

Springfield Township Trustees
Regular Trustees' Meeting

7:00 p.m. Monday, May 18, 2020

The Springfield Township Trustees met in regular session, open to the public, on Monday, May 18, 2020, at 7:00 p.m. in the Township Chambers, 7617 Angola Road, Holland, Ohio with the following members present:

Tom Anderson Jr.
Robert Bethel
Andrew Glenn

Tom Anderson Jr. called the meeting to order at 7:00 p.m. All present were asked to rise for a silent prayer and the Pledge of Allegiance.

ADOPTION OF AGENDA:

Motion made by Robert Bethel to approve the agenda, as presented. Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes
Andrew Glenn, yes
Tom Anderson Jr., yes

PUBLIC COMMENT:

Ron & Michelle Bergfeld of 961 Raymil said that a neighbor has asked their permission to allow his stray bullets to land on their property. They wanted to know their rights under the law. The Trustees informed them that shooting weapons is allowed in the Township but the shooter must install a proper backstop on his property and all spent ammunition must remain within the property lines. The Trustees also advised the Bergfelds to contact the Sheriff's office if they feel that any of these conditions have not been met.

PUBLIC SAFETY:

Sheriff's Report: By Lt. Leach

Lt. Leach presented his monthly report and stated that his officers have seen a significant increase in traffic since the coronavirus lockdown has been relaxed. He also said that the Sheriff's department has been performing courtesy drive by escorts to help residents celebrate important events while adhering to lockdown protocols.

PUBLIC SAFETY (cont.):

Fire/EMS Report: By Chief Cousino, Fire Chief

Chief Cousino reviewed the Monthly Report and highlighted the following items:

- Four smoke detectors were given to residents for self-installation.
- The Fire department has been answering many "maximum occupancy" questions from business as they try to understand their legal capacity limits under Ohio's "Responsible RestartOhio" plan.
- Chief Cousino stated that the certification of local testing sites has allowed the department to get COVID-19 results quicker, limiting the time fire fighters are off work pending test results.
- Chief Cousino stated that the need to conserve personal protective equipment and minimize the number of EMS employees exposed to potential COVID-19 carriers, has permanently changed the way emergency calls are handled. The new procedures provide the same high level of service while minimizing risk to employees.
- The department has completed many site plan reviews during the lockdown.
- Chief Cousino stated that May 17th – 23rd is EMS week. He suggested thanking your local emergency responders for their contributions.
- Rick Helminski, Assistant Fire Chief, received the "Multiplying Good One in a Million" award for putting his community first. All present gave their congratulations.
- Fire/EMS responded to 236 calls in the month of April, of which 45 were in the Village of Holland, 18 in Spencer Township, 13 in Swanton Township, and 6 in Harding Township.

Springfield Township Trustees
Regular Trustees' Meeting

7:00 p.m. Monday, May 18, 2020

FISCAL OFFICER'S REPORT: Barbara Dietze, Fiscal Officer

Payment of Bills:

Motion made by Robert Bethel to approve the listing of payments to be made by check from May 6 to May 19, 2020, in the amount of \$46,117.69, as presented. Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes
Andrew Glenn, yes
Tom Anderson Jr., yes

Ms. Dietze also presented the Trustees with the electronic payment listing from May 1 to May 14, 2020, in the amount of \$348,269.27. This includes the Township bi-weekly payroll, paid on May 12, 2020, in the amount of \$207,527.76.

Approval of Minutes:

Motion made by Robert Bethel to approve the Regular Trustees' Meeting Minutes of Monday, May 4, 2020, as presented. Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes
Andrew Glenn, yes
Tom Anderson Jr., yes

PUBLIC SERVICES: By Andy Hohlbein, Director of Public Services

Mr. Hohlbein reviewed the Monthly Report and highlighted the following items:

- The Township collected 415 loads during the May dumpster days. This was lower than expected but about average for the first collection of the season.
- Mr. Hohlbein attended the Storm Water Coalition teleconference.
- Unknown person/s illegally dumped a load of cement in the Conneillsville ditch. Public Services personnel had to break apart and remove the debris to clear the drain.
- The truck hoist was inspected and passed its annual certification.
- Both the Lincoln Green sidewalk and paving projects have been completed.
- Two trees were removed in the Township after recent storm damage.
- There were 3 burials during the prior month.
- Eleven new foundations were poured in the cemetery. Due to high demand, Mr. Hohlbein is also planning to pour 2 new strips in the new section of the cemetery.
- The Memorial Day parade has been cancelled but there will still be a noon service in the cemetery.
- The pond in Homecoming Park will be stocked with fish again this year. The Trustees reminded residents to adhere to the catch notices posted by the pond.

PUBLIC ADMINISTRATION: By Mike Hampton, Administrator

Mr. Hampton reviewed the Monthly Report and highlighted the following items:

- Mr. Hampton stated that the Township will be taking on more responsible for administering Storm Water Utility projects in our community. Mr. Hampton presented the Trustees with bid from G6 Infrastructure to complete the Butler Ditch Renovation.

Motion made by Andrew Glenn to award the Butler Ditch SWU Renovation project to G6 Infrastructure in the amount of \$7,495.00, as presented. Seconded by Robert Bethel and the roll call resulted as follows:

Andrew Glenn, yes
Robert Bethel, yes
Tom Anderson Jr., yes

Springfield Township Trustees
Regular Trustees' Meeting

7:00 p.m. Monday, May 18, 2020

Mr. Hampton also mentioned that Brian Miller was retiring from the Lucas County Engineer's Office. The Trustees asked him to prepare a proclamation to thank him for all of his contributions to the community throughout the years.


- A bill is currently working its way through the legislature that would provide relief to local governments for expenses incurred to respond to the coronavirus pandemic.
- The Township offices have reopened and employees are again working from their offices.
- Youth activities in the parks are scheduled to resume on May 26th. Legal council is reviewing the Township's insurance coverages to ensure their adequacy.
- In order to construct a new Public Services building on the Albon Road site, the existing sewer line must be extended north to the new building. Midwest Contracting, who is both located on Albon Road and also interested in having a sewer line connection, is willing to perform the work. Mr. Hampton is proposing that the Township work with Midwest to complete the project, and as owners of the line, both entities could recoup their costs by charging other businesses/residents if they want to tap into the line. The Trustees asked Mr. Hampton to proceed with the discussions. Although progress on the building itself has been delayed due to the pandemic, four companies have expressed an interest in designing the new Public Services building.
- The Assistant Admin/HR Generalist report was presented.
- Mr. Hampton and his staff attended several meetings/events including:
 - Ohio Plan Board directors meeting
 - JEDZ videoconference meeting
 - JEDD videoconference meeting

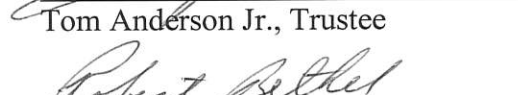
ADJOURNMENT:

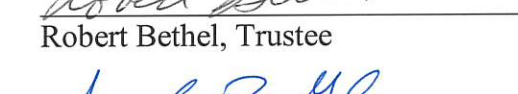
Motion made by Robert Bethel to adjourn the meeting at 8:03 p.m. Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes
Andrew Glenn, yes
Tom Anderson Jr., yes


Barbara Dietze, Fiscal Officer


Tom Anderson Jr., Trustee


Robert Bethel, Trustee

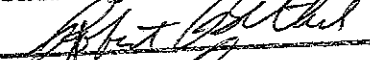

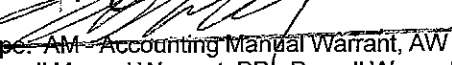

Andrew Glenn, Trustee

Payment Listing

5/6/2020 to 5/19/2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
456-20B	05/19/2020		AW	AT&T	\$79.97	B
457-20B	05/19/2020		AW	AMERICAN PLANNING ASSOCIATION	\$95.00	B
458-20B	05/19/2020		AW	Buckeye Broadband	\$697.15	B
459-20B	05/19/2020		AW	FIC Dealerships	\$117.82	B
460-20B	05/19/2020		AW	Finley Fire Equipment	\$1,640.00	B
461-20B	05/19/2020		AW	FIRE SAFETY SERVICES INC	\$21,623.74	B
462-20B	05/19/2020		AW	FLEETPRIDE	\$264.61	B
463-20B	05/19/2020		AW	FYR-FYTER SALES & SERVICE	\$715.30	B
464-20B	05/19/2020		AW	GRAINGER, INC.	\$1,107.26	B
465-20B	05/19/2020		AW	Howard T. Moriarty Co., Inc.	\$175.65	B
466-20B	05/19/2020		AW	Hose Sales Direct	\$47.25	B
467-20B	05/19/2020		AW	KISTLER FORD	\$102.08	B
468-20B	05/19/2020		AW	Stryker Sales Corporation	\$3,000.90	B
469-20B	05/19/2020		AW	SUTPHEN CORPORATION	\$246.41	B
470-20B	05/19/2020		AW	WW Williams	\$70.13	B
472-20B	05/19/2020		AW	Reliance Oxygen & Equipment	\$83.45	B
473-20B	05/19/2020		AW	SUPERIOR UNIFORM SALES INC	\$15.50	B
474-20B	05/19/2020		AW	Mannik Smith Group	\$400.00	B
476-20B	05/19/2020		AW	Auditor of State Keith Faber	\$3,054.00	B
489-20B	05/19/2020		AW	Commercial Comfort Systems, Inc.	\$575.00	B
492-20B	05/19/2020		AW	WS DARLEY	\$939.60	B
493-20B	05/19/2020		AW	FORREST AUTO SUPPLY	\$1,451.60	B
494-20B	05/19/2020		AW	FLEX COM	\$203.00	B
495-20B	05/19/2020		AW	Triotech	\$920.95	B
497-20B	05/19/2020		AW	Crane 1 Services Inc.	\$600.00	B
498-20B	05/19/2020		AW	STERICYCLE	\$246.33	B
499-20B	05/19/2020		AW	MENARDS	\$654.71	B
501-20B	05/19/2020		AW	Advance Auto Parts	\$515.44	B
502-20B	05/19/2020		AW	Heban, Murphree & Lewandowski, LLC	\$3,492.00	B
503-20B	05/19/2020		AW	Andres C & Laura H Vargas	\$2,000.00	B
504-20B	05/19/2020		AW	Kimball Midwest	\$68.88	B
505-20B	05/19/2020		AW	SAM'S CLUB	\$9.96	B
510-20B	05/19/2020		AW	American Public Works Association	\$223.00	B
511-20B	05/19/2020		AW	Office Depot	\$208.30	B
519-20B	05/19/2020		AW	Terminal Supply Company	\$87.70	B
520-20B	05/19/2020		AW	Sandman Sales Yard	\$385.00	B

Please Sign Here

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Total Payments:	\$46,117.69
Total Conversion Vouchers:	\$0.00
Total Less Conversion Vouchers:	\$46,117.69

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch