

Springfield Township Trustees  
Regular Trustees' Meeting

7:00 p.m. Monday, July 15, 2019

The Springfield Township Trustees met in regular session, open to the public, on Monday, July 15, 2019, at 7:00 p.m. in the Township Chambers, 7617 Angola Road, Holland, Ohio with the following members present:

Tom Anderson Jr.  
Robert Bethel  
Andrew Glenn

Robert Bethel called the meeting to order at 7:00 p.m. All present were asked to rise for a silent prayer and the Pledge of Allegiance. There was a moment of silence for Jon Kennie, Zoning Board of Appeals Member, who recently passed away.

**ADOPTION OF AGENDA:**

“Resolution 19-016” was added to the Administration Report.

**Motion made by Tom Anderson Jr. to approve the agenda, as amended.** Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Robert Bethel, yes

**PUBLIC COMMENT:**

None.

**PUBLIC SAFETY:**

**Sheriff's Report:** By Capt. Luetkke

Captain Luetkke filled-in for Lt. John Leach. He presented the Crime Report and mentioned the statistics were average for this time of year. Captain Luetkke stated the Air Show was a safe and family-friendly event. Mr. Hampton thanked the Sheriff's Office for all the help with the 2019 Freedom Celebration.

**PUBLIC SAFETY (cont.):**

**Fire/EMS Report:** By Barry Cousino, Fire Chief

Chief Cousino reviewed the June Monthly Report and highlighted the following items:

- The Toledo Fire Department Training Bureau sent their 293<sup>rd</sup> Fire Recruit Class to Springfield Township Fire Department for essential training.
- Six members of the fire department attended training given by Toledo Aerial Media on the use of the DJI Matric 200v.2.
- A medic unit attended the Rollie Run at Homecoming Park for EMS stand-by.
- Springfield Township Fire Department personnel worked diligently to assure all of the preparations were completed for the fireworks.
- Approximately 70 students attended Safety Town this year.
- Battalion Chief Moore, along with on-duty crews, attended an emergency evacuation drill at Spring Meadows Extended Care Facility.
- A disaster planning meeting was held at Anne Grady.
- An evacuation and fire safety training was performed at Elizabeth Scott.
- Fire extinguisher training was conducted at Sponseller Group.
- Fire/EMS responded to 262 calls in the month of June, of which 50 were in the Village of Holland, 18 in Spencer Township, 13 in Swanton Township, and 4 in Harding Township.

**FISCAL OFFICER'S REPORT:** Barbara Dietze, Fiscal Officer

**Payment of Bills:**

**Motion made by Andrew Glenn to approve the payment register of payments made by check from July 2 to July 15, 2019, in the amount of \$216,233.29, as presented.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Andrew Glenn, yes  
Tom Anderson Jr., yes  
Robert Bethel, yes

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Ms. Dietze also presented the Trustees with the electronic payment listing from June 28 to July 11, 2019, in the amount of \$294,978.57. This includes the Township bi-weekly payroll, paid on July 11, 2019, in the amount of \$210,966.65.

Approval of Minutes:

**Motion made by Tom Anderson Jr. to approve the Regular Trustees' Meeting Minutes of Monday, June 17, 2019, as presented.** Seconded by Robert Bethel and the roll call resulted as follows:

Tom Anderson Jr., yes  
Robert Bethel, yes  
Andrew Glenn, abstain

**Motion made by Andrew Glenn to approve the Regular Trustees' Meeting Minutes of Monday, July 1, 2019, as presented.** Seconded by Robert Bethel and the roll call resulted as follows:

Andrew Glenn, yes  
Robert Bethel, yes  
Tom Anderson Jr., abstain

Other Items:

Ms. Dietze presented the Trustees with a resolution for the use of electronic signatures.

**Motion made by Tom Anderson Jr. to approve Resolution 19-012 Authorizing the use of electronic signatures for Township warrants and adopting a policy and procedures therefore.** Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Robert Bethel, yes

Ms. Dietze presented the Trustees with a resolution to declare the official intent to reimburse for the CL21/CL22 OPWC projects.

**Motion made by Tom Anderson Jr. to approve Resolution 19-013 A Resolution Declaring the official intent and reasonable expectation of the Board of Springfield Township to reimburse its General Fund for the Geiser Road, Spring Meadows West, Garden/Holland Sylvania and other Twp. roads (OPWC Project No. CL21 W/CL22W), with the proceeds of tax exempt debt of the State of Ohio.** Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Robert Bethel, yes

Ms. Dietze presented the Trustees with a resolution to proceed with the 2.5 Mill Fire Levy Renewal.

**Motion made by Andrew Glenn to approve Resolution 19-014 Resolution to proceed 2.5 Mill Fire Levy Renewal.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Andrew Glenn., yes  
Tom Anderson Jr., yes  
Robert Bethel, yes

**PUBLIC SERVICES:** By Andrew Hohlbein, Director of Public Services

Mr. Hohlbein reviewed the Monthly Report and highlighted the following items:

- The Street Sweeping Recertification is completed.
- Guard rail clean-up was performed.

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- The July Dumpster Days were very busy, with fifteen 40-yard and two 30-yard dumpsters filled.
- Dave Tillman, Brendan Kretz, and Doug Holland attended the Utility Locator Class.
- Interviews for a mechanic and public service person are still on-going.
- There was a lot of work performed at Homecoming Park for the festival, fireworks, and soccer. Also, two grinder pumps also had to be repaired/replaced.
- Installed a new rental sign for the Carmella Park Association.
- General lawn maintenance is on-going.
- Truck #2 will be used for Fire Department training.
- Parcel maintenance was performed at 827 Countway, and 1625 S. Crissey.

**PUBLIC ADMINISTRATION:** By Mike Hampton, Administrator

Mr. Hampton reviewed the Public Administration's Monthly Report and highlighted the following items:

- Mr. Hampton and his staff attended several meetings/events including:
  - Toledo Clinic Meeting
  - Wellness Meeting
  - ESID Meeting
  - TMACOG/ODOT Statewide Ped/Bike Meeting
  - Meeting with Joe Adams – AT&T tree canopy issue
- Mr. Hampton presented the Trustees with a resolution to submit an application to participate in the I-475/23 Airport Highway Ped/Bike project and to execute contracts for the project.

**Motion made by Andrew Glenn to approve Resolution 19-016 A Resolution authorizing the Lucas County Engineer to prepare and authorizing the administrator to submit applications to participate in the Toledo Metropolitan Council of Government's (TMACOG) Transportation Alternatives Program and for the Administrator to execute contracts as required.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Andrew Glenn, yes  
Tom Anderson Jr., yes  
Robert Bethel, yes

- Dorr St. Interchange update:
  - Developers moving forward
  - West Service Roundabout invoice
- Mr. Hampton presented the Trustees with a resolution for an amendment to the cell allowance policy.

**Motion made by Andrew Glenn to approve Resolution 19-015 Amendment to Cellular Phone and Technology Allowance Policy (2019).** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Andrew Glenn, yes  
Tom Anderson Jr., yes  
Robert Bethel, yes

- Mr. Hampton presented the Assistant Administrator/HR Generalist's Report.

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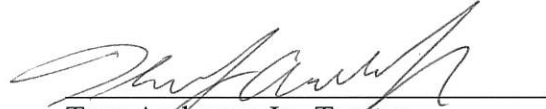
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**ADJOURNMENT:**


**Tom Anderson Jr. moved to adjourn at 7:38 p.m.** Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Robert Bethel, yes

  
Barbara Dietze, Fiscal Officer

  
Tom Anderson Jr., Trustee

  
Robert Bethel, Trustee

  
Andrew Glenn, Trustee

**Payment Listing**

7/2/2019 to 7/15/2019




Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
77547	07/15/2019	07/11/2019	AW	Advance Auto Parts	\$201.18	O
77548	07/15/2019	07/11/2019	AW	AMERIGAS - TOLEDO 5678	\$129.13	O
77549	07/15/2019	07/11/2019	AW	APWA NW Ohio Chapter	\$150.00	O
77550	07/15/2019	07/11/2019	AW	AT&T	\$79.88	O
77551	07/15/2019	07/11/2019	AW	Buckeye Broadband	\$639.21	O
77552	07/15/2019	07/11/2019	AW	BW AUTO PAINT AND EQUIPMENT	\$159.50	O
77553	07/15/2019	07/11/2019	AW	FOREMAN IRRIGATION CO.	\$255.00	O
77554	07/15/2019	07/11/2019	AW	FORREST AUTO SUPPLY	\$719.94	O
77555	07/15/2019	07/11/2019	AW	LUCAS COUNTY SHERIFF'S OFFICE	\$75,000.00	O
77556	07/15/2019	07/11/2019	AW	Office Depot	\$124.66	O
77557	07/15/2019	07/11/2019	AW	PERRY proTECH, IT Division	\$210.00	O
77558	07/15/2019	07/11/2019	AW	Progressive Sweeping	\$4,380.00	O
77559	07/15/2019	07/11/2019	AW	Reliance Oxygen & Equipment	\$115.45	O
77560	07/15/2019	07/11/2019	AW	SAFETY COUNCIL OF NORTHWEST OHIO	\$130.00	O
77561	07/15/2019	07/11/2019	AW	SHERWIN-WILLIAMS	\$89.11	O
77562	07/15/2019	07/11/2019	AW	SILK SCREEN SHOP	\$555.64	O
77563	07/15/2019	07/11/2019	AW	SiteOne Landscape Supply, LLC	\$787.69	O
77564	07/15/2019	07/11/2019	AW	STERICYCLE	\$420.45	O
77565	07/15/2019	07/11/2019	AW	Stryker Sales Corporation	\$240.00	O
77566	07/15/2019	07/11/2019	AW	SUPERIOR UNIFORM SALES INC	\$1,906.22	O
77567	07/15/2019	07/11/2019	AW	TRACTOR SUPPLY COMPANY	\$18.99	O
77568	07/15/2019	07/11/2019	AW	BLADE	\$858.34	O
77569	07/15/2019	07/11/2019	AW	Phil Kocinski	\$50.00	O
77570	07/15/2019	07/11/2019	RW	Stacey Meyette	\$50.00	O
77571	07/15/2019	07/12/2019	AW	LUCAS COUNTY ENGINEER	\$83,014.67	O
77572	07/15/2019	07/12/2019	AW	Treasurer of Lucas County	\$45,938.23	O
Total Payments:					\$216,223.29	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$216,223.29	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

**Please Sign Here**

X   
 X   
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