

Springfield Township Trustees
Regular Trustees' Meeting

7:00 p.m. Monday, May 21, 2018

The Springfield Township Trustees met in regular session, open to the public, on Monday, May 21, 2018, at 7:00 p.m. in the Township Chambers, 7617 Angola Road, Holland, Ohio with the following members present:

Tom Anderson Jr.
Robert Bethel
Andrew Glenn

Andrew Glenn called the meeting to order at 7:00 p.m. All present were asked to rise for a silent prayer and the Pledge of Allegiance.

ADOPTION OF AGENDA:

Fiscal Officer, Barbara Dietze, asked to add a just received, second liquor license hearing request to her report. Chief Cousino also indicated that the Township's new ambulance was outside the building and available for viewing. The Trustees decided to add a brief recess to the agenda to allow all attendees to tour the unit.

Motion made by Tom Anderson Jr. to approve the agenda, as amended. Seconded by Robert Bethel and the roll call resulted as follows:

Tom Anderson Jr., yes
Robert Bethel, yes
Andrew Glenn, yes

Motion made by Tom Anderson Jr. to take a brief recess at 7:02 p.m. Seconded by Robert Bethel and the roll call resulted as follows:

Tom Anderson Jr., yes
Robert Bethel, yes
Andrew Glenn, yes

Motion made by Tom Anderson Jr. to reconvene at 7:07 p.m. Seconded by Robert Bethel and the roll call resulted as follows:

Tom Anderson Jr., yes
Robert Bethel, yes
Andrew Glenn, yes

PUBLIC COMMENT:

Robert Pellet, 29 Walnut Creek Drive, stated that he felt that the Township's current recycling program works well and questioned what residents would do would do if the recycling dumpsters were moved off Township property. The Trustees responded that they were simply looking at options and would address the issue when they had more information. Mr. Pellet also asked about the disposition of the Home Rule conversation. The Trustees said that they would revive the issue and address it at a later meeting.

PROCLAMATION – DISTRACTED DRIVING:

Jamie Blazavitch, from the Ohio Department of Public Safety, described the Safe Ohio initiative, a State of Ohio program intended to bring attention to the problem of distracted driving. She stated that cell phone use was the number one distraction for drivers and detailed the risks and dangers to all users of the roadways. The Trustees voiced their support for the program and signed a large banner indicating their personal promise to not use their cell phones while driving.

Springfield Township Trustees
Regular Trustees' Meeting

7:00 p.m. Monday, May 21, 2018

Motion made by Robert Bethel to approve Resolution 18-009, recognizing the importance of bringing awareness to distracted driving. Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

PROCLAMATION – SPRINGFIELD LOCAL SCHOOLS JROTC DRILL TEAM:

The Springfield Local Schools JROTC Emerald Guard Drill Team was invited to, and recently competed in the Army National Drill Meet in Louisville, Kentucky. The team performed exceptionally well and placed 2nd in the nation in Armed Exhibition. Trustee Glenn, a founding member of the Drill Team, was especially proud of the members and their Coach, First Sergeant Thomas. All of the Trustees provided their congratulations on a fine performance.

Motion made by Tom Anderson Jr. to approve Resolution 18-010, commending the Springfield Local Schools JROTC Emerald Guard Drill Team on their 2nd place finish at the All Army National Competition. Seconded by Robert Bethel and the roll call resulted as follows:

Tom Anderson Jr., yes
Robert Bethel, yes
Andrew Glenn, yes

PUBLIC SAFETY:

Sheriff's Report:

Captain Luettke presented the Crime Report for April. He stated that the Apple Blossom/Rhode Island/Connecticut neighborhood may form a Block Watch to address some vandalism issues and that, as usual, the Sheriff's Department would provide whatever support they could. Captain Luettke also fielded a question about a recently injured Sheriff's Deputy. He stated that the injury was minor and that the Deputy was fine.

GUEST PRESENTATION – SWANTON AREA COMMUNITY COALITION (SACC):

Representatives from SACC described their mission of bringing together different community organizations to work for the reduction and prevention of substance abuse. They stated that although there are many organizations doing excellent work in this area, they feel a coordinated approach would have a greater impact on the problem. They asked the Trustees for their participation and support. The Trustees described our ongoing local initiatives (see Fire/EMS Report below) and asked Chief Cousino to appoint someone to represent the Township on their coalition.

PUBLIC SAFETY (cont.):

Fire/EMS Report: By Barry Cousino, Fire Chief

Chief Cousino reviewed the April Monthly Report and highlighted the following items:

- Representatives from the Fire Department attended several meetings/events including:
 - The annual FDIC Conference in Indianapolis
 - Greater Toledo Safe Kids Coalition
 - American Red Cross Lunch and Learn Meeting
- Captain Kokocinski instructed the Toledo Fire Department's recruiting class on proper pump operation techniques and theory.
- The Department hosted Anna, a Certified Comfort Dog. Anna travels the country, visiting communities affected by various tragedies.
- Station 53 hosted the National Drug Take Back event. This is an annual program supported by the Township.
- Station 53 hosted both a Cub Scout and Girl Scout Troop. They discussed basic fire safety and took a tour of the station and equipment.

Springfield Township Trustees
Regular Trustees' Meeting

7:00 p.m. Monday, May 21, 2018

- Battalion Chief Moore met with staff at the Spring Meadows Extended Care Facility to plan for an upcoming disaster drill.
- Fire/EMS responded to 238 calls in the month of April, of which 27 were in the Village of Holland, 21 in Spencer Township, 10 in Swanton Township, and 1 in Harding Township.

Other items:

Chief Cousino indicated that the Spencer Township squad needed a series of routine repairs that exceeded his spending authority.

Motion made by Robert Bethel to approve the expenditure of \$2,774.72 to Brondes Ford for repairs to the Spencer Township squad. Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

Chief Cousino stated that Firefighter/Paramedics are currently in high demand and that the Township has been losing long term, part time employees to other fire departments who are offering full time positions, with benefits. Although most of these employees are happy at Springfield Township, they are pursuing these other opportunities for financial reasons. The losses (8 employees in the last year) are creating instability in the department, in addition to a significant loss of experience. As a result, Chief Cousino is recommending that the Township change four Firefighter/Paramedics from part time to full time, reducing overtime, and providing a more stable workforce.

Motion made by Robert Bethel to authorize Chief Cousino to proceed with the transition of four part time Firefighter/Paramedics to full time. Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

FISCAL OFFICER'S REPORT: Barbara Dietze, Fiscal Officer

Payment of Bills:

Motion made by Tom Anderson Jr. to approve the payment register of payments made by check from May 8 to May 21, 2018, in the amount of \$53,187.06 as presented. Seconded by Robert Bethel and the roll call resulted as follows:

Tom Anderson Jr., yes
Robert Bethel, yes
Andrew Glenn, yes

Ms. Dietze also presented the Trustees with the electronic payment listing from May 4 to May 17, 2018, in the amount of \$177,331.95.

Approval of Minutes:

Motion made by Robert Bethel to approve the Regular Trustees' Meeting Minutes of Monday, May 7, 2018, as presented. Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

Springfield Township Trustees
Regular Trustees' Meeting

7:00 p.m. Monday, May 21, 2018

Liquor License Request:

Ms. Dietze presented a new liquor license request from Aimbridge Hospitality LLC (aka – Courtyard) at 1435 E. Mall Drive.

Motion made by Robert Bethel to not request a hearing for the Aimbridge Hospitality LLC liquor license request. Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

Ms. Dietze presented a liquor license transfer from Crissey Rd Marketplace LLC, at 1750 S. Crissey Road, to Stone Oak Market Inc., at 9211 Old Airport Highway.

Motion made by Robert Bethel to not request a hearing for the Crissey Road Marketplace LLC license transfer. Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

PUBLIC SERVICES: By Andrew Hohlbein, Director of Public Services

Mr. Hohlbein reviewed the Monthly Report and highlighted the following items:

- The Geiser Road project is mostly completed with the exception of some minor outstanding issues.
- The Township filled seven 40 yard dumpsters, in addition to a 30 yard dumpster at our most recent Dumpster Day event.
- The roadway berm project is about 75% complete.
- After receiving multiple bids, Mr. Hohlbein chose the least costly option and presented the Trustees with a request to purchase a new dump truck for the Roads Department. He indicated that the vehicle would be available for the upcoming fall leaf season.

Motion made by Robert Bethel to purchase a 2019 Ford F550 4x4 truck from Mathews Ford, for \$83,652.80. Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

- Mr. Hohlbein presented the Trustees with a request to purchase a new diagnostic tool which will allow our in-house mechanic to better identify problems with our vehicles. The cost of the equipment will be split between the Road and Fire Departments.

Motion made by Robert Bethel to purchase a Texa-Truck-OHW-Laptop and software from TR Systems LLC for \$9,895.00. Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

- New mulch has been placed at Community Homecoming Park.

Springfield Township Trustees
Regular Trustees' Meeting

7:00 p.m. Monday, May 21, 2018

- Several Township parks are in need of new playground equipment and multiple options are being investigated.
- There was one burial and two cremations in the month of April
- New brakes and a high pressure pump were replaced on Fire Department vehicles.
- The new Springfield Chambers (the former Sheriff's substation) has received a grant for lighting from Toledo Edison.
- The Township has mowed the property at 1964 Sudbury and is investigating another overgrown lot on Airport Highway.

PUBLIC ADMINISTRATION: By Mike Hampton, Administrator

Mr. Hampton reviewed the Public Administration's Monthly Report and highlighted the following items:

- The lowest bid for the 2018 OPWC project was received from Gerken Paving in the amount of \$514,945.51.

Motion made by Robert Bethel to award the 2018 OPWC project to Gerken paving for \$514,945.51. Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

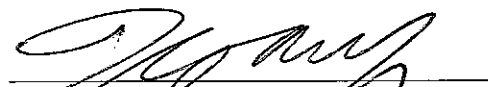
- Mr. Hampton stated that the Freedom Celebration flyers have been distributed and the banner has been posted at Community Homecoming Park.
- Mr. Hampton attended several meetings/events including:
 - The Ohio Township Administrators Network
 - Wellness meeting with USI
 - Meeting with Rossford mayor
- Mr. Hampton met with Tom Kistner regarding purchasing property for the Roads Department.
- Mr. Hampton submitted the CDBG grant application for ADA accessible sidewalk ramps in the Lincoln Green neighborhood. The roads in this neighborhood are due to be addressed in the 2021 OPWC project.
- The Township received a Safety Council award for 500 hours without a workplace incident.

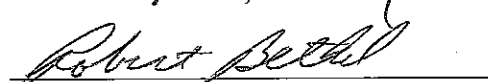
ADJOURNMENT:

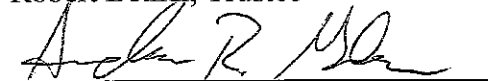
Tom Anderson Jr. moved to adjourn at 8:25 p.m. Seconded by Robert Bethel and the roll call resulted as follows:

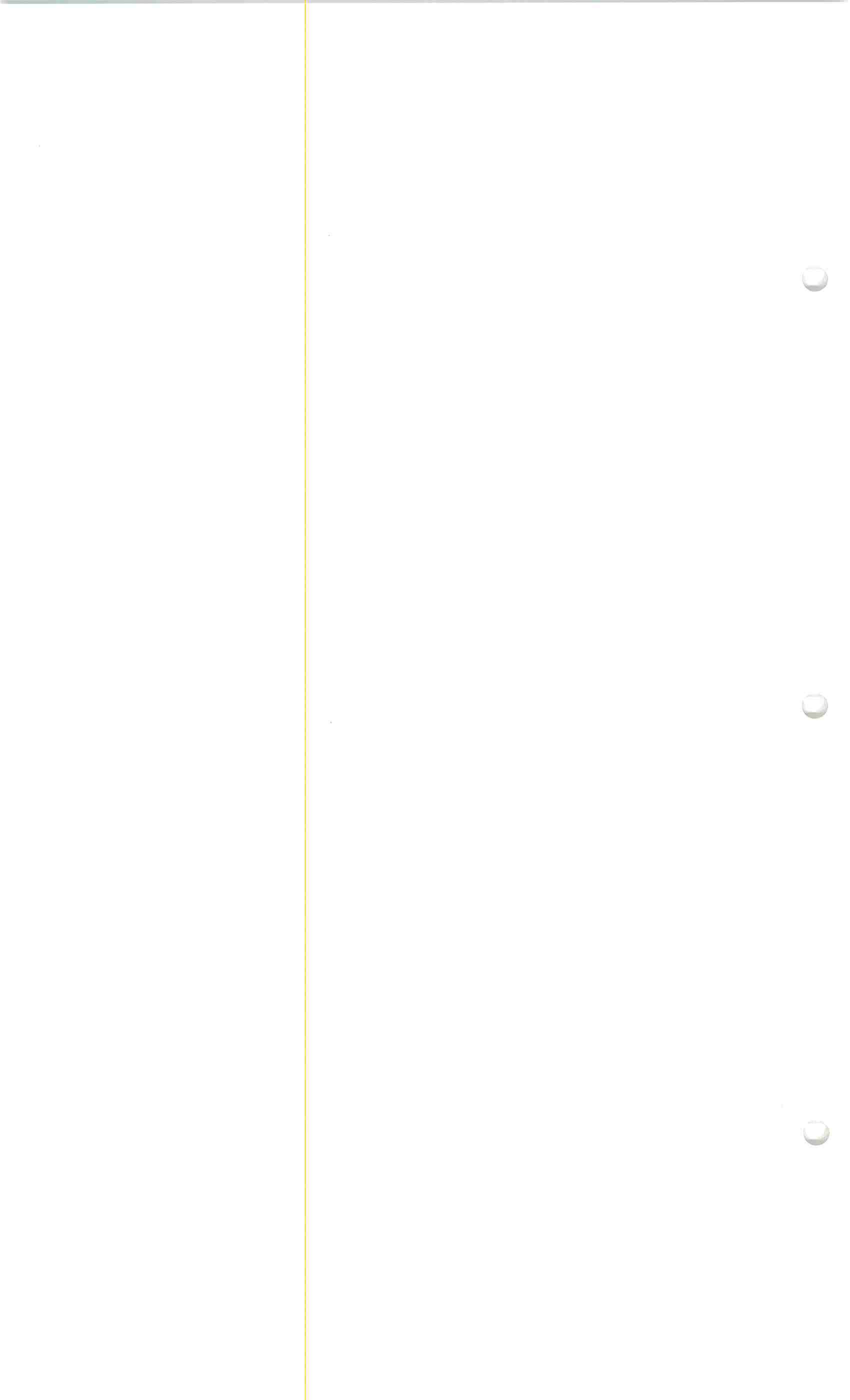
Tom Anderson Jr., yes
Robert Bethel, yes
Andrew Glenn, yes


Barbara Dietze, Fiscal Officer


Tom Anderson Jr., Trustee


Robert Bethel, Trustee


Andrew Glenn, Trustee





Payment Listing

5/8/2018 to 5/21/2018

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
76503	05/21/2018	05/17/2018	AW	ADT SECURITY SERVICES INC	\$476.16	O
76504	05/21/2018	05/17/2018	AW	Advance Auto Parts	\$321.61	O
76505	05/21/2018	05/17/2018	AW	BADBRUSH SIGN AND DESIGN	\$209.50	O
76506	05/21/2018	05/17/2018	AW	BLADE	\$200.64	O
76507	05/21/2018	05/17/2018	AW	Brondes Ford Maumee	\$115.19	O
76508	05/21/2018	05/17/2018	AW	Buckeye Broadband	\$549.95	O
76509	05/21/2018	05/17/2018	AW	Clean Wood Recycling, Inc.	\$22.50	O
76510	05/21/2018	05/17/2018	AW	D & R Outdoor Power Equipment LLC	\$89.97	O
76511	05/21/2018	05/17/2018	AW	FLEETPRIDE	\$630.60	O
76512	05/21/2018	05/17/2018	AW	FORREST AUTO SUPPLY	\$548.53	O
76513	05/21/2018	05/17/2018	AW	FYR-FYTER SALES & SERVICE	\$687.10	O
76514	05/21/2018	05/17/2018	AW	G6 Infrastructure, LLC	\$41,147.92	O
76515	05/21/2018	05/17/2018	AW	Horn Key & Lock	\$289.00	O
76516	05/21/2018	05/17/2018	AW	Howard T. Moriarty Co., Inc.	\$146.83	O
76517	05/21/2018	05/17/2018	AW	JIM'S SPECIALTY	\$375.00	O
76518	05/21/2018	05/17/2018	AW	KISTLER FORD	\$19.45	O
76519	05/21/2018	05/17/2018	AW	Mack Industries, Inc.	\$90.00	O
76520	05/21/2018	05/17/2018	AW	Ohio CAT	\$44.34	O
76521	05/21/2018	05/17/2018	AW	OHIO FLUID PRODUCTS CO	\$304.00	O
76522	05/21/2018	05/17/2018	AW	SAM'S CLUB	\$40.92	O
76523	05/21/2018	05/17/2018	AW	Sandman Sales Yard	\$128.00	O
76524	05/21/2018	05/17/2018	AW	Shelly Materials, Inc.	\$338.64	O
76525	05/21/2018	05/17/2018	AW	STERICYCLE	\$246.33	O
76526	05/21/2018	05/17/2018	AW	Stryker Sales Corporation	\$2,988.12	O
76527	05/21/2018	05/17/2018	AW	Syn-Tech Systems, Inc.	\$44.55	O
76528	05/21/2018	05/17/2018	AW	T & S TOOL SUPPLY CO, INC.	\$64.69	O
76529	05/21/2018	05/17/2018	AW	THE IMAGE GROUP	\$12.00	O
76530	05/21/2018	05/17/2018	AW	Triotech	\$2,462.95	O
76531	05/21/2018	05/17/2018	AW	WELDER SERVICE COMPANY INC	\$142.57	O
76532	05/21/2018	05/17/2018	RW	John Konrad	\$50.00	O
76533	05/21/2018	05/17/2018	RW	Jodi Perry	\$50.00	O
76534	05/21/2018	05/17/2018	RW	Michael Veith	\$100.00	O
76535	05/21/2018	05/17/2018	RW	Mike Wilkin	\$250.00	O

Please Sign Here

X 
 X 

Total Payments:	\$53,187.06
Total Conversion Vouchers:	\$0.00
Total Less Conversion Vouchers:	\$53,187.06

X Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

