

Springfield Township Trustees
Regular Trustees' Meeting

7:00 p.m. Monday, October 5, 2020

The Springfield Township Trustees met in regular session, open to the public, on Monday, October 5, 2020, at 7:00 p.m. in the Township Chambers, 7617 Angola Road, Holland, Ohio with the following members present:

Tom Anderson Jr.
Robert Bethel
Andrew Glenn

Tom Anderson Jr. called the meeting to order at 7:00 p.m. All present were asked to rise for a silent prayer and the Pledge of Allegiance.

ADOPTION OF AGENDA:

Motion made by Robert Bethel to approve the agenda, as presented. Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes
Andrew Glenn, yes
Tom Anderson Jr., yes

PUBLIC COMMENT:

None.

PUBLIC HEARING:

Motion made by Andrew Glenn to reopen the public hearing for M-2-20 – the 2020 Master Plan update. Seconded by Robert Bethel and the roll call resulted as follows:

Andrew Glenn, yes
Robert Bethel, yes
Tom Anderson Jr., yes

Mr. Barnes was sworn in and introduced Glenn Grisdale of Reveille, who presented the comprehensive plan update. Mr. Grisdale showed the results of the community survey and explained that the updated plan focused on future growth, while addressing residents' concerns and needs. The plan has been approved by both the Plan Commission and the Zoning Commission. The Trustees complimented Mr. Grisdale on the format of the document and stated that it would streamline the evaluation process and ensure that zoning decisions are consistent with the overall community vision.

Motion made by Andrew Glenn to close the public hearing for M-2-20 – the 2020 Master Plan update. Seconded by Robert Bethel and the roll call resulted as follows:

Andrew Glenn, yes
Robert Bethel, yes
Tom Anderson Jr., yes

Motion made by Robert Bethel to approve the 2020 Master Plan update. Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes
Andrew Glenn, yes
Tom Anderson Jr., yes

PLANNING AND ZONING: By Jacob Barnes, Planning Director

Written Report:

- Thirty one new permits were issued in the month of September, including one new dwelling. The Trustees also discussed a sign variance request submitted by Outback Storage, the first business in the Dorr Street overlay district to request such a variance. The Trustees questioned whether it was appropriate to override the zoning standards so soon after establishing the overlay district, or whether the standards for the whole district needed to be revised. Mr. Barnes stated that he would keep these concerns in mind as the process proceeds.

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- Worked with the Department of Public Services on more parking and right-of-way issues.
- Mr. Barnes was appointed to the Chamber of Commerce Partnership Board.
- A meeting was held with representatives from Wendy's, IHOP, and McDonalds to discuss linking their businesses to an access road on the south side of Airport Highway. The project will be primarily funded by the JEDZ Board but will require a legal agreement between all of the property owners.
- Mr. Barnes attended several meetings/events including:
 - OTA Zoning videoconference
 - Chamber Networking meeting
 - Chamber Business Council meeting
 - Chamber of Commerce Partnership Board meeting
 - Holland/Springfield Chamber of Commerce golf outing

FISCAL OFFICER'S REPORT: Barbara Dietze, Fiscal Officer

Payment of Bills:

Motion made by Robert Bethel to approve the listing of pending payments from September 22 to October 6, 2020 in the amount of \$29,127.16, as presented. Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes
Andrew Glenn, yes
Tom Anderson Jr., yes

Ms. Dietze also presented the Trustees with an electronic payment listing from September 18 to October 1, 2020, in the amount of \$253,817.09. This includes the bi-weekly Township payroll paid on October 2, 2020 in the amount of \$221,279.36.

Approval of Minutes:

Motion made by Robert Bethel to approve the Regular Trustees' Meeting Minutes of Monday, September 21, 2020, as amended. Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes
Andrew Glenn, yes
Tom Anderson Jr., yes

PUBLIC ADMINISTRATION: By Mike Hampton, Administrator

Written Report:

- The Township is planning to hold its trick-or-treating on October 31st, from 6:00 to 8:00 p.m., in accordance with County Health Department guidelines.
- Mr. Hampton presented the Trustees with the annual EAP renewal contract with Stress Care Behavioral Health.
- Mr. Hampton presented the Trustees with a request from the Lucas Soil and Water Conservation District to continue the Township's annual contribution to their organization.
- A local scouting group removed debris from both the Potter and Heldman ditches, as a part of the Toledo area's Partners for Clean Streams program.
- Mr. Hampton presented the Trustees with a sketch of the Dorr Street interchange wayfinding pier, as well as the pier which Toledo will place at the entrance to the city.
- Township employees participated in a workshop to discuss ways to spend the anticipated next round of COVID funds. The money must be spent on COVID related expenses, although the various guidelines are sometimes contradictory and change frequently.
- Mr. Hampton attended several meetings/events including:
 - Dorr Street progress meeting
 - DIC meeting
 - Collective bargaining meetings
 - Managing employee leave webinar
 - OTAN webinar

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- APWA webinar

EXECUTIVE SESSION:

An Executive Session was requested per ORC 121.22(G)(1): To consider the compensation of a public employee and to invite Fire Chief, Barry Cousino (via phone), Administrator, Mike Hampton and Fiscal Officer, Barbara Dietze, to attend.

Motion made by Andrew Glenn to adjourn to Executive Session at 7:46 p.m. Seconded by Robert Bethel and the roll call resulted as follows:

Andrew Glenn, yes
Robert Bethel, yes
Tom Anderson Jr., yes

Motion made by Robert Bethel to reconvene from Executive Session at 8:12 p.m. Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes
Andrew Glenn, yes
Tom Anderson Jr., yes

Action taken as a result of Executive Session:

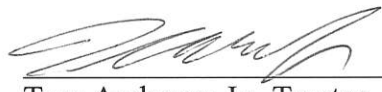
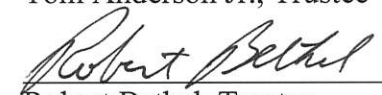
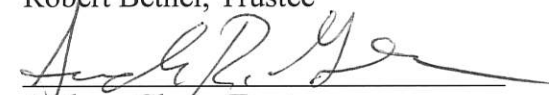
None.

ADJOURNMENT:

Motion made by Andrew Glenn to adjourn at 8:12 p.m. Seconded by Robert Bethel and the roll call resulted as follows:

Andrew Glenn, yes
Robert Bethel, yes
Tom Anderson Jr., yes


Barbara Dietze, Fiscal Officer


Tom Anderson Jr., Trustee

Robert Bethel, Trustee

Andrew Glenn, Trustee

Payment Listing

9/22/2020 to 10/6/2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
989-20B	10/06/2020		AW	Allshred Services	\$54.50	B
990-20B	10/06/2020		AW	BADBRUSH SIGN AND DESIGN	\$180.00	B
991-20B	10/06/2020		AW	DR EBEL FIRE EQUIPMENT SALES	\$300.38	B
992-20B	10/06/2020		AW	D & R Outdoor Power Equipment LLC	\$11.77	B
993-20B	10/06/2020		AW	FIC Dealerships	\$56.90	B
994-20B	10/06/2020		AW	FIRE SAFETY SERVICES INC	\$5,105.60	B
995-20B	10/06/2020		AW	Hose Sales Direct	\$176.18	B
996-20B	10/06/2020		AW	Kimball Midwest	\$355.49	B
997-20B	10/06/2020		AW	KUHLMAN CORP	\$533.00	B
998-20B	10/06/2020		AW	Partners Mfg Group, Inc.	\$9,670.91	B
999-20B	10/06/2020		AW	POWER TOOL SALES AND SERVICE	\$57.98	B
1000-20B	10/06/2020		AW	Sandman Sales Yard	\$70.00	B
1001-20B	10/06/2020		AW	Leaf	\$589.00	B
1002-20B	10/06/2020		AW	CDW-G, LLC	\$28.98	B
1003-20B	10/06/2020		AW	Verizon Wireless	\$685.68	B
1018-20B	10/06/2020		AW	Triotech	\$2,406.95	B
1019-20B	10/06/2020		AW	MENARDS	\$1,018.04	B
1020-20B	10/06/2020		AW	FYR-FYTER SALES & SERVICE	\$96.75	B
1021-20B	10/06/2020		AW	Principal Life Insurance Company	\$4,153.13	B
1023-20B	10/06/2020		AW	AT&T	\$81.15	B
1024-20B	10/06/2020		AW	John Deere Financial	\$2,454.07	B
1031-20B	10/06/2020		AW	National Illumination & Sign Corporation	\$974.70	B
1032-20B	10/06/2020		AW	Fast Signs	\$66.00	B
Total Payments:					\$29,127.16	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$29,127.16	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Please Sign Here

X *Robert Petles*

X *[Signature]*

X *[Signature]*

X *[Signature]*