietze presented the Trustees with the 2021 property tax estimates prepared by the Lucas County Auditor and certified by the Budget Commission. She also presented the Trustees with a resolution requesting that the Township be given some of the funds prior to the final biannual settlements.

Motion made by Robert Bethel to approve Resolution 20-020, accepting the tax amounts and rates and certifying them to the County Auditor, as presented. Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes
Andrew Glenn, yes
Tom Anderson Jr., yes

Motion made by Andrew Glenn to approve Resolution 20-021, requesting an advance of taxes collected, as presented. Seconded by Robert Bethel and the roll call resulted as follows:

Andrew Glenn, yes
Robert Bethel, yes
Tom Anderson Jr., yes

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PUBLIC SERVICES: By Andy Hohlbein, Director of Public Services

Mr. Hohlbein reviewed the Monthly Report and highlighted the following items:

- The second and final road mowing was completed for the season.
- The September dumpster day was not as busy as expected.
- Mr. Hohlbein made his annual request to hire temporary labor to assist in the Township's leaf collection which is scheduled to begin on October 26th.

Motion made by Robert Bethel to contract with Express Employment to hire 6 temps, for 8 weeks, in an amount not to exceed \$32,000. Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes
Andrew Glenn, yes
Tom Anderson Jr., yes

- Sidewalks and curbs were repaired in the Sawmill Run subdivision.
- Drainage issues were addressed in the Lincoln Green subdivision.
- The gazebo in Carmella Garden's park has been painted.
- Mr. Hohlbein stated that Gary Leasure's term on the Park Advisory Board has expired.

Motion made by Robert Bethel to reappoint Gary Leasure to the seat on the Park Advisory Board, for the term covering 8/21/20 – 8/21/25. Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes
Andrew Glenn, yes
Tom Anderson Jr., yes

- There were nine burials and five graves sold in the past month. In addition, eleven new foundations were poured.
- Routine maintenance was performed on several fire vehicles.
- Assisted on several ongoing right-of-way issues.

PUBLIC ADMINISTRATION: By Mike Hampton, Administrator

Mr. Hampton reviewed the monthly report and highlighted the following items:

- Boring for the Albon Road sewer line is on hold, pending the results of soil testing.
- The intersection at McCord and Dorr will be closed for 30 – 45 days, as a result of upgrades in the Dorr Street corridor. ODOT also stated that they are prepping the asphalt drives in the area and are planning to pour the interchange ramps soon. The Trustees also discussed what items are currently planned to be posted on the interchange wayfinding signs.
- The excess vegetation behind Sam's club has been removed.
- Since the 2021 OPWC project incorporates both Lucas County and a portion of Monclova Township, Mr. Hampton presented the Trustees with a Joint Cooperation Agreement between the three entities.

Motion made by Robert Bethel to approve the Joint Cooperation Agreement for the 2021 OPWC project, as presented. Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes
Andrew Glenn, yes
Tom Anderson Jr., yes

- Mr. Hampton presented the Trustees with a revised rental contract to ensure that renters carry the proper insurance or get an approved waiver, before renting any Township facilities.
- The Assistant Admin/HR Generalist report was presented.

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- Mr. Hampton and his staff attended several meetings/events including:
 - Ohio Plan Board meeting
 - Collective Bargaining meeting
 - JEDD meeting
 - ODOT progress meeting

EXECUTIVE SESSION:

An Executive Session was requested per ORC 121.22(G)(1): To consider the compensation of a public employee and to invite Fire Chief, Barry Cousino, Administrator, Mike Hampton and Fiscal Officer, Barbara Dietze, to attend.

Motion made by Andrew Glenn to adjourn to Executive Session at 7:32 p.m. Seconded by Robert Bethel and the roll call resulted as follows:

Andrew Glenn, yes
Robert Bethel, yes
Tom Anderson Jr., yes

Motion made by Robert Bethel to reconvene from Executive Session at 7:59 p.m. Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes
Andrew Glenn, yes
Tom Anderson Jr., yes

Action taken as a result of Executive Session:

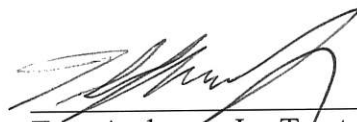
None.

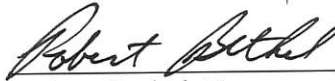
ADJOURNMENT:

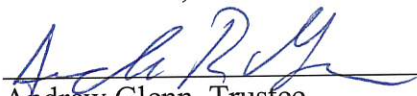
Motion made by Andrew Glenn to adjourn the meeting at 8:00 p.m. Seconded by Robert Bethel and the roll call resulted as follows:

Andrew Glenn, yes
Robert Bethel, yes
Tom Anderson Jr., yes


Barbara Dietze, Fiscal Officer


Tom Anderson Jr., Trustee


Robert Bethel, Trustee


Andrew Glenn, Trustee

Payment Listing




9/9/2020 to 9/22/2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
943-20B	09/22/2020		AW	Advance Auto Parts	\$406.72	B
944-20B	09/22/2020		AW	Advanced Eco Systems, Inc.	\$1,787.76	B
945-20B	09/22/2020		AW	Auditor of State Keith Faber	\$2,529.50	B
946-20B	09/22/2020		AW	Brondes Ford Maumee	\$350.42	B
947-20B	09/22/2020		AW	Buckeye Broadband	\$685.14	B
948-20B	09/22/2020		AW	CENTURY EQUIPMENT INC	\$195.00	B
949-20B	09/22/2020		AW	FIRE SAFETY SERVICES INC	\$2,173.75	B
950-20B	09/22/2020		AW	LUCAS COUNTY ENGINEER	\$71.08	B
951-20B	09/22/2020		AW	LUCAS COUNTY TREASURER	\$66.00	B
952-20B	09/22/2020		AW	New Pig Corporation	\$690.44	B
953-20B	09/22/2020		AW	Northwest Ohio Advanced Energy Improve	\$73,181.02	B
954-20B	09/22/2020		AW	PERRY proTECH, IT Division	\$668.25	B
955-20B	09/22/2020		AW	Reliance Oxygen & Equipment	\$115.95	B
960-20B	09/22/2020		AW	Heban, Murphree & Lewandowski, LLC	\$3,048.00	B
961-20B	09/22/2020		AW	Waterway of Michigan, LLC	\$6,287.55	B
962-20B	09/22/2020		AW	AiRXOS, Inc.	\$2,550.00	B
963-20B	09/22/2020		AW	Lexipol LLC	\$6,427.00	B
964-20B	09/22/2020		AW	SAM'S CLUB	\$50.40	B
965-20B	09/22/2020		AW	SHERWIN-WILLIAMS	\$482.54	B
966-20B	09/22/2020		AW	Reveille Ltd.	\$540.00	B
967-20B	09/22/2020		AW	STONECO INC	\$104.22	B
968-20B	09/22/2020		AW	SUPERIOR UNIFORM SALES INC	\$539.58	B
969-20B	09/22/2020		AW	TOLEDO DOOR AND WINDOW	\$466.25	B
970-20B	09/22/2020		AW	WELDER SERVICE COMPANY INC	\$144.75	B
971-20B	09/22/2020		AW	KUHLMAN CORP	\$64.25	B
972-20B	09/22/2020		AW	Stevenson Building & Supply Co., Inc.	\$1,661.00	B
973-20B	09/22/2020		AW	Ohio Fire Chiefs Assoc	\$500.00	B
974-20B	09/22/2020		AW	Nagy Building Company, LLC	\$17,837.50	B
975-20B	09/22/2020		AW	John Deere Financial	\$5,460.97	B
976-20B	09/22/2020		AW	Burgess Hearse & Ambulance Sales	\$207,822.00	B
980-20B	09/22/2020		AW	Hylant Administrative Services	\$799.00	B
Total Payments:					\$337,706.04	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$337,706.04	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

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