

Springfield Township Trustees
Regular Trustees' Meeting

7:00 p.m. Monday, October 7, 2019

The Springfield Township Trustees met in regular session, open to the public, on Monday, October 7, 2019, at 7:00 p.m. in the Township Chambers, 7617 Angola Road, Holland, Ohio with the following members present:

Tom Anderson Jr.
Robert Bethel
Andrew Glenn, absent

Robert Bethel called the meeting to order at 7:00 p.m. All present were asked to rise for a silent prayer and the Pledge of Allegiance.

ADOPTION OF AGENDA:

Motion made by Tom Anderson Jr. to approve the agenda, as presented. Seconded by Robert Bethel and the roll call resulted as follows:

Tom Anderson Jr., yes
Robert Bethel, yes
Andrew Glenn, absent

PUBLIC COMMENT:

None.

PUBLIC HEARING:

Z19-C666:

Motion made by Tom Anderson Jr. to open the public hearing Z19-C666 – A text amendment for the Dorr Street Interchange Overlay District. Seconded by Robert Bethel and the roll call resulted as follows:

Tom Anderson Jr., yes
Robert Bethel, yes
Andrew Glenn, absent

After being sworn in, Mr. Barnes stated that both the property owners and the Township wanted the Dorr Street Interchange to have a more upscale look. The proposed text amendment would mandate low profile signs and more directed lighting, consistent with the desired look. In addition to improving the overall appearance, it would also make the standards consistent with those in the Airport Highway Overlay District. The change was recommended by both the Plan Commission and the Zoning Commission.

Motion made by Tom Anderson Jr. to close the public hearing for Z19-C666. Seconded by Robert Bethel and the roll call resulted as follows:

Tom Anderson Jr., yes
Robert Bethel, yes
Andrew Glenn, absent

Motion made by Tom Anderson Jr. to approve Z19-C666 – A text amendment for the Dorr Street Interchange Overlay District. Seconded by Robert Bethel and the roll call resulted as follows:

Tom Anderson Jr., yes
Robert Bethel, yes
Andrew Glenn, absent

PLANNING AND ZONING: By Jacob Barnes, Planning Director

Written Report:

- In the month of September, 34 permits were issued, including 7 for new dwellings.
- Work on the Master Plan is wrapping up. Our consultant is preparing our future land use map.

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- The Board of Zoning Appeals approved variance requests for lot frontage and lot coverage submitted by Gary Grup for the property at 6665 Dorr Street. This is the first commercial plat to be developed in the Dorr Street Overlay District.
- The grand opening for the remodeled Target store is Tuesday, October 8th.
- Mr. Barnes met with a developer in regards to a new commercial building in the Spring Meadows area.
- Mr. Barnes attended several meetings/events including:
 - Chamber Business Council Meeting
 - Chamber Luncheon at Art Van Furniture

FISCAL OFFICER'S REPORT: Barbara Dietze, Fiscal Officer

Payment of Bills:

Motion made by Tom Anderson Jr, to approve the payment listing of payments made by check from September 18 to October 8, 2019, in the amount of \$195,892.22, as presented. Seconded by Robert Bethel and the roll call resulted as follows:

Tom Anderson Jr., yes
Robert Bethel, yes
Andrew Glenn, absent

Motion made by Tom Anderson Jr, to approve the listing of receipt refund payments made by check from September 17 to October 3, 2019, in the amount of \$150.00, as presented. Seconded by Robert Bethel and the roll call resulted as follows:

Tom Anderson Jr., yes
Robert Bethel, yes
Andrew Glenn, absent

Motion made by Tom Anderson Jr. to allow the Fiscal Officer to print the electronically signed checks, in accordance with Township policy. Seconded by Robert Bethel and the roll call resulted as follows:

Tom Anderson Jr., yes
Robert Bethel, yes
Andrew Glenn, absent

Ms. Dietze also presented the Trustees with the electronic payment listing from September 20 to October 3, 2019, in the amount of \$220,539.22. This includes the Township bi-weekly payroll, paid on October 3, 2019, in the amount of \$196,774.06.

Approval of Minutes:

Motion made by Tom Anderson Jr. to approve the Regular Trustees' Meeting Minutes of Monday, September 16, 2019, as amended. Seconded by Robert Bethel and the roll call resulted as follows:

Tom Anderson Jr., yes
Robert Bethel, yes
Andrew Glenn, absent

Motion made by Tom Anderson Jr. to approve the Special Trustees' Meeting Minutes of Monday, September 23, 2019, as presented. Seconded by Robert Bethel and the roll call resulted as follows:

Tom Anderson Jr., yes
Robert Bethel, yes
Andrew Glenn, absent

Other Items:

Ms. Dietze presented the Trustees with the amounts and rates schedule prepared by the Lucas County Auditor. She stated the estimated annual tax revenues for 2020 will be slightly more than those received this year.

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Motion made by Tom Anderson Jr. to approve Resolution #19-020, accepting the amounts and rates determined by the budget commission. Seconded by Robert Bethel and the roll call resulted as follows:

Tom Anderson Jr., yes
Robert Bethel, yes
Andrew Glenn, absent

Ms. Dietze presented the Trustees with a request for an advance on taxes collected. She explained that the request will allow the Township to receive partial payment of taxes several months in advance of the final settlement.

Motion made by Tom Anderson Jr. to approve Resolution #19-021, requesting an advance on taxes collected. Seconded by Robert Bethel and the roll call resulted as follows:

Tom Anderson Jr., yes
Robert Bethel, yes
Andrew Glenn, absent

PUBLIC ADMINISTRATION: By Tina Helminiak, Assistant Administrator

Ms. Helminiak reviewed the Public Administration Monthly Report and highlighted the following items:

- Mr. Hampton and his staff attended several meetings/events including:
 - Meeting with the Northwest Liaison for the Treasurer of State – Pat McCauley.
 - Meeting with Senator Fedor.
 - Planning Commission meeting.
 - Chamber of Commerce meeting.
 - Fire Contract meeting.
 - Wellness Lunch and Learn – topic was food myths.
- Approximately 25-30 Township volunteers participated in the Clean your Streams event. Multiple ditches were cleared out during the day.
- The Township will again receive a refund check from the Bureau of Workers' Compensation for \$45,864.72. The state has been giving back excess funds, amounting to about 85% of paid premiums, for the past 5 years.
- The 2021 OPWC project will primarily focus on the Lincoln Green neighborhood.

Motion made by Tom Anderson Jr. to approve Resolution #19-022, allowing Administrator, Michael Hampton, to prepare and submit the application for the 2021 OPWC project. Seconded by Robert Bethel and the roll call resulted as follows:

Tom Anderson Jr., yes
Robert Bethel, yes
Andrew Glenn, absent

EXECUTIVE SESSION:

An Executive Session was requested per ORC 121.22(G)(1): To consider the appointment of a public official and ORC 121.22(G)(4): Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment, and to invite Assistant Administrator Tina Helminiak, Law Director Kent Murphree, Planning Director Jacob Barnes, Fire Chief Barry Cousino, and Fiscal Officer Barbara Dietze to attend.

Motion made by Tom Anderson Jr. to adjourn to Executive Session at 7:26 p.m. Seconded by Robert Bethel and the roll call resulted as follows:

Tom Anderson Jr., yes
Robert Bethel, yes
Andrew Glenn, absent

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Motion made by Tom Anderson Jr. to reconvene from Executive Session at 7:48 p.m. Seconded by Robert Bethel and the roll call resulted as follows:

Tom Anderson Jr., yes
Robert Bethel, yes
Andrew Glenn, absent

Action taken as a result of executive session:

Motion made by Tom Anderson Jr. to appoint Robert DeMatteo to the Zoning Commission, for the term that expires on 5/13/2020. Seconded by Robert Bethel and the roll call resulted as follows:

Tom Anderson Jr., yes
Robert Bethel, yes
Andrew Glenn, absent

Motion made by Tom Anderson Jr. to appoint Jack Amlin to the Board of Zoning Appeals, for the term that expires on 8/24/2021. Seconded by Robert Bethel and the roll call resulted as follows:

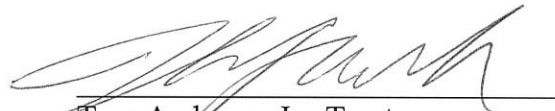
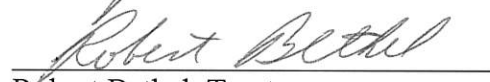
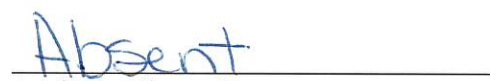
Tom Anderson Jr., yes
Robert Bethel, yes
Andrew Glenn, absent

ADJOURNMENT:

Tom Anderson Jr. moved to adjourn at 7:48 p.m. Seconded by Robert Bethel and the roll call resulted as follows:

Tom Anderson Jr., yes
Robert Bethel, yes
Andrew Glenn, absent


Barbara Dietze, Fiscal Officer


Tom Anderson Jr., Trustee

Robert Bethel, Trustee

Andrew Glenn, Trustee

Payment Listing

9/18/2019 to 10/8/2019

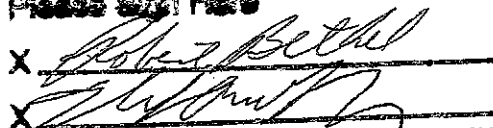
Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
1045-19B	10/07/2019		AW	AJ Boellner Inc	\$70.96	B
1046-19B	10/07/2019		AW	AT&T	\$80.58	B
1047-19B	10/07/2019		AW	AT&T	\$284.29	B
1048-19B	10/07/2019		AW	Battery Shop	\$400.00	B
1049-19B	10/07/2019		AW	Big State Industrial Supply Inc.	\$383.20	B
1050-19B	10/07/2019		AW	BIG TRUCK AND AUTO	\$724.88	B
1051-19B	10/07/2019		AW	Bonds, LLC	\$1,008.95	B
1052-19B	10/07/2019		AW	BW AUTO PAINT AND EQUIPMENT	\$601.05	B
1053-19B	10/07/2019		AW	Burgess Hearse & Ambulance Sales	\$1,200.00	B
1054-19B	10/07/2019		AW	Cummings Bridgeway Toledo	\$380.51	B
1055-19B	10/07/2019		AW	Duffy Concrete Cutting Inc.	\$275.00	B
1056-19B	10/07/2019		AW	Engraved Image	\$166.50	B
1057-19B	10/07/2019		AW	FEI-Ferguson Waterworks #527	\$67.52	B
1058-19B	10/07/2019		AW	FLEX COM	\$655.35	B
1059-19B	10/07/2019		AW	GFL Enviromental	\$50.00	B
1060-19B	10/07/2019		AW	Heban, Sommer & Murphree, LLC	\$3,192.00	B
1061-19B	10/07/2019		AW	HOME DEPOT	\$191.93	B
1062-19B	10/07/2019		AW	Hose Sales Direct	\$119.68	B
1063-19B	10/07/2019		AW	John Deere Financial	\$5,683.11	B
1064-19B	10/07/2019		AW	Kimball Midwest	\$221.78	B
1065-19B	10/07/2019		AW	Leaf	\$589.00	B
1066-19B	10/07/2019		AW	LUCAS COUNTY SHERIFF'S OFFICE	\$75,000.00	B
1067-19B	10/07/2019		AW	LUCAS COUNTY FIRE CHIEF'S ASSOCIATI	\$30.00	B
1068-19B	10/07/2019		AW	MENARDS	\$604.53	B
1069-19B	10/07/2019		AW	Mutual of Omaha	\$191.43	B
1070-19B	10/07/2019		AW	Namho Enterprises LLC	\$725.00	B
1071-19B	10/07/2019		AW	Northwest Ohio Advanced Energy Improve	\$51,225.85	B
1072-19B	10/07/2019		AW	OBM	\$135.91	B
1073-19B	10/07/2019		AW	Ohio Fire Chiefs Assoc	\$900.00	B
1074-19B	10/07/2019		AW	StressCare Behavioral Health	\$1,646.40	B
1075-19B	10/07/2019		AW	SUTPHEN CORPORATION	\$388.54	B
1076-19B	10/07/2019		AW	TAP Construction	\$46,256.64	B
1077-19B	10/07/2019		AW	TRACTOR SUPPLY COMPANY	\$69.99	B
1078-19B	10/07/2019		AW	Triotech	\$1,751.95	B
1079-19B	10/07/2019		AW	Verizon Wireless	\$493.81	B
1080-19B	10/07/2019		AW	WELCH PUBLISHING	\$125.88	B

Total Payments: \$195,892.22

Total Conversion Vouchers: \$0.00

Total Less Conversion Vouchers: \$195,892.22

Please Sign Here

X 

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

10/10/10

10/10/10
10/10/10
10/10/10
10/10/10
10/10/10

Payment Listing

10/9/2019 to 10/11/2019

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
77794	10/11/2019	10/11/2019	AW	TAP Construction	\$46,256.64	O
Total Payments:					\$46,256.64	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$46,256.64	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Please Sign Here

X Robert Bethel

X [Signature]

X [Signature]

X _____



Springfield Township, Lucas County

Receipt Refund Payment Listing
9/17/2019 to 10/3/2019

Receipt #	Post Date	Payee	Amount	Status
843-2019	10/7/2019	Brittany Getzen	\$50.00	B
560-2019	10/7/2019	Alice Mitchell	\$50.00	B
455-20109	10/7/2019	Carolann Wamer	\$50.00	B

Total Payments: \$150.00

Please Sign Here

X Robert Bethel
X [Signature]
X _____
X _____

Handwritten text, possibly a signature or a list of names, located in the center of the page. The text is faint and difficult to read.