

Springfield Township Trustees  
Regular Trustees' Meeting  
5:00 p.m. Monday, January 4, 2021

The Springfield Township Trustees met in regular session, open to the public, on Monday, January 4, 2021, at 5:00 p.m. in the Township Chambers, 7617 Angola Road, Holland, Ohio with the following members present:

Tom Anderson Jr.  
Robert Bethel  
Andrew Glenn

Tom Anderson called the meeting to order at 5:00 p.m. All present were asked to rise for a moment of silence and the Pledge of Allegiance.

**REORGANIZATION OF THE BOARD:**

**Motion made by Robert Bethel to nominate Andrew Glenn as Chairman of the Board of Trustees for 2021.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes  
Tom Anderson Jr., yes  
Andrew Glenn, yes

**Motion made by Tom Anderson Jr. to nominate Robert Bethel as Vice-Chairman of the Board of Trustees for 2021.** Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Robert Bethel, yes

**ADOPTION OF AGENDA:**

**Motion made by Robert Bethel to approve the agenda, as presented.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes  
Tom Anderson Jr., yes  
Andrew Glenn, yes

**PUBLIC COMMENT:**

None.

**PLANNING AND ZONING:** By Jacob Barnes, Planning Director

**Written Report:**

- In the month of December, 14 permits were issued, including 5 new dwellings.
- Hard copies of the completed 2020 Master Plan were received by the Township.
- Mr. Barnes presented the 2020 permit summary. Both overall and new housing permits were lower than in 2019, but still a solid number given the pandemic.
- The Planning Department processed two zoning changes/text amendments, five variance requests, one conditional use request, and six site plan reviews during 2020.
- Mr. Barnes presented a 2020 violation summary. The number of citations increased from 2019 but most have been resolved during the year.
- Tentative Zoning Commission and Board of Zoning Appeals 2021 meeting schedules were presented.
- **Motion made by Robert Bethel to approve the 2021 Zoning Fee schedule, as amended.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes  
Tom Anderson Jr., yes  
Andrew Glenn, yes

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**FISCAL OFFICER'S REPORT:** Barbara Dietze, Fiscal Officer

Payment of Bills:

**Motion made by Tom Anderson Jr. to approve the listing of payments to be made by check from January 1 to January 5, 2021 in the amount of \$174,791.59, as presented.** Seconded by Robert Bethel and the roll call resulted as follows:

Tom Anderson Jr., yes  
Robert Bethel, yes  
Andrew Glenn, yes

Ms. Dietze also presented the Trustees with an electronic payment listings from December 18 to December 31, 2020, in the amount of \$243,277.27. This includes the bi-weekly Township payroll paid on December 23, 2020 in the amount of \$228,113.05.

**PUBLIC ADMINISTRATION:** By Mike Hampton, Administrator

Written Report:

- **Motion made by Robert Bethel to retain the remuneration for Township board members at \$55.00/meeting.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes  
Tom Anderson Jr., yes  
Andrew Glenn, yes

- Several color schemes were discussed for the lettering on the Township's interstate overpasses. The Trustees requested several mockups so they can make a decision.
- The federal and state governments have extended the deadline to spend Coronavirus Relief Funds through 2021.
- The Township received a Bureau of Worker's Compensation dividend of \$118,677.39.
- Mr. Hampton continues to work on advancing the Township's bike path project on Airport Highway.
- Mr. Hampton reminded the Trustees of the upcoming OTA registration deadline.
- Mr. Hampton reminded the Trustees that the Springfield Township seat on the JEDD board was open and a new appointee was needed.

Amending Prior Legislation (compensation increases):

- **Motion made by Robert Bethel to amend the motion passed after Executive Session at the 12/21/20 Trustee Meeting.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes  
Tom Anderson Jr., yes  
Andrew Glenn, yes

- **Motion made by Robert Bethel to adopt an amended motion, designating a market wage adjustment of 9% for part-time Township employees (Fire Fighters/EMTs).** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes  
Tom Anderson Jr., yes  
Andrew Glenn, yes

Amending Prior Legislation (Trustee Meeting schedule):

- **Motion made by Robert Bethel to amend the motion passed under the Public Administration section of the 11/2/20 Trustee Meeting.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes  
Tom Anderson Jr., yes  
Andrew Glenn, yes

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- **Motion made by Robert Bethel to adopt an amended motion, designating a 5:00 p.m. meeting time for the 2021 Trustee Meeting schedule.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes  
Tom Anderson Jr., yes  
Andrew Glenn, yes

Zoning:

- **Motion made by Robert Bethel to set a public hearing for a zoning change from RA-3 Large Lot Rural residential to RA-4 Rural residential for February 1, 2021 at 5:00 p.m., for the property located at 7151 Garden Road.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes  
Tom Anderson Jr., yes  
Andrew Glenn, yes

**EXECUTIVE SESSION:**


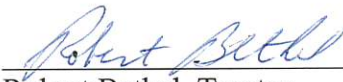

None requested.

**ADJOURNMENT:**

**Motion made by Robert Bethel to adjourn at 5:39 p.m.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes  
Tom Anderson Jr., yes  
Andrew Glenn, yes

  
Barbara Dietze, Fiscal Officer

  
Tom Anderson Jr., Trustee  
  
Robert Bethel, Trustee  
  
Andrew Glenn, Trustee

**Payment Listing**

1/1/2021 to 1/5/2021


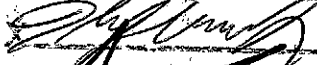
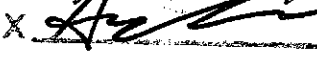
Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
1-21B	01/05/2021		AW	AT&T	\$4.86	B
2-21B	01/05/2021		AW	American Public Works Association	\$230.00	B
3-21B	01/05/2021		AW	Brondes Ford Maumee	\$34.99	B
4-21B	01/05/2021		AW	CERTIFIED POWER INC	\$32.89	B
6-21B	01/05/2021		AW	Enzo's Cleaning Solutions, LLC	\$5,480.90	B
7-21B	01/05/2021		AW	Express Services, Inc	\$2,815.62	B
8-21B	01/05/2021		AW	FIRE SAFETY SERVICES INC	\$9,191.59	B
9-21B	01/05/2021		AW	Howard T. Moriarty Co., Inc.	\$305.59	B
10-21B	01/05/2021		AW	National Coating & Supplies	\$68.22	B
11-21B	01/05/2021		AW	OBM	\$116.28	B
12-21B	01/05/2021		AW	George F. Peters & Son, Inc.	\$34,299.33	B
13-21B	01/05/2021		AW	Principal Life Insurance Company	\$4,580.56	B
14-21B	01/05/2021		AW	pur3	\$42,500.00	B
15-21B	01/05/2021		AW	TIREMAXX	\$215.00	B
16-21B	01/05/2021		AW	TOLEDO FENCE & SUPPLY CO.	\$140.00	B
17-21B	01/05/2021		AW	Toledo Metropolitan Area Council of Gov	\$9,023.00	B
18-21B	01/05/2021		AW	Valley Freightliner of Toledo	\$328.74	B
19-21B	01/05/2021		AW	Yankee Doodle Flags & More, LLC	\$143.50	B
20-21B	01/05/2021		AW	Verizon Wireless	\$795.83	B
21-21B	01/05/2021		AW	Lake Erie Construction Company	\$52,254.00	B
22-21B	01/05/2021		AW	Cummings Bridgeway Toledo	\$10,242.37	B
23-21B	01/05/2021		AW	MENARDS	\$1,399.32	B
24-21B	01/05/2021		AW	Leaf	\$589.00	B
Total Payments:					\$174,791.59	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$174,791.59	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Please Sign Here

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