

Springfield Township Trustees  
Regular Trustees' Meeting

7:00 p.m. Monday, October 15, 2018

The Springfield Township Trustees met in regular session, open to the public, on Monday, October 15, 2018, at 7:00 p.m. in the Township Chambers, 7617 Angola Road, Holland, Ohio with the following members present:

Tom Anderson Jr.  
Robert Bethel  
Andrew Glenn

Andrew Glenn called the meeting to order at 7:00 p.m. All present were asked to rise for a silent prayer and the Pledge of Allegiance.

**ADOPTION OF AGENDA:**

**Motion made by Robert Bethel to approve the agenda, as presented.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes  
Tom Anderson Jr., yes  
Andrew Glenn, yes

**PUBLIC COMMENT:**

None.

**PUBLIC SAFETY:**

**Sheriff's Report:**

Lt. Carter presented the Crime Report for September. The statistics were average for this time of year.

**PUBLIC SAFETY (cont.):**

**Fire/EMS Report:** By Barry Cousino, Fire Chief

Chief Cousino reviewed the September Monthly Report and highlighted the following items:

- Chief Cousino thanked the Trustees for attending the Firefighter's Memorial.
- Representatives from the Fire Department attended several meetings/events including:
  - Kinder Morgan – Utopia Pipeline
  - Continued Professional Training in Risk Management – Gordon Graham
  - KNOX Company webinar –Elock System
  - Every Springfield varsity, junior varsity, and 7<sup>th</sup> and 8<sup>th</sup> grade home football games
  - Annual Safety Day at Old Navy
- Springfield Township Fire Department provided a fire extinguisher course for Tekni-Films employees.
- The JROTC conducted a car wash fundraiser at Fire Station #51.
- Fire/EMS responded to 321 calls in the month of September, of which 232 were in the Township, 50 in the Village of Holland, 27 in Spencer Township, 11 in Swanton Township, and 1 in Harding Township.

**FISCAL OFFICER'S REPORT:** Barbara Dietze, Fiscal Officer

**Payment of Bills:**

**Motion made by Robert Bethel to approve the payment register of payments made by check from October 2 to October 15, 2018, in the amount of \$46,761.24, as presented.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes  
Tom Anderson Jr., yes  
Andrew Glenn, yes

Ms. Dietze also presented the Trustees with the electronic payment listing from September 28 to October 11, 2018, in the amount of \$265,675.37. This includes payroll paid on October 4, 2018, for the Township bi-weekly, in the amount of \$174,536.55.

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Approval of Minutes:

**Motion made by Tom Anderson Jr. to approve the Regular Trustees' Meeting Minutes of Monday, October 1, 2018, as presented.** Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Robert Bethel, abstain

Other items:

Ms. Dietze also presented the Trustees with a resolution to accept the amounts and rates.

**Motion made by Robert Bethel to approve Resolution #18-024 Resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes  
Tom Anderson Jr., yes  
Andrew Glenn, yes

Ms. Dietze also presented the Trustees with a resolution to request an advance for taxes collected.

**Motion made by Robert Bethel to approve Resolution #18-025 Request for advance of taxes collected.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes  
Tom Anderson Jr., yes  
Andrew Glenn, yes

**PUBLIC SERVICES:** By Andrew Hohlbein, Director of Public Services

Mr. Hohlbein reviewed the Monthly Report and highlighted the following items:

- The Leaf Season will start October 29, 2018.
- Mr. Hohlbein and his staff attended several meetings/events, including:
  - ADA Seminar
  - TMACOG Tech Session -Tools and Rules for Managing Meetings
  - Ohio Fire Academy
- The new playground build at Community Homecoming Park starts on October 16, 2018. Our Public Services staff poured the concrete for both Community Homecoming and Lincoln Green, instead of outsourcing the projects, this saved the Township over \$7,000.
- Mr. Hohlbein presented the Trustees with a request for the 2019 pond treatment.

**Motion made by Robert Bethel to contract with Oak Park Landscaping to maintain and treat the pond at Homecoming Park for 2019, at a total cost of \$3,000.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes  
Tom Anderson Jr., yes  
Andrew Glenn, yes

- There were six burials during in the month of September.
- Yard and building maintenance was performed at the Administration Building.
- Beatification was performed at Fire Station #51, for the Fire Fighter Memorial.

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**PUBLIC ADMINISTRATION:** By Mike Hampton, Administrator

Mr. Hampton reviewed the Public Administration's Monthly Report and highlighted the following items:

- The Homecoming Park pond has been stocked with fish.
- Mr. Hampton attended the TMACOG Tech session.
- Mr. Hampton thanked Bob Neubert, Lucas County Engineers Office and Boy Scouts Leader, for having 25 volunteers pick up garbage at LMHA Nebraska Ave., and having the Boy Scouts stencil catch basins and pass out flyers.
- Mr. Hampton presented the Trustees with a request to approve an Employee Assistance Program.

**Motion made by Robert Bethel to authorize Mr. Hampton to enter into a contract with StressCare Behavioral Health, Inc. for an Employee Assistance Program, in the annual amount of \$1,452.36.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes  
Tom Anderson Jr., yes  
Andrew Glenn, yes

- Mr. Hampton presented the Trustees with a resolution for the Peter May Ditch.

**Motion made by Robert Bethel to accept Resolution 18-026 To direct the Lucas County Engineer to Prepare plans, schedules, and drawings for the construction of the Peter May Ditch improvements and to request the Board of Lucas County Commissioners to establish the improve as a public watercourse.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes  
Tom Anderson Jr., yes  
Andrew Glenn, yes

- Mr. Hampton is the newest member on the Ohio Plan Board of Directors.
- Mr. Hampton presented the Assistant Administrator's report.
- The Comprehensive Plan Survey is now available on the Township's website and Facebook page.

**EXECUTIVE SESSION:**

An Executive Session was requested per ORC 121.22(G)(1): To consider the compensation of a public employee, and per ORC 121.22(G)(2): To consider the purchase of property for public purposes, and per ORC 121.22(G)(8): To consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance.

(b) The executive session is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project.

and to invite Administrator Mike Hampton, Law Director Gary Sommer, and Fiscal Officer Barbara Dietze to attend.

**Motion made by Tom Anderson Jr. to adjourn to Executive Session at 7:30 p.m.** Seconded by Robert Bethel and the roll call resulted as follows:

Tom Anderson Jr., yes  
Robert Bethel, yes  
Andrew Glenn, yes

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**Motion made by Tom Anderson Jr. to reconvene from Executive Session at 8:43 p.m.** Seconded by Robert Bethel and the roll call resulted as follows:

Tom Anderson Jr., yes  
Robert Bethel, yes  
Andrew Glenn, yes

Action taken as a result of executive session:

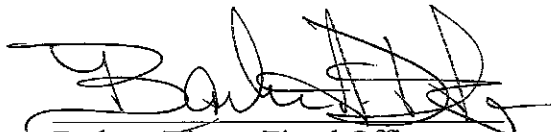
**Motion made by Tom Anderson Jr. to enter into a purchase option for the property parcel number 65-16741, in the amount of \$5,000.** Seconded by Robert Bethel and the roll call resulted as follows:

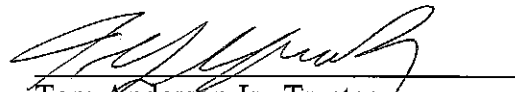
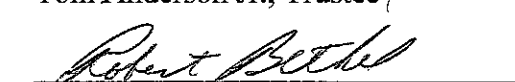
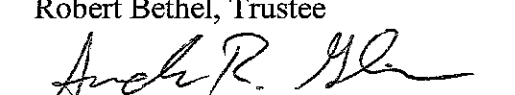
Tom Anderson Jr., yes  
Robert Bethel, yes  
Andrew Glenn, yes

**ADJOURNMENT:**

**Tom Anderson Jr. moved to adjourn at 8:43 p.m.** Seconded by Robert Bethel and the roll call resulted as follows:

Tom Anderson Jr., yes  
Robert Bethel, yes  
Andrew Glenn, yes

  
Barbara Dietze, Fiscal Officer

  
Tom Anderson Jr., Trustee  
  
Robert Bethel, Trustee  
  
Andrew Glenn, Trustee


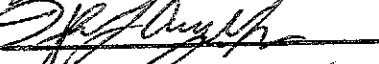

**Payment Listing**  
10/2/2018 to 10/15/2018

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
76895	10/15/2018	10/11/2018	AW	Advance Auto Parts	\$439.57	O
76896	10/15/2018	10/11/2018	AW	AJ Boellner Inc	\$177.50	O
76897	10/15/2018	10/11/2018	AW	AT&T	\$77.71	O
76898	10/15/2018	10/11/2018	AW	Buckeye Broadband	\$567.57	O
76899	10/15/2018	10/11/2018	AW	Buckeye Power Sales Co., Inc.	\$1,565.20	O
76900	10/15/2018	10/11/2018	AW	D2 Dodson Construction LLC	\$20,114.00	O
76901	10/15/2018	10/11/2018	AW	Dowling Steel	\$531.00	O
76902	10/15/2018	10/11/2018	AW	Enzo's Cleaning Solutions, LLC	\$1,907.87	V
76902	10/15/2018	10/11/2018	AW	Enzo's Cleaning Solutions, LLC	-\$1,907.87	V
76903	10/15/2018	10/11/2018	AW	FIRE SAFETY SERVICES INC	\$768.00	O
76904	10/15/2018	10/11/2018	AW	FORREST AUTO SUPPLY	\$39.99	O
76905	10/15/2018	10/11/2018	AW	GameTime	\$5,615.00	O
76906	10/15/2018	10/11/2018	AW	HOME DEPOT	\$376.70	O
76907	10/15/2018	10/11/2018	AW	John Deere Financial	\$3,325.24	O
76908	10/15/2018	10/11/2018	AW	KUHLMAN CORP	\$164.25	O
76909	10/15/2018	10/11/2018	AW	Leaf	\$647.90	O
76910	10/15/2018	10/11/2018	AW	Natural Resources Management, LLC	\$4,826.00	O
76911	10/15/2018	10/11/2018	AW	Ohio Society of Fire Service Instructors	\$40.00	O
76912	10/15/2018	10/11/2018	AW	SAM'S CLUB	\$26.30	O
76913	10/15/2018	10/11/2018	AW	STERICYCLE	\$401.31	O
76914	10/15/2018	10/11/2018	AW	Stevenson Building & Supply Co., Inc.	\$2,260.75	O
76915	10/15/2018	10/11/2018	AW	SUPERIOR UNIFORM SALES INC	\$204.95	O
76916	10/15/2018	10/11/2018	AW	TOLEDO DOOR AND WINDOW	\$121.50	O
76917	10/15/2018	10/11/2018	AW	TRACTOR SUPPLY COMPANY	\$68.80	O
76918	10/15/2018	10/11/2018	AW	U.S. Coatings, LLC	\$1,800.00	O
76919	10/15/2018	10/11/2018	AW	WELCH PUBLISHING	\$450.13	O
76920	10/15/2018	10/11/2018	AW	Enzo's Cleaning Solutions, LLC	\$1,901.87	O
76921	10/15/2018	10/11/2018	RW	Jeffrey MacDonald	\$150.00	O
76922	10/15/2018	10/11/2018	RW	RHS Class of 68 reunion	\$50.00	O
76923	10/15/2018	10/11/2018	RW	Dennis Galligan	\$50.00	O
Total Payments:					\$46,761.24	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$46,761.24	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference. **Please Sign Here**

X   
 X   
 X   
 X 