

Springfield Township Trustees  
Regular Trustees' Meeting

7:00 p.m. Monday, October 21, 2019

The Springfield Township Trustees met in regular session, open to the public, on Monday, October 21, 2019, at 7:00 p.m. in the Township Chambers, 7617 Angola Road, Holland, Ohio with the following members present:

Tom Anderson Jr.  
Robert Bethel  
Andrew Glenn

Robert Bethel called the meeting to order at 7:00 p.m. All present were asked to rise for a silent prayer and the Pledge of Allegiance.

**ADOPTION OF AGENDA:**

**Motion made by Tom Anderson Jr. to approve the agenda, as amended.** Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Robert Bethel, yes

**PUBLIC SAFETY:**

**Sheriff's Report:** By Capt. Luettker & Lt. John Leach

Lt. John Leach said that the Sheriff's department has recently been emphasizing traffic stops. He also indicated that the speed trailer was currently down for maintenance but he would place any requests for its use on the waiting list. He also stated that there was no new activity to report on the Angola Road situation.

As requested, Capt. Luettker presented the JEDZ crime statistics from the past 4 years. The statistics show that overall calls have increased during that time but he also said that the presented data includes calls in the area, not just in the JEDZ zone. Going forward, Capt. Luettker said that he would change how the data was recorded to ensure that he could generate the requested statistics for 2019.

**PUBLIC SAFETY (cont.):**

**Fire/EMS Report:** By Barry Cousino, Fire Chief

Chief Cousino reviewed the September Monthly Report and highlighted the following items:

- Performed the pump test on each of the fire engines as required by NFPA 1911.
- Conducted a fire extinguisher training course for employees at Tekna-Plex.
- Representatives from the Fire Department attended several meetings/events including:
  - Fire Department Officer's meeting
  - Funeral services for Capt. Gary Abbe Sr.
  - Meeting with Workers Health Solutions regarding in-house therapy options
  - Northwest Ohio Prevention Association meeting
  - Springfield Blue Devils football games
  - Luncheon provided by Spring Meadows Extended Care
  - Trick or Treat activities
- Fire/EMS responded to 304 calls in the month of September, of which 42 were in the Village of Holland, 20 in Spencer Township, 17 in Swanton Township, and 5 in Harding Township.

Other items:

**Motion made by Tom Anderson Jr. to declare excess fire equipment a surplus and allow the Fire Chief to sell the items on govdeals.com.** Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Robert Bethel, yes

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**Motion made by Tom Anderson Jr. to accept the resignation of Nicholas Crawford, Kyle Miller, and Joe Zuber, effective October 21, 2019.** Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Robert Bethel, yes

**Motion made by Tom Anderson Jr. to accept the resignation/retirement of Matthew Homik, effective October 21, 2019.** Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Robert Bethel, yes

**FISCAL OFFICER'S REPORT:** Barbara Dietze, Fiscal Officer  
Payment of Bills:

**Motion made by Andrew Glenn to approve the payment register of payments made by check from October 9 to October 22, 2019, in the amount of \$60,514.89, as presented.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Andrew Glenn, yes  
Tom Anderson Jr., yes  
Robert Bethel, yes

**Motion made by Andrew Glenn to approve the receipt refund payment register of payments made by check from October 9 to October 22, 2019, in the amount of \$1,200.00, as presented.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Andrew Glenn, yes  
Tom Anderson Jr., yes  
Robert Bethel, yes

**Motion made by Andrew Glenn to allow the Fiscal Officer to print the electronically signed checks, in accordance with Township policy.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Andrew Glenn, yes  
Tom Anderson Jr., yes  
Robert Bethel, yes

Ms. Dietze also presented the Trustees with the electronic payment listing from October 4 to October 17, 2019, in the amount of \$280,037.06. This includes the Township bi-weekly payroll, paid on October 17, 2019, in the amount of \$196,845.68.

Approval of Minutes:

**Motion made by Tom Anderson Jr. to approve the Regular Trustees' Meeting Minutes of Monday, October 7, 2019, as presented.** Seconded by Robert Bethel and the roll call resulted as follows:

Tom Anderson Jr., yes  
Robert Bethel, yes  
Andrew Glenn, abstain

**PUBLIC SERVICES:** By Andy Hohlbein, Director of Public Services

Mr. Hohlbein reviewed the Monthly Report and highlighted the following items:

- Completed tree trimming on Devonshire.
- Preparing leaf collection equipment for the upcoming season.
- Repaired sidewalks in Wexford.

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- Attended an American with Disabilities seminar.
- Upgraded the landscaping in the roundabout at King and Nebraska to include stones and low maintenance shrubbery.
- The newest public services employees are working out well.
- The 2019 OPWC project in Lincoln Green neighborhood is running about two weeks behind schedule. The work is currently focusing on the curb pours.
- The Park Advisory Board meeting for October was cancelled.

**Motion made by Andrew Glenn to contract with Oak Park Landscaping to maintain the pond/fountain in Homecoming Park, for an annual amount of \$3,000.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Andrew Glenn, yes  
Tom Anderson Jr., yes  
Robert Bethel, yes

- Two graves were sold in the month of September.
- Parcel maintenance was performed at 2413 Garden Creek, and 7347 Bancroft. In addition, a porch was removed at 308 Roseanna Dr.

**PUBLIC ADMINISTRATION:** By Mike Hampton, Administrator

Mr. Hampton reviewed the Public Administration's Monthly Report and highlighted the following items:

- As the Township delegate, Mr. Glenn reported on the 911 Consolidation meeting, which proposes to centralize all the county 911 calls through one center. Although Mr. Glenn indicated that he supports the approach, he was less confident that the details had been worked out and that the cost allocation would be fair. Specifically he questioned who would be charged for the calls from the government housing units and whether or not the small municipalities/townships would have the resources to pay for the services. Chief Cousino agreed with Trustee Glenn's overall assessment and indicated that the current proposal could potentially increase the Township's expenses by an additional \$60,000 to \$70,000 per year. Given that the funding details have not been worked out, the Trustees chose to withhold their support for the project at this time.

**Motion made by Andrew Glenn to indicate support the 911 Consolidation proposal as described.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Andrew Glenn, no  
Tom Anderson Jr., no  
Robert Bethel, no

- The Mark Baller Construction Company from the Ohio Historical Preservation Society Office Barn List of contractors evaluated the Bicentennial barn and determined that it was beyond restoration. The Trustees asked Mr. Hampton to look at possibly recreating the artwork elsewhere in the Township.
- The Airport Highway side path has been added to the Transportation Alternatives Program application. The project, which involves constructing a non-motorized vehicle pathway and accesses on the Airport Highway/I-23 overpass, is estimated to cost \$771,102. The project is highly ranked because it would provide a safe walkway to Spring Meadows for those TARTA riders who get off at Airport Highway/Holland-Sylvania Road, as well as those students who attend Springfield schools but live on the east side of the interchange. If funded, the state would provide approximately 50% of the funding.

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**Motion made by Tom Anderson Jr. to approve the Township's annual assessment for the Lucas Soil and Water Conservation District, in the amount of \$1,300, as presented.** Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Robert Bethel, yes

- Mr. Hampton confirmed that any residents of the Village of Holland who wish to participate in the homeowner energy conservation program (ESID PACE Improvements), must process their applications through the Village.
- Employee utilization information and evaluation reports for the Township's EAP (Stress Care) were presented.

**Motion made by Tom Anderson Jr. to approve the Township's 2020 Holiday calendar, as presented.** Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Robert Bethel, yes

**Motion made by Tom Anderson Jr. to approve the Township's 2020 Trustee Meeting dates, as presented.** Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Robert Bethel, yes

- The 2020 Park Advisory Board calendar was presented.

**Motion made by Andrew Glenn to award the contract for the clearing of the Township's Albon Road property to Crestline, in the amount of \$23,460.** Seconded by Robert Bethel and the roll call resulted as follows:

Andrew Glenn, yes  
Robert Bethel, yes  
Tom Anderson Jr., abstain

- The overall bid for the Dorr Street Interchange was opened and came in approximately 11% below estimate. The impact on the Township will not be known until the individual line items are evaluated.
- Mr. Hampton presented the Trustees with a proposal from Reveille, to develop branding options for the Township, in the amount of \$16,500. After review, the Trustees asked Mr. Hampton to get other proposals for comparison.
- The Assistant Admin/HR Generalist report was presented.
- Mr. Hampton and his staff attended several meetings/events including:
  - Target Grand Re-opening
  - TMACOG Tools and Rules presentation
  - TMACOG Trustees' meeting
  - TMACOG 2045 Task Force meeting

**EXECUTIVE SESSION:**

An Executive Session was requested per ORC 121.22(G)(1): To consider the compensation of a public employee and ORC 121.22(G)(4): Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment, and to invite Administrator Mike Hampton, Law Director Kent Murphree, Fire Chief Barry Cousino, and Fiscal Officer Barbara Dietze to attend.

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**Motion made by Andrew Glenn to adjourn to Executive Session at 8:14 p.m.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Andrew Glenn, yes  
Tom Anderson Jr., yes  
Robert Bethel, yes

**Motion made by Tom Anderson Jr. to reconvene from Executive Session at 8:46 p.m.** Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Robert Bethel, yes

Action taken as a result of executive session:

**Motion made by Tom Anderson Jr. to award the Township's 2020 insurance contract to Paramount at an estimated overall rate increase of 9.5%.** Seconded by Andrew Glenn and the roll call resulted as follows:

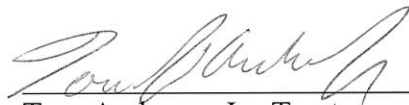
Tom Anderson Jr., yes  
Andrew Glenn, yes  
Robert Bethel, yes

**ADJOURNMENT:**

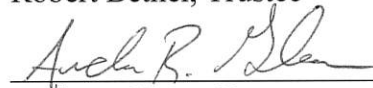
**Motion made by Tom Anderson Jr. to adjourn the meeting at 8:48 p.m.** Seconded by Andrew Glenn and the roll call resulted as follows:

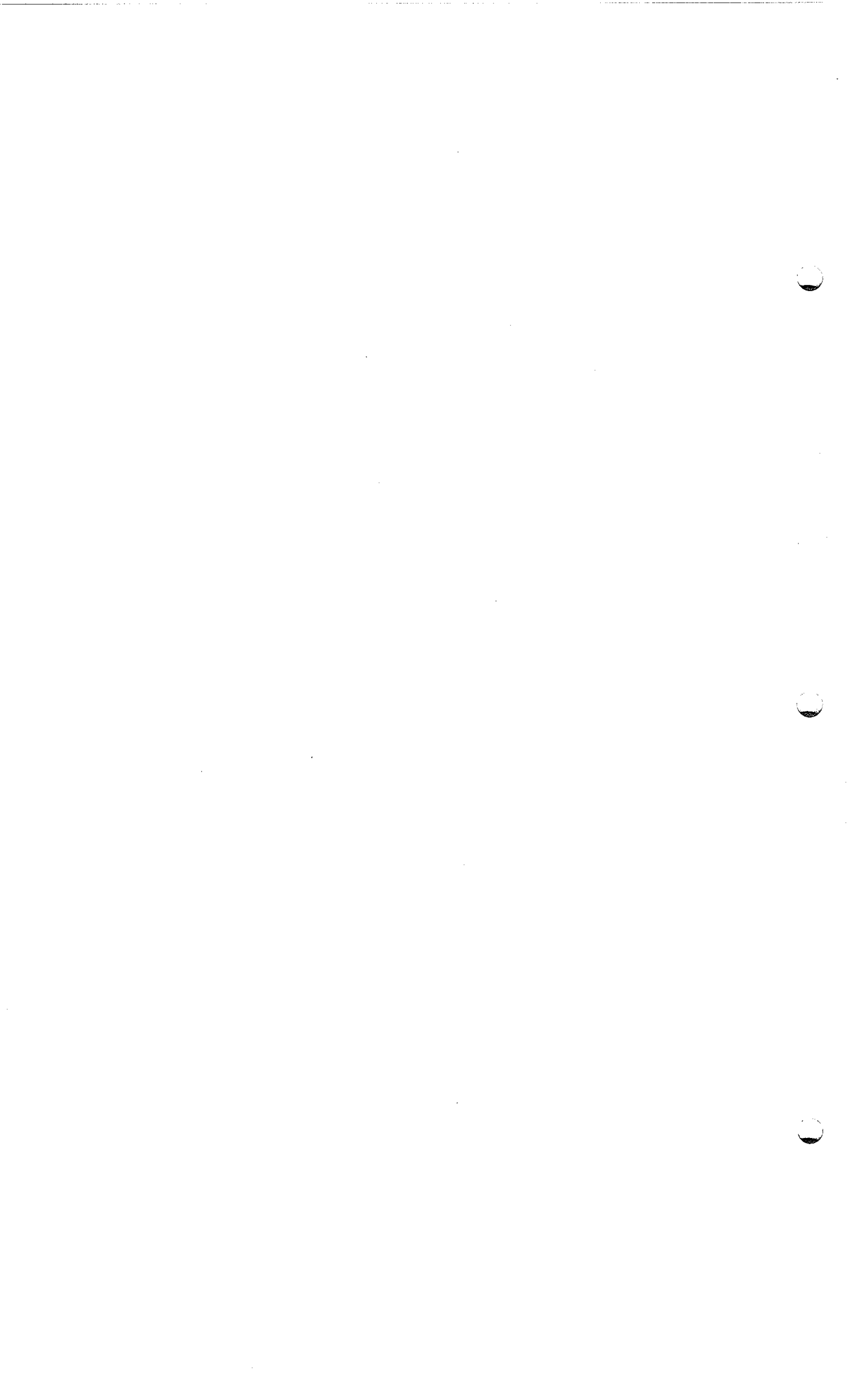
Tom Anderson Jr., yes  
Andrew Glenn, yes  
Robert Bethel, yes

  
Barbara Dietze, Fiscal Officer

  
Tom Anderson Jr., Trustee

  
Robert Bethel, Trustee

  
Andrew Glenn, Trustee



**Payment Listing**

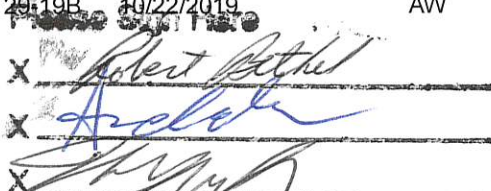
10/9/2019 to 10/22/2019

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
1095-19B	10/22/2019		AW	Advance Auto Parts	\$160.94	B
1096-19B	10/22/2019		AW	BADBRUSH SIGN AND DESIGN	\$469.94	B
1097-19B	10/22/2019		AW	Brondes Ford Maumee	\$2,175.21	B
1098-19B	10/22/2019		AW	Buckeye Broadband	\$402.54	B
1099-19B	10/22/2019		AW	DR EBEL FIRE EQUIPMENT SALES	\$179.37	B
1100-19B	10/22/2019		AW	FIRE SAFETY SERVICES INC	\$3,385.40	B
1101-19B	10/22/2019		AW	FORREST AUTO SUPPLY	\$205.14	B
1102-19B	10/22/2019		AW	GERKEN MATERIALS INC	\$444.00	B
1103-19B	10/22/2019		AW	Occupational Health Ceneters of Ohio, P.A.	\$108.00	B
1104-19B	10/22/2019		AW	Michele Kipplen Photography	\$1,080.00	B
1105-19B	10/22/2019		AW	Office Depot	\$406.09	B
1106-19B	10/22/2019		AW	POWER TOOL SALES AND SERVICE	\$25.98	B
1107-19B	10/22/2019		AW	Reliance Oxygen & Equipment	\$122.45	B
1108-19B	10/22/2019		AW	SAM'S CLUB	\$201.18	B
1109-19B	10/22/2019		AW	Sandman Sales Yard	\$595.00	B
1110-19B	10/22/2019		AW	STERICYCLE	\$420.45	B
1111-19B	10/22/2019		AW	SUPERIOR UNIFORM SALES INC	\$724.85	B
1112-19B	10/22/2019		AW	Stevenson Building & Supply Co., Inc.	\$640.00	B
1113-19B	10/22/2019		AW	VILLAGE OF HOLLAND	\$36,638.62	B
1114-19B	10/22/2019		AW	WELDER SERVICE COMPANY INC	\$30.00	B
1116-19B	10/22/2019		AW	Natural Resources Management, LLC	\$1,164.00	B
1117-19B	10/22/2019		AW	Horn Key & Lock	\$20.50	B
1118-19B	10/22/2019		AW	Mannik Smith Group	\$2,000.00	B
1119-19B	10/22/2019		AW	Design Memorial	\$190.00	B
1120-19B	10/22/2019		AW	Advanced Eco Systems, Inc.	\$3,072.72	B
1121-19B	10/22/2019		AW	THE IMAGE GROUP	\$32.18	B
1122-19B	10/22/2019		AW	TREASURER STATE OF OHIO (FIRE)	\$150.00	B
1123-19B	10/22/2019		AW	OCCUPATIONAL HEALTH SERVICES	\$1,604.20	B
1124-19B	10/22/2019		AW	UPS	\$16.13	B
1125-19B	10/22/2019		AW	Finley Fire Equipment	\$1,600.00	B
1129-19B	10/22/2019		AW	Klumm Excavating & Demoliton	\$2,250.00	B

Total Payments: \$60,514.89

Total Conversion Vouchers: \$0.00

Total Less Conversion Vouchers: \$60,514.89


  
 X *Robert Bethel*
  
 X *[Signature]*
  
 X *[Signature]*

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.





Springfield Township, Lucas County

Receipt Refund Payment Listing  
10/9/2019 to 10/22/2019

Receipt #	Post Date	Payee	Amount	Status
749-2019	10/22/2019	Kathy Bomia	\$50.00	B
887-2019	10/22/2019	Steven Carroll	\$50.00	B
937-2019	10/22/2019	Michael Goodell	\$250.00	B
839-2019	10/22/2019	Louvenia Talbet	\$50.00	B
931-2019	10/22/2019	Jonathon Bennet/All Star	\$525.00	B
972-2019	10/22/2019	Jonathon Bennet/All Star	\$75.00	B
543-2019	10/22/2019	Gary Hood/Beverly Bandits	\$150.00	B
265-2019	10/22/2019	Hong Yang/Sterling Rahe	\$50.00	B
Total Payments:			\$1,200.00	

Please Sign Here

X *Robert Pittler*  
X *[Signature]*  
X *[Signature]*  
X \_\_\_\_\_

