

Springfield Township Trustees
Regular Trustees' Meeting

7:00 p.m. Tuesday, January 22, 2019

The Springfield Township Trustees met in regular session, open to the public, on Tuesday, January 22, 2019, at 7:00 p.m. in the Township Chambers, 7617 Angola Road, Holland, Ohio with the following members present:

Tom Anderson Jr.
Robert Bethel
Andrew Glenn

Robert Bethel called the meeting to order at 7:00 p.m. All present were asked to rise for a silent prayer and the Pledge of Allegiance.

ADOPTION OF AGENDA:

Motion made by Andrew Glenn to approve the agenda, as presented. Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Andrew Glenn, yes
Tom Anderson Jr., yes
Robert Bethel, yes

PUBLIC COMMENT:

None.

PUBLIC SAFETY:

Sheriff's Report:

Lt. Carter provided the Crime Report for December 2018 for the Trustees to review. The statistics are average for this time of year.

PUBLIC SAFETY (cont.):

Fire/EMS Report: By Barry Cousino, Fire Chief

Chief Cousino reviewed the December Monthly Report and highlighted the following items:

- Lutheran Village Creekside Condominium Association made a donation to the fire department at their annual holiday dinner.
- The bids for the regional grant to purchase new radios did not comply with the bid specifications, and a request was made for the companies to re-bid.
- Chiefs Cousino and Helminski attended and presented at the Crissey Elementary character assembly.
- BC Moore hosted a ride-along for Springfield H.S. graduate, Cole Kwapich, who is interested in pursuing a Fire/EMS career.
- The fire department installed six smoke alarms for two residents of Springfield Township.
- The fire department responded to a structure fire on Inglewood. All of the 14 people who were in the home got out safely.
- Fire/EMS responded to 267 calls in the month of December, of which 34 were in the Village of Holland, and 27 in Spencer Township, 8 in Swanton Township, and 7 in Harding Township.

Other items:

Chief Cousino presented the Trustees with a request to purchase 10 sets of turnout gear.

Motion made by Tom Anderson Jr. to approve the purchase of 10 sets of turnout gear from Fire Safety Services, at a total cost of \$23,800.00. Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes
Andrew Glenn, yes
Robert Bethel, yes

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Chief Cousino presented the Trustees with a request to purchase seven turnout lockers on rollers, and these will prevent damage to the building.

Motion made by Andrew Glenn to approve the purchase of seven sets of turnout gear lockers from Fire Safety Services, at a total cost of \$6,574.75. Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Andrew Glenn, yes
Tom Anderson Jr., yes
Robert Bethel, yes

Chief Cousino presented the Trustees with a one-year contract for Fire/EMS services with Lucas County. There is no increase in the cost of services for Lucas County.

Motion made by Tom Anderson Jr. to approve the agreement effective January 1, 2019 for the provision of countywide emergency medical services between the Board of Commissioners of Lucas County and the political subdivisions of Toledo, Oregon, Maumee, Whitehouse, Sylvania Township, and Springfield Township. Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes
Andrew Glenn, yes
Robert Bethel, yes

FISCAL OFFICER'S REPORT: Barbara Dietze, Fiscal Officer

Payment of Bills:

Motion made by Tom Anderson Jr. to approve the payment register of payments made by check from January 8 to January 22, 2019, in the amount of \$110,328.20, as presented. Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes
Andrew Glenn, yes
Robert Bethel, yes

Ms. Dietze also presented the Trustees with the electronic payment listing from January 4 to January 17, 2019, in the amount of \$220,613.31. This includes the Township bi-weekly payroll, paid on January 9th, in the amount of \$197,590.58.

Approval of Minutes:

Motion made by Tom Anderson Jr. to approve the Regular Trustees' Meeting Minutes of Monday, January 7, 2019, as presented. Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes
Andrew Glenn, yes
Robert Bethel, yes

Other items:

Ms. Dietze presented the Trustees with a request to wire funds for the property purchase on Albon Road.

Motion made by Andrew Glenn to approve the wire transfer of funds for the property purchase of 1331 Albon Road, at a total cost of \$130,924.35. Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Andrew Glenn, yes
Tom Anderson Jr., yes
Robert Bethel, yes

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PUBLIC SERVICES: By Andrew Hohlbein, Director of Public Services

Mr. Hohlbein reviewed the Monthly Report and highlighted the following items:

- The 2018 Leaf Collection Season is complete with a total of 3,372 tons of leaves collected.
- The Snow Removal Season is off to a busy start with 4,100 gallons of brine and 88 tons of salt put down.
- The "No Parking" signs are currently being installed in the 103 cul-de-sacs throughout the township.
- Invoices totaling \$18,787.83 have been sent out to the county for the storm sewer work and the street sweeping cost and dumpsters.
- A layer of fresh mulch was applied at Lincoln Green Park.
- There were three burials and one grave sold in January.
- There was a total of 45 burials during 2018.
- Two sets of Public Hearing signs were put up.
- Mr. Hohlbein is working with Mr. Barnes on getting the property owner at 308 Rosanna to clean up the property and house.
- Mr. Hohlbein worked with Mr. Barnes to tow an illegally parked vehicle.

PUBLIC ADMINISTRATION: By Mike Hampton, Administrator

Mr. Hampton reviewed the Public Administration's Monthly Report and highlighted the following items:

- Mr. Hampton presented the Trustees with a request to approve the Homecoming Park Energy Upgrade. Best Building Solutions had the best quote.

Motion made by Andrew Glenn to accept the Homecoming Park Energy Upgrade project, with Best Building Solutions, at a total cost of \$538,600.

Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Andrew Glenn, yes
Tom Anderson Jr., yes
Robert Bethel, yes

- Mr. Hampton and his staff attended several meetings/events including:
 - ICARET Meeting
 - Masterplan Meeting
 - ESID Meeting
 - 2045 Task Force Meeting – upcoming link survey
- The Springfield Schools Community Leadership Breakfast will be held on March 14, 2019.
- Mr. Hampton presented the Trustees with a request to advertise for bids to clear the Albon Road property.

Motion made by Andrew Glenn to advertise for bids to clear 3.1 acres of land on Albon Road. Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Andrew Glenn, yes
Tom Anderson Jr., yes
Robert Bethel, yes

- Update on the Dorr St. Interchange
 - The street lamps have been selected.
 - The Township will have to pay for the upgraded retention fencing.
 - Public Hearing for the round-a-bout at Dorr and McCord will be held on February 5, 2019.
 - Mr. Hampton continues to work on the JEDD.

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- The extra policing patrols in the JEDZ zone during the holiday season came in at a total of \$17,605.16. The Township and the JEDZ Board will each pay \$8,802.58.
- Mr. Hampton presented the Trustees with a request for Ms. Helminiak to attend a work training program.

Motion made by Andrew Glenn to approve Ms. Helminiak to attend "Women in Leadership" program, at a total cost of \$2,650. Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Andrew Glenn, yes
Tom Anderson Jr., yes
Robert Bethel, abstain

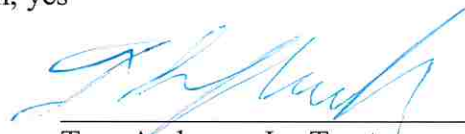
- The Township received a CDBG Grant which will be used to upgrade to ADA curb cuts in the Lincoln Green area.
- Mr. Hampton presented a letter commending Mr. Hohlbein and Mr. Tillman on their caring and compassionate service with cemetery services.
- Mr. Hampton presented the Assistant Administrator/HR Generalist's Report.

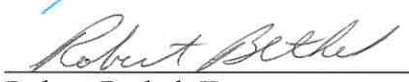
ADJOURNMENT:

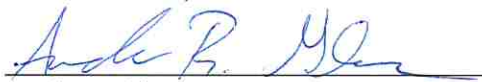
Tom Anderson Jr. moved to adjourn at 7:57 p.m. Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes
Tom Anderson Jr., yes
Andrew Glenn, yes


Barbara Dietze, Fiscal Officer


Tom Anderson Jr., Trustee

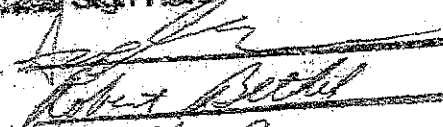

Robert Bethel, Trustee


Andrew Glenn, Trustee

Payment Listing

1/22/2019 to 1/22/2019

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
77104	01/22/2019	01/17/2019	AW	Advance Auto Parts	\$129.17	0
77105	01/22/2019	01/17/2019	AW	Advantage Auto Stores	\$248.73	0
77106	01/22/2019	01/17/2019	AW	American Public Works Association	\$217.00	0
77107	01/22/2019	01/17/2019	AW	AMERIGAS - TOLEDO 5678	\$68.80	0
77108	01/22/2019	01/17/2019	AW	AT&T	\$95.69	0
77109	01/22/2019	01/17/2019	AW	Buckeye Broadband	\$624.84	0
77110	01/22/2019	01/17/2019	AW	BW AUTO PAINT AND EQUIPMENT	\$59.95	0
77111	01/22/2019	01/17/2019	AW	Clean Wood Recycling, Inc.	\$20,000.00	0
77112	01/22/2019	01/17/2019	AW	Engraved Image	\$834.00	0
77113	01/22/2019	01/17/2019	AW	FEI-Ferguson Waterworks #527	\$185.43	0
77114	01/22/2019	01/17/2019	AW	G6 Infrastructure, LLC	\$6,171.84	0
77115	01/22/2019	01/17/2019	AW	Gerken Paving, Inc.	\$15,362.22	0
77116	01/22/2019	01/17/2019	AW	Heban, Sommer & Murphree, LLC	\$3,977.09	0
77117	01/22/2019	01/17/2019	AW	LUCAS COUNTY ENGINEER	\$42.90	0
77118	01/22/2019	01/17/2019	AW	LUCAS COUNTY TOWNSHIP ASSOCIATION	\$144.00	0
77119	01/22/2019	01/17/2019	AW	MENARDS	\$717.52	0
77120	01/22/2019	01/17/2019	AW	Office Depot	\$346.38	0
77121	01/22/2019	01/17/2019	AW	OHIO PUBLIC WORKS COMMISSION	\$9,478.37	0
77122	01/22/2019	01/17/2019	AW	OHIO STATE FIREFIGHTERS ASSOCIATION	\$100.00	0
77123	01/22/2019	01/17/2019	AW	Osburn Associates	\$216.45	0
77124	01/22/2019	01/17/2019	AW	PERRY proTECH, IT Division	\$183.66	0
77125	01/22/2019	01/17/2019	AW	Reliance Oxygen & Equipment	\$127.45	0
77126	01/22/2019	01/17/2019	AW	ROTO ROOTER SEWER CLEANING	\$204.00	0
77127	01/22/2019	01/17/2019	AW	SAM'S CLUB	\$166.19	0
77128	01/22/2019	01/17/2019	AW	Shelly Materials, Inc.	\$121.48	0
77129	01/22/2019	01/17/2019	AW	Sidelines Catering	\$1,393.27	0
77130	01/22/2019	01/17/2019	AW	SILK SCREEN SHOP	\$406.22	0
77131	01/22/2019	01/17/2019	AW	STERICYCLE	\$401.31	0
77132	01/22/2019	01/17/2019	AW	SUPERIOR UNIFORM SALES INC	\$1,346.54	0
77133	01/22/2019	01/17/2019	AW	T & S TOOL SUPPLY CO, INC.	\$29.09	0
77134	01/22/2019	01/17/2019	AW	Treasurer of Lucas County	\$45,833.30	0
77135	01/22/2019	01/17/2019	AW	WELCH PUBLISHING	\$80.76	0
77136	01/22/2019	01/17/2019	AW	WS DARLEY	\$832.15	0
77137	01/22/2019	01/17/2019	AW	Young Supply Co.	\$32.40	0
77138	01/22/2019	01/17/2019	RW	Ralph Cairl	\$50.00	0
77139	01/22/2019	01/17/2019	AW	Christa Lammers	\$50.00	0
77140	01/22/2019	01/17/2019	AW	Viola Hobbs	\$50.00	0

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Total Payments:	\$110,328.20
Total Conversion Vouchers:	\$0.00
Total Less Conversion Vouchers:	\$110,328.20

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

