

Springfield Township Trustees
Regular Trustees' Meeting

7:00 p.m. Monday, January 6, 2020

The Springfield Township Trustees met in regular session, open to the public, on Monday, January 6, 2020, at 7:00 p.m. in the Township Chambers, 7617 Angola Road, Holland, Ohio with the following members present:

Tom Anderson Jr.
Robert Bethel
Andrew Glenn

Robert Bethel called the meeting to order at 7:00 p.m. All present were asked to rise for a moment of silence and the Pledge of Allegiance.

OATH OF OFFICE:

Robert Bethel administered the oath of office to Andrew Glenn, who was reelected in November to serve for a fourth consecutive term as a Township Trustee.

REORGANIZATION OF THE BOARD:

Motion made by Andrew Glenn to nominate Tom Anderson Jr. as Chairman of the Board of Trustees for 2020. Seconded by Robert Bethel and the roll call resulted as follows:

Andrew Glenn, yes
Robert Bethel, yes
Tom Anderson Jr., yes

Motion made by Robert Bethel to nominate Andrew Glenn as Vice-Chairman of the Board of Trustees for 2020. Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

ADOPTION OF AGENDA:

Motion made by Andrew Glenn to approve the agenda, as amended. Seconded by Robert Bethel and the roll call resulted as follows:

Andrew Glenn, yes
Robert Bethel, yes
Tom Anderson Jr., yes

PUBLIC COMMENT:

None.

GUEST PRESENTATION:

Glenn Grisdale of Reveille, LLC presented a thorough summary of how the Township's Master Plan was developed, as well as a draft of the final plan proposal. He highlighted what items were most important to our residents, as well as comparing them to other communities. Mr. Grisdale also emphasized that a Master Plan protects the Township by providing documentation for zoning decisions. With the Trustees approval, the plan will be submitted to the Lucas County Planning Commission and the Zoning Commission for their review, before a public hearing is held at a future Trustee meeting.

Motion made by Andrew Glenn to submit the proposed Master Plan to the Lucas County Plan Commission for their review and recommendation. Seconded by Robert Bethel and the roll call resulted as follows:

Andrew Glenn, yes
Robert Bethel, yes
Tom Anderson Jr., yes

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PUBLIC HEARING:

Motion made by Robert Bethel to open the public hearing for a street lighting petition for Apple Blossom Farms – Plat 10. Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes
Andrew Glenn, yes
Tom Anderson Jr., yes

No one asked to speak during the hearing.

Motion made by Robert Bethel to close the public hearing for a street lighting petition for Apple Blossom Farms – Plat 10. Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes
Andrew Glenn, yes
Tom Anderson Jr., yes

PLANNING AND ZONING: By Jacob Barnes, Planning Director

Written Report:

- In the month of November, 13 permits were issued, including 2 new dwellings.
- **Motion made by Robert Bethel to set a public hearing for a zoning change from RA-4 Rural residential to R-1 PUD Single Family Residential for February 3, 2020, for the property located at 7351 W. Bancroft Street.** Seconded by Andrew Glenn and the roll call resulted as follows:
 - Robert Bethel, yes
 - Andrew Glenn, yes
 - Tom Anderson Jr., yes
- Mr. Barnes presented a summary of permits issued in the past 20 years.
- In 2019, 338 permits were issued, verses 314 in the previous year. New dwelling permits were down in 2019, although still well above the average for the past few years.
- In 2019, the Planning Department also processed 9 zoning changes/text amendments, 6 variance requests, 2 conditional use requests, 7 site plan reviews, and issued 28 violations. Most of the violations have been taken addressed.
- Mr. Barnes presented the meeting schedules for both the Zoning Commission and Board of Zoning Appeals.
- Mr. Barnes presented the Trustees with a proposed 2020 Zoning Fee Schedule. There have been no changes since last year.

Motion made by Andrew Glenn to approve the 2020 Zoning Fee Schedule, as presented. Seconded by Robert Bethel and the roll call resulted as follows:

Andrew Glenn, yes
Robert Bethel, yes
Tom Anderson Jr., yes

- Mr. Barnes attended several meetings/events including:
 - Planning/Zoning/Administrator Luncheon

FISCAL OFFICER'S REPORT: Barbara Dietze, Fiscal Officer

Payment of Bills:

Motion made by Andrew Glenn to approve the listing of pending payments from January 1 to January 6, 2020 in the amount of \$73,964.45, as presented. Seconded by Robert Bethel and the roll call resulted as follows:

Andrew Glenn, yes
Robert Bethel, yes
Tom Anderson Jr., yes

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Ms. Dietze also presented the Trustees with two electronic payment listings from December 13 to January 3, 2020, in the amount of \$378,891.21. This includes the bi-weekly Township payroll paid on December 23, 2020 in the amount of \$198,322.12.

Approval of Minutes:

Motion made by Andrew Glenn to approve the Regular Trustees' Meeting Minutes of Monday, December 16, 2019, as presented. Seconded by Robert Bethel and the roll call resulted as follows:

Andrew Glenn, yes
Robert Bethel, yes
Tom Anderson Jr., yes

PUBLIC ADMINISTRATION: By Mike Hampton, Administrator

Written Report:

- Registration for the TMACOG 2020 General Assembly has opened.
- Mr. Hampton reminded the elected officials that they are required to complete Ohio Sunshine Law Certification Training at least once during each elected term.
- **Motion made by Robert Bethel to adopt the new Employee Handbook.** Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes
Andrew Glenn, yes
Tom Anderson Jr., yes

- Annual employee evaluations have been completed.
- Mr. Hampton presented the annual contract with Clean Wood Recycling. He explained that although it was similar to prior years, it included a cancellation clause if the business closes, due to its location in the Dorr Street JEDD.

Motion made by Andrew Glenn to approve the annual contract with Clean Wood Recycling in the amount of \$25,000, as presented. Seconded by Robert Bethel and the roll call resulted as follows:

Andrew Glenn, yes
Robert Bethel, yes
Tom Anderson Jr., yes

- **Motion made by Robert Bethel to approve Resolution 20-001, advancing a maximum amount of \$10,000 to the JEDD Board to cover their ongoing operating expenses, as presented.** Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes
Andrew Glenn, yes
Tom Anderson Jr., yes

- **Motion made by Robert Bethel to approve Resolution 20-002, providing administrative/clerical services to the JEDD board, at the stipulated contractual rates, as presented.** Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes
Andrew Glenn, yes
Tom Anderson Jr., yes

- Mr. Hampton attended several meetings/events including:
 - Clean Streams meeting
 - Zoning/Administrators meeting

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- o Planning Commission meeting

EXECUTIVE SESSION:

An Executive Session was requested per ORC 121.22(G)(1): To investigate a complaint against a public employee and to invite Law Directors Kent Murphree and Gary Sommer.

Motion made by Robert Bethel to adjourn to Executive Session at 8:08 p.m. Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes
Andrew Glenn, yes
Tom Anderson Jr., yes

Motion made by Robert Bethel to reconvene from Executive Session at 8:54 p.m. Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes
Andrew Glenn, yes
Tom Anderson Jr., yes

Action taken as a result of Executive Session:

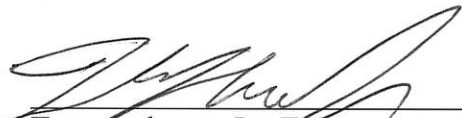
None.

ADJOURNMENT:

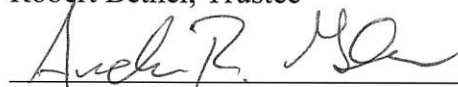
Motion made by Andrew Glenn to adjourn at 8:54 p.m. Seconded by Robert Bethel and the roll call resulted as follows:

Andrew Glenn, yes
Robert Bethel, yes
Tom Anderson Jr., yes


Barbara Dietze, Fiscal Officer


Tom Anderson Jr., Trustee


Robert Bethel, Trustee



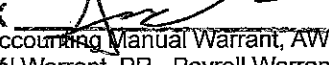

Andrew Glenn, Trustee

Payment Listing

1/1/2020 to 1/6/2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
1-20B	01/06/2020		AW	AT&T	\$25.01	B
2-20B	01/06/2020		AW	BIG TRUCK AND AUTO	\$216.20	B
3-20B	01/06/2020		AW	Commercial Comfort Systems, Inc.	\$683.00	B
4-20B	01/06/2020		AW	Express Services, Inc	\$9,863.48	B
5-20B	01/06/2020		AW	FIRE SAFETY SERVICES INC	\$2,994.64	B
6-20B	01/06/2020		AW	Finley Fire Equipment	\$1,600.00	B
7-20B	01/06/2020		AW	FLEETPRIDE	\$46.28	B
8-20B	01/06/2020		AW	FYR-FYTER SALES & SERVICE	\$121.50	B
9-20B	01/06/2020		AW	GRAINGER, INC.	\$186.48	B
10-20B	01/06/2020		AW	Hastings Air-Energy Control, Inc.	\$1,219.94	B
11-20B	01/06/2020		AW	Howard T. Moriarty Co., Inc.	\$393.72	B
12-20B	01/06/2020		AW	HYDROSTATIC TESTING	\$34.00	B
13-20B	01/06/2020		AW	KISTLER FORD	\$135.34	B
14-20B	01/06/2020		AW	Leaf	\$589.00	B
15-20B	01/06/2020		AW	OBM	\$349.80	B
16-20B	01/06/2020		AW	Ohio CAT	\$227.36	B
17-20B	01/06/2020		AW	OHIO STATE FIREFIGHTERS ASSOCIATION	\$100.00	B
18-20B	01/06/2020		AW	National Coating & Supplies	\$136.02	B
19-20B	01/06/2020		AW	PERRY proTECH, IT Division	\$198.00	B
20-20B	01/06/2020		AW	Triotech	\$920.95	B
21-20B	01/06/2020		AW	Valley Freightliner of Toledo	\$1,268.40	B
22-20B	01/06/2020		AW	Verizon Wireless	\$692.73	B
23-20B	01/06/2020		AW	Yankee Doodle Flags & More, LLC	\$210.99	B
24-20B	01/06/2020		AW	Young Supply Co.	\$71.04	B
25-20B	01/06/2020		AW	Bonds, LLC	\$399.95	B
26-20B	01/06/2020		AW	AT&T	\$80.66	B
27-20B	01/06/2020		AW	Brookwood Landscape & Nursery, INC.	\$3,200.00	B
28-20B	01/06/2020		AW	TOLEDO EDISON COMPANY	\$43.71	B
29-20B	01/06/2020		AW	American Public Works Association	\$223.00	B
30-20B	01/06/2020		AW	John Deere Financial	\$10,943.96	B
31-20B	01/06/2020		AW	Heban, Murphree & Lewandowski, LLC	\$6,372.00	B
32-20B	01/06/2020		AW	CERTIFIED POWER INC	\$448.34	B
33-20B	01/06/2020		AW	OHIO PUBLIC WORKS COMMISSION	\$22,540.64	B
34-20B	01/06/2020		AW	WELCH PUBLISHING	\$35.63	B
36-20B	01/06/2020		AW	Target Solutions, LLC	\$7,176.68	B
44-20B	01/06/2020		AW	LUCAS COUNTY TOWNSHIP ASSOCIATION	\$216.00	B

Please Sign Here

X 
 X 
 X 

Total Payments: \$73,964.45
 Total Conversion Vouchers: \$0.00
 Total Less Conversion Vouchers: \$73,964.45

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch