

Springfield Township Trustees
Regular Trustees' Meeting

7:00 p.m. Monday, November 18, 2019

The Springfield Township Trustees met in regular session, open to the public, on Monday, November 18, 2019, at 7:00 p.m. in the Township Chambers, 7617 Angola Road, Holland, Ohio with the following members present:

Tom Anderson Jr.
Robert Bethel
Andrew Glenn

Robert Bethel called the meeting to order at 7:00 p.m. All present were asked to rise for a silent prayer and the Pledge of Allegiance.

ADOPTION OF AGENDA:

Motion made by Tom Anderson Jr. to approve the agenda, as presented. Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes
Andrew Glenn, yes
Robert Bethel, yes

PUBLIC COMMENT:

None.

GUEST PRESENTATION:

Gary Leasure, 2133 Kingston, presented the Trustees with a recap of the annual Strawberry Festival. He stated that the rainy weather hurt attendance and caused the first ever cancellation of the annual parade. Despite the low attendance, the event still raised \$3,656.63, which is typically used to purchase Christmas presents for local, needy children. Mr. Leasure presented the Township with a check for 10% of the profits (\$365.66) but due to the minimal overall revenue, the Trustees chose to decline the Township's portion.

Motion made by Andrew Glenn to forgo the Township's revenue share from the Festival and directed Mr. Leasure to use the funds to purchase Christmas gifts for local, needy children. Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Andrew Glenn, yes
Tom Anderson Jr., yes
Robert Bethel, yes

PUBLIC SAFETY:

Sheriff's Report:

Lt. Leach submitted the monthly statistics report but was not present at the meeting.

PUBLIC SAFETY (cont.):

Fire/EMS Report: By Barry Cousino, Fire Chief

Chief Cousino reviewed the October Monthly Report and highlighted the following items:

- The 18th annual Fallen Firefighters Memorial was held at Station #1.
- The annual Prescription Drug Take Back Day was held at Station #3.
- An after action review was held by all the agencies involved in the September 11th plane crash on Garden Road. The event involved 14 fire departments, 4 police agencies, the FAA, the FBI, and the NTSB.
- Conducted a fire extinguisher training course for employees at Woodsage.
- Duane Sigmond has announced his intention to retire at the beginning of next month.
- Representatives from the Fire Department attended several meetings/events including:
 - Ribbon cutting ceremonies for Target, Fire Station Bar & Grill, and First Fed Delta Bank
 - A debriefing for a fugitive capture where our fire department drone was used
 - Community Trick or Treating
 - Halloween events at the Lodge at Strawberry Acres, Spencer Township's Community Center, and Neville's Funeral Home

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- Springfield Blue Devils football games
- Fire/EMS responded to 284 calls in the month of October, of which 50 were in the Village of Holland, 8 in Spencer Township, 12 in Swanton Township, and 5 in Harding Township.

Other items:

With the county wide dispatch consolidation unresolved, Chief Cousino requested the ability to negotiate extensions for dispatch contracts due to expire this year.

Motion made by Tom Anderson Jr. to allow Chief Cousino to enter into discussions for one year dispatch contract renewals for Waterville, Whitehouse, and Richfield Township. Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes
Andrew Glenn, yes
Robert Bethel, yes

FISCAL OFFICER'S REPORT: Barbara Dietze, Fiscal Officer

Payment of Bills:

Motion made by Andrew Glenn to approve the payment register of payments made by check from November 5 to November 18, 2019, in the amount of \$35,264.02, as presented. Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Andrew Glenn, yes
Tom Anderson Jr., yes
Robert Bethel, yes

Ms. Dietze also presented the Trustees with the electronic payment listing from November 1 to November 14, 2019, in the amount of \$265,772.11. This includes the Township bi-weekly payroll, paid on November 13, 2019, in the amount of \$195,372.21.

Approval of Minutes:

Motion made by Andrew Glenn to approve the Regular Trustees' Meeting Minutes of Monday, October 21, 2019, as presented. Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Andrew Glenn, yes
Tom Anderson Jr., yes
Robert Bethel, yes

Motion made by Tom Anderson Jr. to approve the Regular Trustees' Meeting Minutes of Monday, November 4, 2019, as presented. Seconded by Robert Bethel and the roll call resulted as follows:

Tom Anderson Jr., yes
Robert Bethel, yes
Andrew Glenn, abstain

PUBLIC SERVICES: By Andy Hohlbein, Director of Public Services

Mr. Hohlbein reviewed the Monthly Report and highlighted the following items:

- Mr. Hohlbein entered into our annual brine contract with ODOT. The 2019 price decreased by \$.03/gallon to \$.05/gallon for this year.
- The 2019 dumpster days are finished. 818 residents took part in the program.
- Leaf collection started but was interrupted by our recent snow fall. YTD 1,089 tons have been collected. Our employees worked an additional 18 hours to plow the roads and change out the equipment.
- The Albon Road property is being cleared.
- The 2019 OPWC project in the Lincoln Green neighborhood has been delayed by weather. The plan is to complete the milling and first paving this week, but the final paving will be weather dependent and may be delayed till next spring.
- Community Park has been winterized.

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- Three burials were completed last month.
- The furnace in the Township chambers was repaired.
- The brakes were repaired on Engine #56.

PUBLIC ADMINISTRATION: By Mike Hampton, Administrator

Mr. Hampton reviewed the Public Administration's Monthly Report and highlighted the following items:

- Several bridge designs for the I-475 overpasses in the Township were presented for review. The Trustees chose the design with the wavy, blue railings and white lettering. The color scheme will be the same as the Blue Devils.

Motion made by Andrew Glenn to approve the 2020 Dumpster Day schedule, as presented. Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Andrew Glenn, yes
Tom Anderson Jr., yes
Robert Bethel, yes

- The Coalition of Large Urban Townships (CLOUT) dues were paid.

Motion made by Tom Anderson Jr. to renew the Township's TMACOG membership, in the amount of \$8,930, as presented. Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes
Andrew Glenn, yes
Robert Bethel, yes

- Mr. Hampton stated that the fourth, "employee" representative on the JEDD board needed to be appointed. The individual would represent the "employees" in the area, although they do not have to be employed in the area, and are usually selected by the employer representative. Since the employer representative provided no recommendation, the Trustees made an appointment.

Motion made by Andrew Glenn to appoint Allen Underwood as the employer representative on the JEDD board, for a 4 year term, effective 12/1/2019, as presented. Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Andrew Glenn, yes
Tom Anderson Jr., yes
Robert Bethel, yes

- Work on the Dorr Street Interchange is scheduled to begin today with structural, sewer work. The Trustees asked Mr. Hampton to see if funding signage could be added near the project.
- Mr. Hampton and Mr. Sommer have been invited to a future law firm summit to discuss how to establish a JEDD project.
- The JEDZ board has approved \$10,000 to provide additional police protection within the Spring Meadows commercial area, during the holiday season. The Trustees wished to discuss the Township's security requirements in Executive Session (see below).
- Toledo Edison has approached the Township about exchanging some parcels so that they can expand their substation at the end of Wentworth Avenue. Toledo Edison would like the Porter Avenue (a paper street) that runs along the railroad tracks in exchange for several parcels that border Homecoming Park. The Trustees were concerned that the requested parcel is a part of a proposed path connecting several community parks as well as a potential access to some of the Township's locked

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parcels. The Trustees asked Mr. Hampton to work with Toledo Edison to develop other options.

- The Township currently levies a franchise fee on all video service providers that operate in the Township. The fee is passed directly to the customers and is currently levied at a rate of 4% of the provider revenues. The statute allows the Township to levy at a rate up to 5% of both provider and advertising revenues. Given that the expense is paid directly by Township residents, the Trustees chose to maintain the current situation. The presented resolution will be the template for all video providers.

Motion made by Tom Anderson Jr. to accept Resolution #19-024, to establish the video provider service fee at 4% of statutory revenues, as presented. Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes
Andrew Glenn, yes
Robert Bethel, yes

- The Assistant Admin/HR Generalist report was presented.
- Mr. Hampton and his staff attended several meetings/events including:
 - Master Plan review meeting
 - Architect review meeting for the new public services building
 - Open enrollment meetings
 - Wage study meeting
 - APA NW Ohio planning conference

EXECUTIVE SESSION:

An Executive Session was requested per ORC 121.22(G)(4): Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment and ORC 121.22(G)(6): Details relative to the security arrangements and emergency response protocols for a public body or public office, and to invite Administrator Mike Hampton, Law Director Gary Sommer, Fire Chief Barry Cousino, and Fiscal Officer Barbara Dietze to attend.

Motion made by Tom Anderson Jr. to adjourn to Executive Session at 8:05 p.m.
Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes
Andrew Glenn, yes
Robert Bethel, yes

Motion made by Tom Anderson Jr. to reconvene from Executive Session at 8:21 p.m.
Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes
Andrew Glenn, yes
Robert Bethel, yes

Action taken as a result of executive session:

Motion made by Tom Anderson Jr. to authorize up to \$20,000 to be spent for additional police protection for the JEDZ area, from 11/23/19 to 12/31/19. Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes
Andrew Glenn, yes
Robert Bethel, yes

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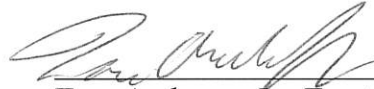
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ADJOURNMENT:

Motion made by Tom Anderson Jr. to adjourn the meeting at 8:23 p.m. Seconded by Andrew Glenn and the roll call resulted as follows:

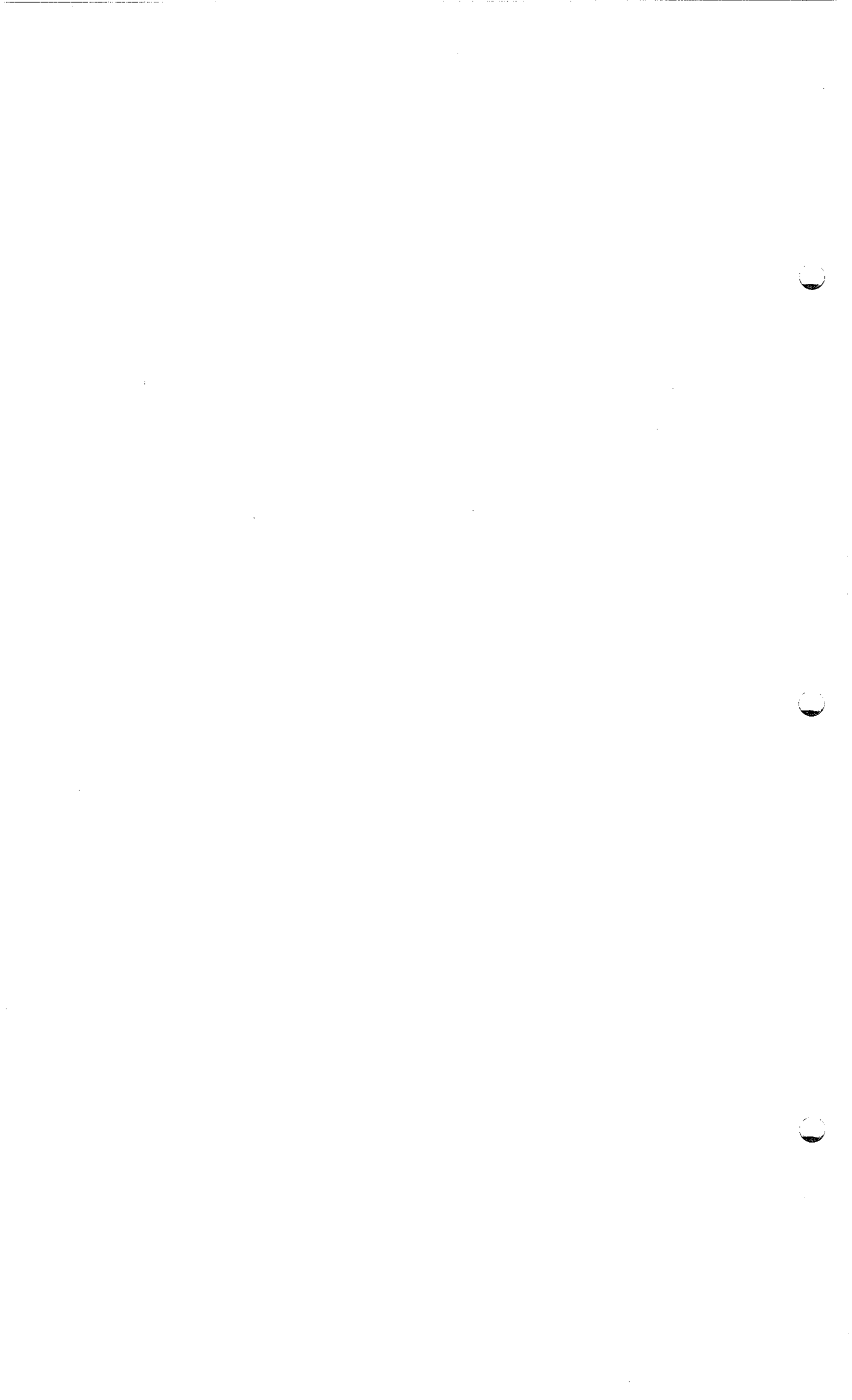
Tom Anderson Jr., yes
Andrew Glenn, yes
Robert Bethel, yes


Barbara Dietze, Fiscal Officer


Tom Anderson Jr., Trustee


Robert Bethel, Trustee


Andrew Glenn, Trustee



Payment Listing

11/5/2019 to 11/18/2019



Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
77873	11/18/2019	11/14/2019	AW	Advance Auto Parts	\$1,585.18	O
77874	11/18/2019	11/14/2019	AW	AMERIGAS - TOLEDO 5678	\$169.47	O
77875	11/18/2019	11/14/2019	AW	Brondes Ford Maumee	\$1,140.93	O
77876	11/18/2019	11/14/2019	AW	Buckeye Broadband	\$400.65	O
77877	11/18/2019	11/14/2019	AW	Commerical Comfort Systems, Inc.	\$843.38	O
77878	11/18/2019	11/14/2019	AW	Express Services, Inc	\$6,238.11	O
77879	11/18/2019	11/14/2019	AW	FIRE SAFETY SERVICES INC	\$8,938.44	O
77880	11/18/2019	11/14/2019	AW	FORREST AUTO SUPPLY	\$188.12	O
77881	11/18/2019	11/14/2019	AW	Mannik Smith Group	\$1,000.00	O
77882	11/18/2019	11/14/2019	AW	Marygrove Ohio LLC	\$70.00	O
77883	11/18/2019	11/14/2019	AW	Occupational Health Ceneters of Ohio, P.A.	\$108.00	O
77884	11/18/2019	11/14/2019	AW	Office Depot	\$77.92	O
77885	11/18/2019	11/14/2019	AW	Ohio CAT	\$850.84	O
77886	11/18/2019	11/14/2019	AW	OHIO TOWNSHIP ASSOCIATION	\$200.00	O
77887	11/18/2019	11/14/2019	AW	Reliance Oxygen & Equipment	\$129.45	O
77888	11/18/2019	11/14/2019	AW	Reveille Ltd.	\$4,475.00	O
77889	11/18/2019	11/14/2019	AW	SAM'S CLUB	\$129.08	O
77890	11/18/2019	11/14/2019	AW	Sandman Sales Yard	\$105.00	O
77891	11/18/2019	11/14/2019	AW	STERICYCLE	\$246.33	O
77892	11/18/2019	11/14/2019	AW	TAM	\$4,734.00	O
77893	11/18/2019	11/14/2019	AW	Toledo Clinic Inc	\$70.00	O
77894	11/18/2019	11/14/2019	AW	TOLEDO DOOR AND WINDOW	\$347.70	O
77895	11/18/2019	11/14/2019	AW	Varouh Oil Inc	\$1,934.20	O
77896	11/18/2019	11/14/2019	AW	Washovia Temporary Housing Inc.	\$1,000.00	O
77897	11/18/2019	11/14/2019	AW	WELCH PUBLISHING	\$73.63	O
77898	11/18/2019	11/14/2019	AW	Young Supply Co.	\$108.59	O
77899	11/18/2019	11/14/2019	RW	Elaine Jones	\$50.00	O
77900	11/18/2019	11/14/2019	RW	Lauren Iwinski	\$50.00	O
Total Payments:					\$35,264.02	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$35,264.02	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Please Sign Here

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