

Springfield Township Trustees
Regular Trustees' Meeting

7:00 p.m. Monday, June 17, 2019

The Springfield Township Trustees met in regular session, open to the public, on Monday, June 17, 2019, at 7:00 p.m. in the Township Chambers, 7617 Angola Road, Holland, Ohio with the following members present:

Tom Anderson Jr.
Robert Bethel
Andrew Glenn, absent

Robert Bethel called the meeting to order at 7:00 p.m. All present were asked to rise for a silent prayer and the Pledge of Allegiance.

ADOPTION OF AGENDA:

"And employment" was added to the Executive Session under Per ORC 121.22(G)(1).

Motion made by Tom Anderson Jr. to approve the agenda, as amended. Seconded by Robert Bethel and the roll call resulted as follows:

Tom Anderson Jr., yes
Robert Bethel, yes
Andrew Glenn, absent

PUBLIC COMMENT:

None.

PUBLIC SAFETY:

Sheriff's Report: By Capt. Luetkke

Captain Luetkke introduced Lt. John Leach. Lt. Leach will be taking over the duties as the Township's point of contact. Captain Luetkke provided the Crime Report for May 2019, and the bulk statistics for the JEDZ area during the holiday season for the Trustees to review. The statistics were average for this time of year. Captain Luetkke stated that the public felt safe while shopping and working in the JEDZ area over the holidays with the extra patrols.

PUBLIC SAFETY (cont.):

Fire/EMS Report: By Barry Cousino, Fire Chief

Chief Cousino reviewed the May Monthly Report and highlighted the following items:

- Representatives from the Fire Department attended several meetings/events including:
 - 2019 Airshow Monthly Meeting
 - 65th Annual BWC/Safety Council safety Recognition Award Ceremony
 - Polish Festival –EMS coverage
 - 2019 Freedom Celebration Meeting
 - Community Planning Forum
 - Holloway Elementary – Perseverance, Honesty, and Safety
 - Springfield Township Fire Department along with First Energy and Red Cross installed smoke detectors for residents at the Arrowhead Home Park.
- Springfield Township Fire Department personnel performed a "Last Alarm" graveside honor for Captain Henry Nachtrab.
- For the 2019 Harry E Patton Memorial Scholarship, a total of \$2,000 was awarded to four seniors.
- Jodi Livecchi, firefighter/Paramedic, completed a Community Health Worker Certification Course.
- Fire Station #2 hosted a visit from the Crissey Elementary Kindergarten students.
- Fire/EMS responded to 247 calls in the month of May, of which 45 were in the Village of Holland, and 15 in Spencer Township, 18 in Swanton Township, and 4 in Harding Township.

Other items:

Chief Cousino recommended to the Trustees to hire four part-time employees.

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Motion made by Tom Anderson Jr. to approve the hiring of Michael Dreka, Logan Grow, Drew Pierson, Joshua Stieb as part-time Firefighters/EMTs, effective June 17, 2019. Seconded by Robert Bethel and the roll call resulted as follows:

Tom Anderson Jr., yes
Robert Bethel, yes
Andrew Glenn, absent

FISCAL OFFICER'S REPORT: Barbara Dietze, Fiscal Officer

Payment of Bills:

Motion made by Tom Anderson Jr. to approve the payment register of payments made by check from June 4 to June 17, 2019, in the amount of \$496,816.34, as presented.

Seconded by Robert Bethel and the roll call resulted as follows:

Tom Anderson Jr., yes
Robert Bethel, yes
Andrew Glenn, absent

Ms. Dietze also presented the Trustees with the electronic payment listing from May 25 to June 13, 2019, in the amount of \$487,519.51. This includes the Township bi-weekly payroll, paid on June 3, 2019, in the amount of \$196,123.57.

Approval of Minutes:

Motion made by Tom Anderson Jr. to approve the Regular Trustees' Meeting Minutes of Monday, June 3, 2019, as presented. Seconded by Robert Bethel and the roll call resulted as follows:

Tom Anderson Jr., yes
Robert Bethel, yes
Andrew Glenn, absent

PUBLIC SERVICES: By Andrew Hohlbein, Director of Public Services

Mr. Hohlbein reviewed the Monthly Report and highlighted the following items:

- The first round of road mowing is completed.
- All the recent storm damage on the roads have been cleaned up.
- The first round of street sweeping is completed.
- The roundabout at Nebraska and King is all cleared for the new landscaping.
- Continuing work on pothole repairs.
- Prep work was performed at Homecoming Park for the Cody Brown Tournament and the Strawberry Festival.
- The main grinder pump at Homecoming Park was repaired.
- There were six burials in May in the Cemetery.
- General maintenance is ongoing at the Administration building and on the Fire Department's vehicles.
- Parcel maintenance was performed at 101 N. Dorcas and 7347 Bancroft.

PUBLIC ADMINISTRATION: By Mike Hampton, Administrator

Mr. Hampton reviewed the Public Administration's Monthly Report and highlighted the following items:

- Mr. Hampton and his staff attended several meetings/events including:
 - Fireworks Meeting
 - Cyber Assessment Conference Call
 - Army Corps Meeting – Albon property wetlands delineations
 - STYBS meeting
 - Pepsi – Homecoming Park contract

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- Trustee Anderson recommended that all residents request a mosquito spraying for their driveways from the Toledo Area Sanitary District.
- Mr. Hampton presented the Trustees with a request to purchase security cameras for the Administration Building.

Motion made by Tom Anderson Jr. to approve a security camera package from Triotech, not to exceed \$6,000.00. Seconded by Robert Bethel and the roll call resulted as follows:

Tom Anderson Jr., yes
Robert Bethel, yes
Andrew Glenn, absent

- The Lucas County Township Association Meeting is on Wednesday, June 26, 2019.
- The TMACOG Summer Caucuses with State Lawmakers is on Wednesday, July 31, 2019.
- Continuing with interviews for the open position in the Department of Public Services.
- For the upcoming elections the new voting machines will be placed at the location of the actual voting and cannot be moved. This requirement will cause an issue with the current Hall rentals. Mr. Hampton is currently working with the Board of Elections to resolve this issue.
- The Energy Upgrade Project at Homecoming Park is about 70% complete.
- Mr. Hampton presented the Trustees with a request for additional pavement repairs at Homecoming Park.

Motion made by Tom Anderson Jr. to approve pavement repairs at Homecoming Park, not to exceed \$10,000.00. Seconded by Robert Bethel and the roll call resulted as follows:

Tom Anderson Jr., yes
Robert Bethel, yes
Andrew Glenn, absent

- Dorr St. Interchange update:
 - Referendum concluded
 - Utility conference call
 - JEDD contract – almost complete
 - Staying on schedule
- Mr. Hampton presented the Trustees with a resolution for an updated Credit Card Account Policy.

Motion made by Tom Anderson Jr. to approve Resolution 19-009 Adoption of Updated Credit Card Account Policy. Seconded by Robert Bethel and the roll call resulted as follows:

Tom Anderson Jr., yes
Robert Bethel, yes
Andrew Glenn, absent

- Mr. Hampton presented the Assistant Administrator/HR Generalist's Report.

EXECUTIVE SESSION:

An Executive Session was requested per ORC 121.22(G)(1): To consider the compensation and employment of a public employee, and to invite Administrator Mike Hampton, Law Director Kent Murphree, Public Service Director Andrew Hohlbein, and Fiscal Officer Barbara Dietze to attend.

Motion made by Tom Anderson Jr. to adjourn to Executive Session at 7:53 p.m. Seconded by Robert Bethel and the roll call resulted as follows:

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Tom Anderson Jr., yes
Robert Bethel, yes
Andrew Glenn, absent

Motion made by Tom Anderson Jr. to reconvene from Executive Session at 8:24 p.m. Seconded by Robert Bethel and the roll call resulted as follows:

Tom Anderson Jr., yes
Robert Bethel, yes
Andrew Glenn, absent

Action taken as a result of executive session:

Motion made by Tom Anderson Jr. to move Brenden Kretz from an M2 position to an M3 position in the Public Services Department at a rate of \$23.43, effective June 10, 2019. Seconded by Robert Bethel and the roll call resulted as follows:

Tom Anderson Jr., yes
Robert Bethel, yes
Andrew Glenn, absent

Motion made by Tom Anderson Jr. to hire Doug Holland as an M3 position in the Public Services Department at a rate of \$21.00, effective July 1, 2019. Seconded by Robert Bethel and the roll call resulted as follows:


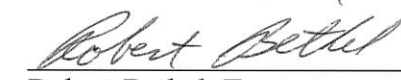

Tom Anderson Jr., yes
Robert Bethel, yes
Andrew Glenn, absent

ADJOURNMENT:

Tom Anderson Jr. moved to adjourn at 8:25 p.m. Seconded by Robert Bethel and the roll call resulted as follows:

Tom Anderson Jr., yes
Robert Bethel, yes
Andrew Glenn, absent

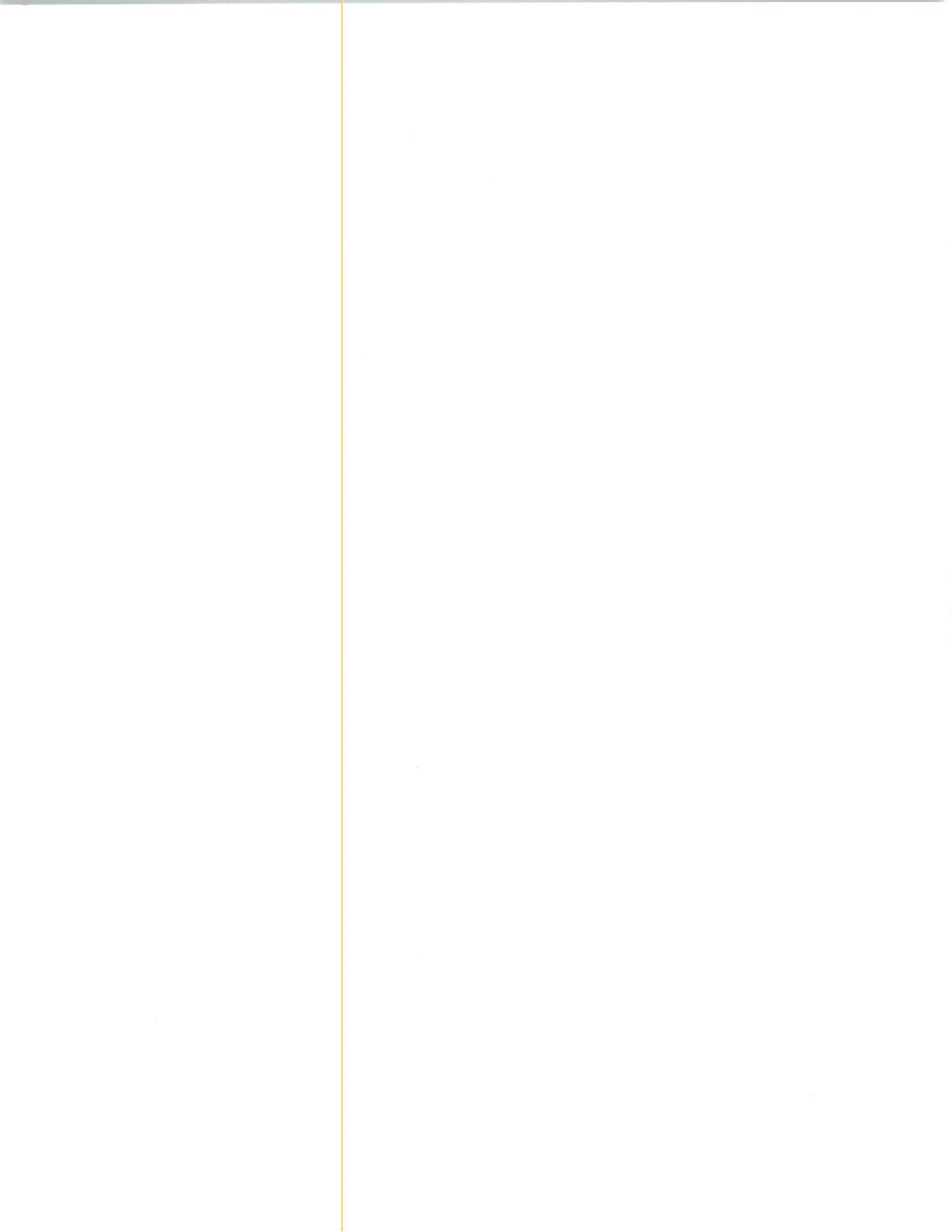

Barbara Dietze, Fiscal Officer


Tom Anderson Jr., Trustee

Robert Bethel, Trustee

Andrew Glenn, Trustee

Payment Listing

6/4/2019 to 6/17/2019

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
77452	06/17/2019	06/13/2019	AW	Advance Auto Parts	\$322.06	O
77453	06/17/2019	06/13/2019	AW	ANDERSONS INC	\$350.00	O
77454	06/17/2019	06/13/2019	AW	AT&T	\$79.88	O
77455	06/17/2019	06/13/2019	AW	Auditor of State Dave Yost's Office	\$1,074.00	O
77456	06/17/2019	06/13/2019	AW	Best Building Solutions LLC	\$410,000.00	O
77457	06/17/2019	06/13/2019	AW	BLADE	\$1,024.22	O
77458	06/17/2019	06/13/2019	AW	Buckeye Broadband	\$635.45	O
77459	06/17/2019	06/13/2019	AW	BW AUTO PAINT AND EQUIPMENT	\$615.17	O
77460	06/17/2019	06/13/2019	AW	Clean Wood Recycling, Inc.	\$100.00	O
77461	06/17/2019	06/13/2019	AW	Dowling Steel	\$35.00	O
77462	06/17/2019	06/13/2019	AW	ESO Solutions, Inc.	\$9,867.40	O
77463	06/17/2019	06/13/2019	AW	FIRE SAFETY SERVICES INC	\$616.90	O
77464	06/17/2019	06/13/2019	AW	FORREST AUTO SUPPLY	\$117.66	O
77465	06/17/2019	06/13/2019	AW	Gogel Fastener	\$95.37	O
77466	06/17/2019	06/13/2019	AW	GovDeals Inc	\$512.67	O
77467	06/17/2019	06/13/2019	AW	HYDROSTATIC TESTING	\$82.50	O
77468	06/17/2019	06/13/2019	AW	INT'L ASSOC. ARSON INVESTIGATORS	\$100.00	O
77469	06/17/2019	06/13/2019	AW	iWorQ	\$4,000.00	O
77470	06/17/2019	06/13/2019	AW	John Deere Financial	\$4,216.26	O
77471	06/17/2019	06/13/2019	AW	LUCAS COUNTY TREASURER	\$66.36	O
77472	06/17/2019	06/13/2019	AW	LUCAS COUNTY TREASURER	\$5,839.38	O
77473	06/17/2019	06/13/2019	AW	Mutual of Omaha	\$205.19	O
77474	06/17/2019	06/13/2019	AW	New Pig Corporation	\$756.86	O
77475	06/17/2019	06/13/2019	AW	Oak Park Land and Water LLC	\$3,000.00	O
77476	06/17/2019	06/13/2019	AW	Office Depot	\$621.97	O
77477	06/17/2019	06/13/2019	AW	Oscar W. Larson Co	\$210.00	O
77478	06/17/2019	06/13/2019	AW	PERRY proTECH, IT Division	\$359.54	O
77479	06/17/2019	06/13/2019	AW	ProMedica	\$47.59	O
77480	06/17/2019	06/13/2019	AW	Reliance Oxygen & Equipment	\$262.35	O
77481	06/17/2019	06/13/2019	AW	Roppel Industries	\$219.00	O
77482	06/17/2019	06/13/2019	AW	SAFETY COUNCIL OF NORTHWEST OHIO	\$55.00	O
77483	06/17/2019	06/13/2019	AW	SAM'S CLUB	\$507.57	O
77484	06/17/2019	06/13/2019	AW	SILK SCREEN SHOP	\$163.21	O
77485	06/17/2019	06/13/2019	AW	SiteOne Landscape Supply, LLC	\$306.26	O
77486	06/17/2019	06/13/2019	AW	Stephen P. Siegfried	\$10,000.00	O
77487	06/17/2019	06/13/2019	AW	Steve Pryba Tree Trimmer & Removal	\$4,000.00	O
77488	06/17/2019	06/13/2019	AW	SUPERIOR UNIFORM SALES INC	\$625.37	O
77489	06/17/2019	06/13/2019	AW	Sylvania Fire - EMS	\$19,830.03	O
77490	06/17/2019	06/13/2019	AW	TOLEDO FENCE & SUPPLY CO.	\$972.00	O
77491	06/17/2019	06/13/2019	AW	TRACTOR SUPPLY COMPANY	\$150.89	O
77492	06/17/2019	06/13/2019	AW	Triotech	\$1,159.95	O
77493	06/17/2019	06/13/2019	AW	United States Treasury	\$71.70	O
77494	06/17/2019	06/13/2019	AW	Varouh Oil Inc	\$569.45	O
77495	06/17/2019	06/13/2019	AW	WELDER SERVICE COMPANY INC	\$235.08	O
77496	06/17/2019	06/13/2019	AW	WW Williams	\$437.22	O
77497	06/17/2019	06/13/2019	AW	Crestline Paving & Excavating	\$8,049.83	O



Payment Listing

6/4/2019 to 6/17/2019

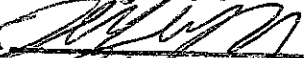

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
77498	06/17/2019	06/13/2019	AW	Donna Copeland	\$250.00	O
77499	06/17/2019	06/13/2019	RW	Rhonda Gilligan	\$250.00	O
77500	06/17/2019	06/13/2019	RW	Maren Kurtz	\$250.00	O
77501	06/17/2019	06/13/2019	RW	Deb Huntzinger	\$50.00	O
77502	06/17/2019	06/13/2019	RW	Ava Wilson Hester	\$50.00	O
77503	06/17/2019	06/13/2019	RW	Belinda Fann	\$50.00	O
77504	06/17/2019	06/13/2019	RW	Tirani Hague	\$50.00	O
77505	06/17/2019	06/13/2019	RW	Martha Neeper	\$50.00	O
77506	06/17/2019	06/13/2019	RW	Kallie Martin	\$100.00	O
77507	06/17/2019	06/13/2019	RW	Mandy Sargeont	\$50.00	O
77508	06/17/2019	06/13/2019	RW	Lance Nichols	\$50.00	O
77509	06/17/2019	06/13/2019	RW	Lori Harter	\$50.00	O
77510	06/17/2019	06/13/2019	AW	Steve Pryba Tree Trimmer & Removal	\$3,000.00	O
Total Payments:					\$496,816.34	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$496,816.34	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

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