

Springfield Township Trustees
Regular Trustees' Meeting

7:00 p.m. Monday, July 16, 2018

The Springfield Township Trustees met in regular session, open to the public, on Monday, July 16, 2018, at 7:00 p.m. in the Township Chambers, 7617 Angola Road, Holland, Ohio with the following members present:

Tom Anderson Jr.
Robert Bethel
Andrew Glenn

Andrew Glenn called the meeting to order at 7:00 p.m. All present were asked to rise for a silent prayer and the Pledge of Allegiance.

ADOPTION OF AGENDA:

Motion made by Robert Bethel to approve the agenda, as presented. Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

PUBLIC COMMENT:

None.

PLANNING AND ZONING:

Mr. Glenn requested that a public hearing date be set for Z19-C655 – A zoning change from C-2 General Commercial to M-1 Limited Industrial submitted by Splendor Shower Door for the property located at 1159 S. McCord Road.

Motion made by Robert Bethel to set a public hearing for Z19-C655 on August 6, 2018, at 7:00 p.m. Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

PUBLIC SAFETY:

Sheriff's Report:

Captain Luettker presented the Crime Report for June. The statistics were average for this time of year. Captain Luettker announced that Lt. Dave Carter will be taking over as the Township's new contact with the Sheriff's Office.

PUBLIC SAFETY (cont.):

Fire/EMS Report: By Barry Cousino, Fire Chief

Chief Cousino reviewed the June Monthly Report and highlighted the following items:

- Representatives from the Fire Department attended several meetings/events including:
 - Pediatric Emergency Care Coordinator Regional Workshop
 - Lucas County EMS Medical Committee Meeting – narcotics shortage
 - Celebration of Life Event – retired Engineer Ken Solly
 - Ribbon Cutting – Planet Fitness
 - Spencer Township and Oak Grove Community Block Party
- Fire Department personnel worked diligently to assure all of the preparations were completed for the Stone Oak Country Club's fireworks.
- Approximately 62 students completed Safety Town this year.
- Fire/EMS responded to an all-time record of 261 calls in the month of June, of which 32 were in the Village of Holland, 15 in Spencer Township, 7 in Swanton Township, and 1 in Harding Township.

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Other items:

Chief Cousino presented the Trustees with a list of equipment that he would like to deem as surplus property.

Motion made by Robert Bethel to declare equipment as presented, as surplus which is not needed for public use, obsolete, or not for the use for which it was acquired and for the items to be sold on GovDeals. Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

Chief Cousino presented the Trustees with a quote for painting all three of the fire stations. This project had multi bids and D2 Dodson Construction had the lowest bid.

Motion made by Robert Bethel to approve the contract with D2 Dodson Construction LLC to paint the three fire station, at a total cost of \$53,223. Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

Chief Cousino presented the Trustees with a quote from ESO to switch the fire reporting software.

Motion made by Robert Bethel to approve the contract with ESO for their fire reporting software bundle including fire incidents, properties and inspections, at a total cost of \$9,580. Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

Chief Cousino presented the Trustees with a request to switch from American Ladder to Waterway of Michigan for the ground ladder and hose testing.

Motion made by Robert Bethel to approve the contract with Waterway of Michigan for the ground ladder and hose testing, at a total cost of \$8,050.25. Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

Chief Cousino stated that he started soliciting quotes for repairing Fire Station #3's parking lot.

FISCAL OFFICER'S REPORT: Barbara Dietze, Fiscal Officer
Payment of Bills:

Motion made by Robert Bethel to approve the payment register of payments made by check from July 3 to July 16, 2018, in the amount of \$120,149.38, as presented. Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

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Ms. Dietze also presented the Trustees with the electronic payment listing from June 29 to July 12, 2018, in the amount of \$273,667.78. This includes payroll paid on July 12, 2018, for the Township bi-weekly, in the amount of \$208,319.76.

Approval of Minutes:

Motion made by Robert Bethel to approve the Regular Trustees' Meeting Minutes of Monday, July 2, 2018, as presented. Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

OPWC Lincoln Green Subdivision Project:

Ms. Dietze presented a resolution to declare the official intent to reimburse the State of Ohio for the OPWC Lincoln Green Subdivision Project.

Motion made by Robert Bethel to accept Resolution #18-016 A Resolution declaring the official intent and reasonable expectation of the Board of Springfield Township Trustees on behalf of the State of Ohio Springfield Township to reimburse its General Fund for the Lincoln Green Subdivision Project (OPWC Project No. CI30U) with the proceeds of tax exempt debt of the State of Ohio. Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

PUBLIC SERVICES: By Andrew Hohlbein, Director of Public Services

Mr. Hohlbein reviewed the Monthly Report and highlighted the following items:

- The 2018 OPWC Road Projects are about to start, they have an estimated competition date of September 2018.
- Mr. Hohlbein and his staff attended the Ohio Public Works Expo.
- The first round of street sweeping has been completed.
- Mr. Cairl is working on building the leaf boxes for the upcoming season.
- The unsafe slides were removed from Homecoming Park.
- The new playground for Carmella Park has arrived, and plan to start installation next week.
- There were two burials during in the month of June.
- Installed a new pollination information sign (donated by TMACOG) in front of the rain garden at the Administration Building.
- Maintenance repairs/service were made on Unit 500 and Medic 56.
- Performed parcel maintenance on a property located at 1964 Sudbury.
- The Trustees acknowledged the Department of Public Services for their ability to do a vast array of jobs and repairs in-house, which saves the Township a lot of money.

PUBLIC ADMINISTRATION: By Mike Hampton, Administrator

Mr. Hampton reviewed the Public Administration's Monthly Report and highlighted the following items:

- House Bill 500 passed in the House it now moves on to the Senate.
- United Way sent the Township a thank you letter for the formal support of the 2018 Stamp Out Hunger Food Drive.

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- Mr. Hampton reported that there is no conflict between supporting the new MetroParks trail and TIGER Funding for the Dorr St. Interchange Project.
- Mr. Hampton met with Rossford officials concerning becoming a JEDD partner.
- Best Building Solutions LLC prepared a letter of intent for the Homecoming LED lighting project. Our law director will review the letter of intent.
- Mr. Hampton would like to seal the concrete floors at the Shelter House. The Trustees agreed that the floors need to be done and requested Mr. Hampton look into the cost of the sealing.
- The Fireworks have been rescheduled for August 10, 2018. Food vendors have committed to set up for the evening.
- Mr. Hampton presented a video showing the new inclusive/ADA playground equipment for Homecoming Park. The original cost of the Plum Creek Structure is \$147,000, after the discount and the grant the total cost would be brought down to \$91,109. The Trustees like the structure and would like Mr. Hampton to continue with the grant application.
- Mr. Hampton presented the Assistant Administrator's report.

EXECUTIVE SESSION:

An Executive Session was requested, per ORC 121.22(G)(2): To consider the purchase of property for public purposes, and to invite Administrator Mike Hampton, Law Director Gary Sommer, and Fiscal Officer Barbara Dietze to attend.

Motion made by Tom Anderson Jr. to adjourn to Executive Session at 8:02 p.m.

Seconded by Robert Bethel. and the roll call resulted as follows:

Tom Anderson Jr., yes
Robert Bethel, yes
Andrew Glenn, yes

Motion made by Robert Bethel to reconvene from Executive Session at 8:39

p.m. Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

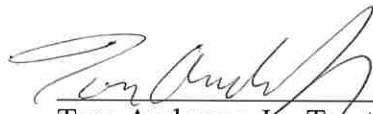
Action taken as a result of executive session:

None.

ADJOURNMENT:

Tom Anderson Jr. moved to adjourn at 8:40 p.m. Seconded by Robert Bethel and the roll call resulted as follows:

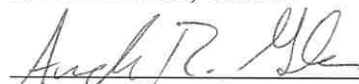
Tom Anderson Jr., yes
Robert Bethel, yes
Andrew Glenn, yes



Tom Anderson Jr., Trustee



Robert Bethel, Trustee



Andrew Glenn, Trustee



Barbara Dietze, Fiscal Officer

Payment Listing

7/16/2018 to 7/16/2018

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
76657	07/16/2018	07/12/2018	AW	Advantage Reynolds Road	\$501.54	0
76658	07/16/2018	07/12/2018	AW	AJ Boellner Inc	\$89.81	0
76659	07/16/2018	07/12/2018	AW	All Spray, Ltd	\$130.00	0
76660	07/16/2018	07/12/2018	AW	AT&T	\$77.27	0
76661	07/16/2018	07/12/2018	AW	Buck Pavement Restoration LLC	\$28,072.50	0
76662	07/16/2018	07/12/2018	AW	Buckeye Broadband	\$628.24	0
76663	07/16/2018	07/12/2018	AW	Buckeye Power Sales Co., Inc.	\$498.25	0
76664	07/16/2018	07/12/2018	AW	Crane 1 Services Inc.	\$1,500.00	0
76665	07/16/2018	07/12/2018	AW	Fastenal Company	\$26.98	0
76666	07/16/2018	07/12/2018	AW	FORREST AUTO SUPPLY	\$130.32	0
76667	07/16/2018	07/12/2018	AW	GameTime	\$10,841.37	0
76668	07/16/2018	07/12/2018	AW	HOME DEPOT	\$666.56	0
76669	07/16/2018	07/12/2018	AW	Jones & Henry Laboratories, Inc.	\$272.00	0
76670	07/16/2018	07/12/2018	AW	Leaf	\$589.00	0
76671	07/16/2018	07/12/2018	AW	LOWE'S	\$29.67	0
76672	07/16/2018	07/12/2018	AW	LUCAS COUNTY ENGINEER	\$25.74	0
76673	07/16/2018	07/12/2018	AW	LUCAS COUNTY TREASURER	\$1,937.50	0
76674	07/16/2018	07/12/2018	AW	OCCUPATIONAL HEALTH SERVICES	\$1,230.00	0
76675	07/16/2018	07/12/2018	AW	Ohio Department of Commerce	\$75.00	V
76675	07/16/2018	07/12/2018	AW	Ohio Department of Commerce	-\$75.00	V
76676	07/16/2018	07/12/2018	AW	POWER TOOL SALES AND SERVICE	\$212.00	0
76677	07/16/2018	07/12/2018	AW	Progressive Sweeping	\$4,365.00	0
76678	07/16/2018	07/12/2018	AW	Reliance Oxygen & Equipment	\$168.45	0
76679	07/16/2018	07/12/2018	AW	SAM'S CLUB	\$1,064.35	0
76680	07/16/2018	07/12/2018	AW	Shelly Materials, Inc.	\$225.42	0
76681	07/16/2018	07/12/2018	AW	SILK SCREEN SHOP	\$377.36	0
76682	07/16/2018	07/12/2018	AW	STERICYCLE	\$401.31	0
76683	07/16/2018	07/12/2018	AW	Stryker Sales Corporation	\$17,702.28	0
76684	07/16/2018	07/12/2018	AW	T & S TOOL SUPPLY CO, INC.	\$92.20	0
76685	07/16/2018	07/12/2018	AW	Treasurer,State of Ohio	\$75.00	0
76686	07/16/2018	07/12/2018	AW	Triotech	\$9,390.95	0
76687	07/16/2018	07/12/2018	AW	WELCH PUBLISHING	\$42.75	0
76688	07/16/2018	07/12/2018	AW	WELDER SERVICE COMPANY INC	\$15.00	0
76689	07/16/2018	07/12/2018	RW	Brian Catera	\$250.00	0
76690	07/16/2018	07/12/2018	RW	Theresa Edwards	\$50.00	0
76691	07/16/2018	07/12/2018	RW	Robert Gray	\$50.00	0
76692	07/16/2018	07/12/2018	RW	Jill Lenart	\$250.00	0
76693	07/16/2018	07/12/2018	RW	Wendy Siefert	\$250.00	0
76694	07/16/2018	07/13/2018	AW	G6 Infrastructure, LLC	\$37,920.56	0

Total Payments: \$120,149.38

Total Conversion Vouchers: \$0.00

Total Less Conversion Vouchers: \$120,149.38

Please Sign Here

X Robert Bethel

X [Signature]

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher,

X [Signature]

Payment Listing

7/16/2018 to 7/16/2018

CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.