

Springfield Township Trustees
Regular Trustees' Meeting

7:00 p.m. Monday, November 19, 2018

The Springfield Township Trustees met in regular session, open to the public, on Monday, November 19, 2018, at 7:00 p.m. in the Township Chambers, 7617 Angola Road, Holland, Ohio with the following members present:

Tom Anderson Jr.
Robert Bethel
Andrew Glenn

Andrew Glenn called the meeting to order at 7:00 p.m. All present were asked to rise for a silent prayer and the Pledge of Allegiance.

ADOPTION OF AGENDA:

Motion made by Robert Bethel to approve the agenda, as presented. Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

PUBLIC COMMENT:

None.

PUBLIC SAFETY:

Sheriff's Report:

Captain Luetke presented the Crime Report for October. The Trustees requested additional patrols in the JEDZ area during the peak hours throughout the holiday season. The JEDZ Board will pay for the one extra patrol and the Township will cover the second extra patrol, at a cost of \$10,000 for each patrol.

Motion made by Tom Anderson Jr. to approve additional law enforcement patrols in the JEDZ area, covering the peak days and time frames between Black Friday and Christmas Eve, at a cost not to exceed \$10,000. Seconded by Robert Bethel and the roll call resulted as follows:

Tom Anderson Jr., yes
Robert Bethel, yes
Andrew Glenn, yes

PUBLIC SAFETY (cont.):

Fire/EMS Report: By Richard Helminski, Assistant Fire Chief

Assistant Fire Chief Helminski reviewed the October Monthly Report and highlighted the following items:

- Representatives from the Fire Department attended several meetings/events including:
 - Met with Bob Latta – Congressional Response to the Opioid Crisis
 - Trauma Surgery Critical Care Conference: Saving Lives – It's What We Do
 - Springfield Township Fire Department Officer's Meeting
- Annual testing was performed on all our SCBAs and the aerial ladders.
- The painting at the fire stations continues.
- October was Fire Prevention Month, which kept the Fire Department busy with lots of public relations events.
- Fire/EMS responded to 342 calls in the month of September, of which 265 were in the Township, 41 in the Village of Holland, 20 in Spencer Township, 11 in Swanton Township, and 5 in Harding Township.

FISCAL OFFICER'S REPORT: Barbara Dietze, Fiscal Officer

Payment of Bills:

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Motion made by Robert Bethel to approve the payment register of payments made by check from November 6 to November 19, 2018, in the amount of \$181,330.03, as presented. Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

Ms. Dietze also presented the Trustees with the electronic payment listing from November 2 to November 15, 2018, in the amount of \$381,987.17. This includes the Township bi-weekly payrolls, paid on November 1st and November 15th, in the amounts of \$154,763.14 and \$189,659.20, respectively.

Approval of Minutes:

Motion made by Robert Bethel to approve the Regular Trustees' Meeting Minutes of Monday, November 5, 2018, as amended. Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

Other items:

Ms. Dietze also presented the Trustees with the revised 2018 Electronic Payment Schedule.

Motion made by Robert Bethel to add Prudential Retirement Services to the 2018 Electronic Payment Schedule. Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

PUBLIC SERVICES: By Andrew Hohlbein, Director of Public Services

Mr. Hohlbein reviewed the Monthly Report and highlighted the following items:

- The ODOT Brine Contract is complete, the price went down from \$.87 to \$.81 a gallon.
- The Township served 872 residents during the 2018 Dumpster Days.
- Leaf Season – collected 1,264 tons so far.
- Salted the roads during the one small snow event.
- Delivered 20 tons of salt to Springfield Local Schools.
- Mr. Hohlbein thanked the Trustees, Springfield Local Schools, Lucas County, and T&J for all the help with setting up the new playground at Homecoming Park.
- The parks and the cemetery are all winterized.
- There were two burials during the month of October.
- Yard and building maintenance were performed at the Administration Building.
- Worked with the Zoning Department on removing an illegally parked car.

PUBLIC ADMINISTRATION: By Mike Hampton, Administrator

Mr. Hampton reviewed the Public Administration's Monthly Report and highlighted the following items:

- Mr. Hampton presented the Trustees with a request to renew the Toledo Metropolitan Area Council of Governments (TMACOG) Membership.

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Motion made by Robert Bethel to approve the 2019 Membership Fees for TMACOG, in the amount of \$8,459. Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

- Mr. Hampton presented the Trustees with a request to renew the Coalition of Large Ohio Urban Townships (CLOUT) Membership.

Motion made by Robert Bethel to approve the 2019 Membership Fees for CLOUT, in the amount of \$200. Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

- Mr. Hampton and his staff attended several meetings/events including:
 - Plan Use Meeting
 - AFSCME collective bargaining meeting
 - Dorr St Interchange – utility conference call, landscape meeting, team conference call, and IGA partner meeting
- Mr. Hampton presented a Lucas County Engineer's Office Resolution. This resolution states that the county will be giving the Township three roads, which no longer meet county road requirements. The roads will be in good condition when transferred over to the Township on December 31, 2019.
- Mr. Hampton presented the Assistant Administrator's report.

EXECUTIVE SESSION:

An Executive Session was requested Per ORC 121.22(G)(4): Preparing for or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment,

Per ORC 121.22(G)(8): To consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance.

(b) The executive session is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project.

and to invite Administrator Mike Hampton, Law Director Gary Sommer, Assistant Fire Chief Richard Helminski, Director of Public Service Andrew Hohlbein, and Fiscal Officer Barbara Dietze to attend.

Motion made by Tom Anderson Jr. to adjourn to Executive Session at 7:39 p.m.

Seconded by Robert Bethel and the roll call resulted as follows:

Tom Anderson Jr., yes
Robert Bethel, yes
Andrew Glenn, yes

Motion made by Tom Anderson Jr. to reconvene from Executive Session at 8:47 p.m. Seconded by Robert Bethel and the roll call resulted as follows:

Tom Anderson Jr., yes
Robert Bethel, yes
Andrew Glenn, yes

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Action taken as a result of executive session:

None.

ADJOURNMENT:

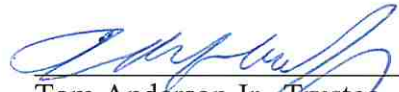
Tom Anderson Jr. moved to adjourn at 8:48 p.m. Seconded by Robert Bethel and the roll call resulted as follows:

Tom Anderson Jr., yes

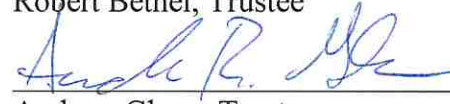
Robert Bethel, yes

Andrew Glenn, yes


Barbara Dietze, Fiscal Officer


Tom Anderson Jr., Trustee


Robert Bethel, Trustee


Andrew Glenn, Trustee

Payment Listing

11/6/2018 to 11/19/2018

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
76967	11/19/2018	11/15/2018	AW	AB Co Services, Inc.	\$680.32	O
76968	11/19/2018	11/15/2018	AW	Advance Auto Parts	\$275.23	O
76969	11/19/2018	11/15/2018	AW	Buckeye Broadband	\$632.23	O
76970	11/19/2018	11/15/2018	AW	Buckeye Hydraulics Inc.	\$389.79	O
76971	11/19/2018	11/15/2018	AW	Ferguson Supply Co	\$185.43	O
76972	11/19/2018	11/15/2018	AW	FIRE SAFETY SERVICES INC	\$8,108.99	O
76973	11/19/2018	11/15/2018	AW	FLEETPRIDE	\$563.78	O
76974	11/19/2018	11/15/2018	AW	FOREMAN IRRIGATION CO.	\$743.75	O
76975	11/19/2018	11/15/2018	AW	FORREST AUTO SUPPLY	\$534.47	O
76976	11/19/2018	11/15/2018	AW	GameTime	\$5,615.00	O
76977	11/19/2018	11/15/2018	AW	Gogel Fastener	\$270.00	O
76978	11/19/2018	11/15/2018	AW	Heban, Sommer & Murphree, LLC	\$3,544.00	O
76979	11/19/2018	11/15/2018	AW	Hose Sales Direct	\$127.55	O
76980	11/19/2018	11/15/2018	AW	KUHLMAN CORP	\$567.73	O
76981	11/19/2018	11/15/2018	AW	LUCAS COUNTY SHERIFF'S OFFICE	\$75,000.00	O
76982	11/19/2018	11/15/2018	AW	Natural Resources Management, LLC	\$4,151.55	O
76983	11/19/2018	11/15/2018	AW	Office Depot	\$622.06	O
76984	11/19/2018	11/15/2018	AW	Partners Mfg Group, Inc.	\$2,430.00	O
76985	11/19/2018	11/15/2018	AW	POWER TOOL SALES AND SERVICE	\$75.05	O
76986	11/19/2018	11/15/2018	AW	Reliance Oxygen & Equipment	\$120.59	O
76987	11/19/2018	11/15/2018	AW	SAM'S CLUB	\$789.88	O
76988	11/19/2018	11/15/2018	AW	Shelly Materials, Inc.	\$134.38	O
76989	11/19/2018	11/15/2018	AW	STERICYCLE	\$246.33	O
76990	11/19/2018	11/15/2018	AW	Stevenson Building & Supply Co., Inc.	\$2,466.75	O
76991	11/19/2018	11/15/2018	AW	SUPERIOR UNIFORM SALES INC	\$85.90	O
76992	11/19/2018	11/15/2018	AW	Thomas A. Kistner	\$5,000.00	O
76993	11/19/2018	11/15/2018	AW	WW Williams	\$529.32	O
76994	11/19/2018	11/15/2018	RW	Donald Smith	\$50.00	O
76995	11/19/2018	11/15/2018	RW	Mike Kokocinski	\$50.00	O
76996	11/19/2018	11/15/2018	AW	Pneu-Matic Engineering, Inc.	\$48,355.95	O
76997	11/19/2018	11/15/2018	AW	D2 Dodson Construction LLC	\$18,984.00	O
Total Payments:					\$181,330.03	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$181,330.03	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Please Sign Here

X Robert Bethel

X [Signature]

X [Signature]

X _____

