

Springfield Township Trustees
Regular Trustees' Meeting

7:00 p.m. Monday, September 17, 2018

The Springfield Township Trustees met in regular session, open to the public, on Monday, September 17, 2018, at 7:00 p.m. in the Township Chambers, 7617 Angola Road, Holland, Ohio with the following members present:

Tom Anderson Jr.
Robert Bethel
Andrew Glenn

Andrew Glenn called the meeting to order at 7:00 p.m. All present were asked to rise for a silent prayer and the Pledge of Allegiance.

ADOPTION OF AGENDA:

Motion made by Robert Bethel to approve the agenda, as presented. Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

PUBLIC COMMENT:

None.

GUEST PRESENTATION: Community Homecoming Corporation

Rochelle Frank of 802 Countway and Gary Leisure of 2133 Kingston Dr. from the Community Homecoming Corporation donated \$5,000 for the new playground equipment at Homecoming Park. The Trustees gave their appreciation and thanks for the donation.

PUBLIC SAFETY:

Sheriff's Report:

Lt. Carter presented the Crime Report for August. There was an uptick in calls, probably due to the nice weather. One of the juveniles causing vandalism in the Apple Blossom subdivision he been identified and questioned.

PUBLIC SAFETY (cont.):

Fire/EMS Report: By Barry Cousino, Fire Chief

Chief Cousino reviewed the August Monthly Report and highlighted the following items:

- Representatives from the Fire Department attended several meetings/events including:
 - Township Fireworks
 - Traveler's Motorcycle Club's Fireworks
 - 2018 TMACOG Summer Caucus
 - Inaugural Blue Devils Wicked Wheels Car Fest
 - Hands-Only CPR Course at the library
 - Every Springfield varsity, junior varsity, and 7th and 8th grade home football games
- Springfield Township Fire Department applied and received for two separate FEMA AFG Grants. The first grant awarded \$50,064 for an Air Fill Station and Compressor, with the Township providing a 10% match. The second grant was a regional radio grant with several other fire departments. The total grant was approved for \$712,820. Springfield Township will receive \$198,156.62, with the Township providing a 10% match.
- The Fire Department was busy with 37 inspections, five reviews, and three investigations this month.
- Fire/EMS responded to 358 calls in the month of August, of which 275 were in the Township, 49 in the Village of Holland, 15 in Spencer Township, 10 in Swanton Township, and 9 in Harding Township.

Other items:

Chief Cousino presented the Trustees with a request to renew the Lexipol contract.

Springfield Township Trustees
Regular Trustees' Meeting

7:00 p.m. Monday, September 17, 2018

Motion made by Robert Bethel to approve the one-year fire policy manual update subscription with Lexipol, at a cost of \$6,090. Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

Chief Cousino presented the Trustees with a request to pay an invoice for emergency repair to the tower ladder.

Motion made by Robert Bethel to approve the invoice payment to Sutphen Corporation for the emergency tower ladder repair, at a cost of \$5,103.40. Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

Chief Cousino presented the Trustees with a request for approval of payment for the 2nd of three semesters of Paramedic School for four firefighters.

Motion made by Robert Bethel to approve the invoice payment to Four County Career Center for the 2nd semester of Paramedic School for A. Kiggins, J. King, T. Morrissey, and C. Young, at a cost of \$13,000. Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

Chief Cousino stated that there was a 911 medical emergency call that came in for an ill person at a home on Brixton Road. When the ambulance got to the residence the house was on fire, with a homebound teenager inside. The EMS team went into the house to rescue the teenage girl while knowing that there was no fire personnel or equipment on site. The Chief would like to recognize this EMS team for their outstanding performance at the October 13th Firefighter Memorial.

FISCAL OFFICER'S REPORT: Barbara Dietze, Fiscal Officer
Payment of Bills:

Motion made by Robert Bethel to approve the payment register of payments made by check from September 5 to September 17, 2018, in the amount of \$57,349.77, as presented. Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

Ms. Dietze also presented the Trustees with the electronic payment listing from August 31 to September 13, 2018, in the amount of \$256,884.61. This includes payroll paid on September 6, 2018, for the Township bi-weekly, in the amount of \$176,482.23.

Approval of Minutes:

Motion made by Robert Bethel to approve the Regular Trustees' Meeting Minutes of Tuesday, September 4, 2018, as presented. Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

Springfield Township Trustees
Regular Trustees' Meeting

7:00 p.m. Monday, September 17, 2018

Liquor License: 9066 Dorr St. (New Time Inc., LLC – DBA Prompt Stop – New Permit)
Ms. Dietze presented the Trustees with a request to make a motion to waive or request a hearing for a new liquor license permit.

Motion made by Robert Bethel to waive the hearing for the C1 C2 liquor license permit for New Time Inc. (DBA Prompt Stop) located on 9066 Dorr St. Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

PUBLIC SERVICES: By Andrew Hohlbein, Director of Public Services

Mr. Hohlbein reviewed the Monthly Report and highlighted the following items:

- The 2018-2019 winter salt bid came in at \$48.96 a ton from Morton Salt.
- Mr. Hohlbein presented the Trustee with a request to hire temporary employees for the upcoming leaf season.

Motion made by Robert Bethel to approve the hiring of six temporary employees for the leaf season through Express Employment, at a cost not to exceed \$30,000. Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

- The new dump truck is on its way.
- The September Dumpster Days was busy, with twelve 40 yard dumpsters being filled.
- Three dead trees were removed from our property on Sawmill Run Rd.
- The new playground equipment is installed at Carmella Gardens Park.
- The old playground equipment was removed at Community Homecoming Park.
- The Lincoln Green Park shelter house was painted.
- FNA Toledo flag football program uses Bear Creek Park for their activities.
- There were three burials during in the month of August.
- The Ohio Township News posted a picture of our cemetery in their latest edition.
- Maintenance repairs/service were made on Medic 52 and 54, and parking lot repairs were performed at Fire Station #3.
- The Springfield-Holland Chambers landscape beatification is complete.
- Parcel maintenance was performed at 8647 Garden Rd. and 8641 St. George Dr.

PUBLIC ADMINISTRATION: By Mike Hampton, Administrator

Mr. Hampton reviewed the Public Administration's Monthly Report and highlighted the following items:

- Mr. Hampton attended several meetings/events, including:
 - DIC Meeting – 2020 OPWC projects
 - Health care renewal meeting - USI
 - Chamber Open House
- Mr. Hampton commended the Trustee Board on starting the distracted driving awareness campaign in the Township, and he stated that other groups in the area are now getting on board.
- Workplace Resources is closing down their business, we are currently looking at other options for employee assistance services.

Springfield Township Trustees
Regular Trustees' Meeting

7:00 p.m. Monday, September 17, 2018

- Mr. Hampton presented the Trustee with a request to approve a contribution to the Lucas Soil and Water Conservation District.

Motion made by Robert Bethel to approve a \$1,250 contribution to the Lucas Soil and Water Conservation District. Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

- Mr. Hampton presented the Assistant Administrator's report.

EXECUTIVE SESSION:

- An Executive Session was requested per ORC 121.22(G)(8): To consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance.
 - a. (b) The executive session is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project, and to invite Administrator Mike Hampton, Law Director Gary Sommer, and Fiscal Officer Barbara Dietze to attend.

Motion made by Tom Anderson Jr. to adjourn to Executive Session at 7:45 p.m. Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes
Robert Bethel, yes
Andrew Glenn, yes

Motion made by Tom Anderson Jr. to reconvene from Executive Session at 8:12 p.m. Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes
Robert Bethel, yes
Andrew Glenn, yes

Action taken as a result of executive session:
None.

ADJOURNMENT:


Tom Anderson Jr. moved to adjourn at 8:13 p.m. Seconded by Robert Bethel and the roll call resulted as follows:

Tom Anderson Jr., yes
Robert Bethel, yes
Andrew Glenn, yes


Barbara Dietze, Fiscal Officer


Tom Anderson Jr., Trustee


Robert Bethel, Trustee


Andrew Glenn, Trustee

Payment Listing

9/5/2018 to 9/17/2018

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
76825	09/17/2018	09/13/2018	AW	Advance Auto Parts	\$232.30	O
76826	09/17/2018	09/13/2018	AW	Advantage Auto Stores	\$303.11	O
76827	09/17/2018	09/13/2018	AW	AJ Boellner Inc	\$485.34	O
76828	09/17/2018	09/13/2018	AW	Asphalt Materials Inc	\$333.58	O
76829	09/17/2018	09/13/2018	AW	Auditor of State Dave Yost's Office	\$1,088.00	O
76830	09/17/2018	09/13/2018	AW	BUCK AND KNOBBY EQUIPMENT CO	\$132.00	O
76831	09/17/2018	09/13/2018	AW	Buckeye Broadband	\$567.58	O
76832	09/17/2018	09/13/2018	AW	City of Toledo	\$700.00	O
76833	09/17/2018	09/13/2018	AW	Fastenal Company	\$29.42	O
76834	09/17/2018	09/13/2018	AW	FIRE SAFETY SERVICES INC	\$6,690.95	O
76835	09/17/2018	09/13/2018	AW	First Responder Grants, Inc.	\$1,500.00	O
76836	09/17/2018	09/13/2018	AW	FORREST AUTO SUPPLY	\$255.80	O
76837	09/17/2018	09/13/2018	AW	GameTime	\$1,000.00	O
76838	09/17/2018	09/13/2018	AW	GovDeals Inc	\$797.79	O
76839	09/17/2018	09/13/2018	AW	Hylant Administrative Services	\$21,234.00	O
76840	09/17/2018	09/13/2018	AW	Leaf	\$589.00	O
76841	09/17/2018	09/13/2018	AW	Lehigh Hanson	\$91.06	O
76842	09/17/2018	09/13/2018	AW	Lexipol LLC	\$6,090.00	O
76843	09/17/2018	09/13/2018	AW	Ohio Fire Chiefs Assoc	\$100.00	O
76844	09/17/2018	09/13/2018	AW	Reliance Oxygen & Equipment	\$110.50	O
76845	09/17/2018	09/13/2018	AW	Reveille Ltd.	\$1,111.25	O
76846	09/17/2018	09/13/2018	AW	SAM'S CLUB	\$64.70	O
76847	09/17/2018	09/13/2018	AW	SCHMIDLIN INC	\$102.48	O
76848	09/17/2018	09/13/2018	AW	Steve Pryba Tree Trimmer & Removal	\$1,600.00	O
76849	09/17/2018	09/13/2018	AW	Stevenson Building & Supply Co., Inc.	\$466.00	O
76850	09/17/2018	09/13/2018	AW	Stripe It Up Inc	\$2,530.00	O
76851	09/17/2018	09/13/2018	AW	SUPERIOR UNIFORM SALES INC	\$1,364.72	O
76852	09/17/2018	09/13/2018	AW	SUTPHEN CORPORATION	\$5,373.07	O
76853	09/17/2018	09/13/2018	AW	T & S TOOL SUPPLY CO, INC.	\$138.89	O
76854	09/17/2018	09/13/2018	AW	TIREMAXX	\$99.00	O
76855	09/17/2018	09/13/2018	AW	U.S. Coatings, LLC	\$1,800.00	O
76856	09/17/2018	09/13/2018	AW	UPS	\$6.71	O
76857	09/17/2018	09/13/2018	AW	WELDER SERVICE COMPANY INC	\$37.25	O
76858	09/17/2018	09/13/2018	AW	Young Supply Co.	\$25.27	O
76859	09/17/2018	09/13/2018	RW	Insulators and Allied Workers Local 45	\$250.00	O
76860	09/17/2018	09/13/2018	RW	Mary Lundy	\$50.00	O

Total Payments: \$57,349.77

Total Conversion Vouchers: \$0.00

Total Less Conversion Vouchers: \$57,349.77

Please Sign Here

X 

X 

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PW - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

