

Springfield Township Trustees
Regular Trustees' Meeting

7:00 p.m. Monday, March 2, 2020

The Springfield Township Trustees met in regular session, open to the public, on Monday, March 2, 2020, at 7:00 p.m. in the Township Chambers, 7617 Angola Road, Holland, Ohio with the following members present:

Tom Anderson Jr.
Robert Bethel
Andrew Glenn

Tom Anderson Jr. called the meeting to order at 7:00 p.m. All present were asked to rise for a moment of silence and the Pledge of Allegiance.

ADOPTION OF AGENDA:

Motion made by Robert Bethel to approve the agenda, as presented. Seconded by Tom Anderson and the roll call resulted as follows:

Robert Bethel, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

PUBLIC COMMENT:

Curtis Lowe, who attended a prior Trustee meeting to complain about the gate and dumpster located behind Mike's Pizza, returned to present the Trustees with an update. (See January 21, 2020 Trustee Meeting Minutes for full description). Mr. Lowe stated that the Township installed the posts and Mike's Pizza put up signage but none of the improvements promised by Mr. Mockensturm had been started. He presented the Trustees with a detailed listing of times when the gate was left open, as well as a phone recording of a delivery driver blowing through a neighborhood stop sign. Mr. Lowe's father, Squire Lowe Jr., corroborated his son's statements. The Trustees agreed that Mr. Mockensturm was not living up to his side of his agreement and would take the necessary steps to remedy the situation.

GUEST PRESENTATION:

Laurie Manning of Hylant Insurance described a recent change to the Ohio Revised Code that allows a Township to use an "employee dishonesty and faithful performance of duty policy" in lieu of a surety bond for those elected officials/employees that are required to be bonded. She explained the major differences between the two coverages: a surety bond will reimburse the Township in full for any losses, while a duty policy will be subject to a deductible; and a surety bond provides no coverage for losses that are a result of inadvertent errors made by officials/employees, while a duty policy will cover such losses, less a deductible. Ms. Manning also stated that the duty policy would be slightly more expensive than the current surety bonds but would remove the personal liability for inadvertent errors, currently assumed by the Fiscal Officer. After considerable discussion, the Trustees asked Legal Counsel to review the updated insurance documentation to ensure that the Township was properly covered under all contingencies.

PLANNING AND ZONING: By Jacob Barnes, Planning Director

Written Report:

- In the month of February, 20 permits were issued, including 8 new dwellings.
- The 2020 Master Plan is scheduled to be heard at the Plan Commission's March meeting.
- A permit was issued for Siegel Suites on Trust Drive.
- The Board of Zoning Appeals continued a request for a setback, height, and square footage variance for a proposed Electronic Message Center at 7723 Airport Highway.
- **Motion made by Robert Bethel to set a public hearing for a zoning change from C-2 General Commercial to M-1 Limited Industrial for April 6, 2020 at 7 p.m., for the property located at 9815 Old Airport Highway.** Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes
Andrew Glenn, yes
Tom Anderson Jr., yes

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- Mr. Barnes and Mr. Hampton met with Owners/Developers to discuss future projects at the corner of Airport Highway and Albon Road.
- Trustee Glenn asked Mr. Barnes to research Form Based Zoning. He felt it might be especially helpful for development in the Dorr Street area. Mr. Barnes will report back at a later date.
- Mr. Barnes attended several meetings/events including:
 - OTA Winter Conference
 - JEDZ Business Advisory Council meeting
 - Proposed Spring Meadows South access road meeting

FISCAL OFFICER'S REPORT: Barbara Dietze, Fiscal Officer

Payment of Bills:

Motion made by Robert Bethel to approve the listing of pending payments from February 20 to March 3, 2020 in the amount of \$63,545.14, as presented. Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes
Andrew Glenn, yes
Tom Anderson Jr., yes

Ms. Dietze also presented the Trustees with an electronic payment listings from February 14 to February 27, 2020, in the amount of \$253,425.51. This includes the bi-weekly Township payroll paid on February 18, 2020 in the amount of \$222,246.15.

Approval of Minutes:

Motion made by Robert Bethel to approve the Regular Trustees' Meeting Minutes of Tuesday, February 18, 2020, as amended. Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes
Andrew Glenn, yes
Tom Anderson Jr., abstain

Other:

Ms. Dietze stated that the 2019 Township books are closed and available for inspection. She also mentioned that the biennial audit (2018-2019) has been preliminarily scheduled for mid to late April. She will provide specific dates when they are available.

PUBLIC ADMINISTRATION: By Mike Hampton, Administrator

Written Report:

- Training sessions on the updated Employee Handbook have been completed.
- Mr. Hampton presented the Trustees with a copy of his Dorr Street Interchange presentation given to the Chamber of Commerce.
- After resolving some quantity issues with the original specifications, the Township's I-475/US-23 bridge enhancements project is being rebid. The bids will be opened on March 30th.
- Mr. Hampton presented the Trustees with the 2020 Joint Cooperation agreement between the Township and the Storm Water Utility. The Township has agreed to perform \$97,000 worth of work on behalf of the Storm Water Utility, who will then reimburse the Township. \$50,000 is for routine work, while \$47,000 is for work included in the 2020 OPWC project.

Motion made by Andrew Glenn to approve the 2020 Joint Cooperation Agreement for 2020 Drainage Improvements, as presented. Seconded by Robert Bethel and the roll call resulted as follows:

Andrew Glenn, yes
Robert Bethel, yes
Tom Anderson Jr., yes

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- Mr. Hampton attended several meetings/events including:
 - Vory's Economic Development Conference
 - Lucas County Engineer's meeting
 - Proposed Spring Meadows South access meeting

Other:

- Trustee Glenn presented the other Trustees with an alternate 911 agreement drafted by the Township. Trustee Glenn said that the alternate agreement is an improvement on the original agreement discussed at the January 21, 2020 Trustee Meeting. Specifically, the alternate agreement allows for the amendment of the bylaws, eliminates the specific position requirements of the appointees, and better distributes the decision making structure to all of the involved political subdivisions. Trustee Glenn said that several of the other political subdivisions are planning to sign the alternate agreement, which will then be presented to the 911 Plan Commission, alongside the original agreement. He stated that the 911 Plan Commission will then decide which agreement will be final and applicable to all of the political subdivisions

Motion made by Robert Bethel to approve the alternate 911 agreement, as discussed. Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes
Andrew Glenn, yes
Tom Anderson Jr., yes

Motion made by Robert Bethel to approve the alternate 911 agreement bylaws, as discussed. Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes
Andrew Glenn, yes
Tom Anderson Jr., yes

- Trustee Glenn received a letter stating that a section of I-475 is going to be renamed after a local veteran. Trustee Glenn asked Mr. Hampton to look into the situation to determine if the Township should make an equivalent recognition.

EXECUTIVE SESSION:

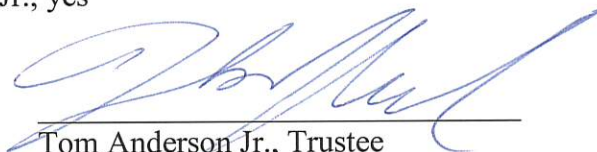

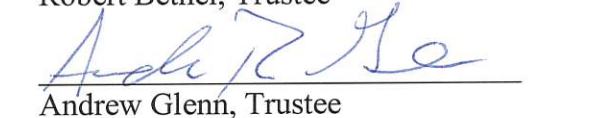
None requested.

ADJOURNMENT:

Motion made by Robert Bethel to adjourn at 8:32 p.m. Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes
Andrew Glenn, yes
Tom Anderson Jr., yes


Barbara Dietze, Fiscal Officer


Tom Anderson Jr., Trustee

Robert Bethel, Trustee

Andrew Glenn, Trustee

Payment Listing

3/4/2020 to 3/17/2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
252-20B	03/17/2020		AW	BIG TRUCK AND AUTO	\$1,016.79	B
253-20B	03/17/2020		AW	Brondes Ford Maumee	\$1,027.01	B
254-20B	03/17/2020		AW	DR EBEL FIRE EQUIPMENT SALES	\$179.97	B
255-20B	03/17/2020		AW	FIRE SAFETY SERVICES INC	\$2,525.89	B
256-20B	03/17/2020		AW	FORREST AUTO SUPPLY	\$151.84	B
257-20B	03/17/2020		AW	GRAINGER, INC.	\$112.74	B
258-20B	03/17/2020		AW	Kimball Midwest	\$319.83	B
259-20B	03/17/2020		AW	Ohio CAT	\$42.27	B
260-20B	03/17/2020		AW	LUCAS COUNTY TREASURER	\$44.00	B
261-20B	03/17/2020		AW	Office Depot	\$338.68	B
262-20B	03/17/2020		AW	Rentner Lumber & Supply	\$183.65	B
263-20B	03/17/2020		AW	SUTPHEN CORPORATION	\$123.67	B
264-20B	03/17/2020		AW	MENARDS	\$411.41	B
265-20B	03/17/2020		AW	Partners Mfg Group, Inc.	\$3,010.00	B
272-20B	03/17/2020		AW	Advance Auto Parts	\$500.76	B
273-20B	03/17/2020		AW	Reliance Oxygen & Equipment	\$115.45	B
274-20B	03/17/2020		AW	Triotech	\$940.95	B
275-20B	03/17/2020		AW	Vermeer Sales & Service Inc.	\$709.80	B
276-20B	03/17/2020		AW	WELCH PUBLISHING	\$71.26	B
277-20B	03/17/2020		AW	WELDER SERVICE COMPANY INC	\$366.50	B
278-20B	03/17/2020		AW	WW Williams	\$531.29	B
282-20B	03/17/2020		AW	CERTIFIED POWER INC	\$111.43	B
291-20B	03/17/2020		AW	Lake Erie Electric of Toledo, Inc.	\$53,786.80	B
292-20B	03/17/2020		AW	VILLAGE OF HOLLAND	\$36,714.79	B
293-20B	03/17/2020		AW	SAM'S CLUB	\$140.75	B
294-20B	03/17/2020		AW	Buckeye Broadband	\$681.36	B
295-20B	03/17/2020		AW	Decker Supply Co Inc.	\$503.23	B
296-20B	03/17/2020		AW	SCHMIDLIN INC	\$134.46	B
297-20B	03/17/2020		AW	GovDeals Inc	\$92.01	B
298-20B	03/17/2020		AW	Heban, Murphree & Lewandowski, LLC	\$5,064.00	B
299-20B	03/17/2020		AW	HOME DEPOT	\$295.77	B
302-20B	03/17/2020		AW	STONECO INC	\$145.57	B

Total Payments: \$110,393.93

Total Conversion Vouchers: \$0.00

Total Less Conversion Vouchers: \$110,393.93

Please Sign Here

X *Robert Beth*
 X *[Signature]*
 X *[Signature]*

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.