

Springfield Township Trustees
Regular Trustees' Meeting

7:00 p.m. Tuesday, January 21, 2020

The Springfield Township Trustees met in regular session, open to the public, on Tuesday, January 21, 2020, at 7:00 p.m. in the Township Chambers, 7617 Angola Road, Holland, Ohio with the following members present:

Tom Anderson Jr.
Robert Bethel
Andrew Glenn

Tom Anderson Jr. called the meeting to order at 7:00 p.m. All present were asked to rise for a silent prayer and the Pledge of Allegiance.

ADOPTION OF AGENDA:

Motion made by Robert Bethel to approve the agenda, as amended. Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes
Andrew Glenn, yes
Tom Anderson Jr., yes

PUBLIC COMMENT:

Curtis Lowe spoke on behalf of his father who lives at 818 S. Dorcas Road, regarding the gate located at the end of Clarion Road, next to his father's property. The gate, which was approved by the Trustees in 2011, was intended to create a safer way for delivery drivers to access southbound McCord and Angola Road from the commercial plaza. It was approved with the understanding that it would remain closed to private traffic. Mr. Lowe presented the Trustees with a petition signed by all of the residents in the neighborhood, stating that the gate is almost always open and has become an alternate thoroughfare for the neighborhood and business customers. During those rare times that the gate is closed, he said individuals are driving over private property, on either side of the gate. Mr. Lowe also stated that the dumpsters sitting behind the commercial building are left open, allowing both smells and trash to blow into neighborhood yards.

Michael Mockensturm of 7207 Coder Road and owner of Mike's Pizza, said he was not aware that the gate was being left open but wanted to work with the neighbors to ensure his drivers still have access to it. He said that he would install some form of an automatic close feature that would not be totally dependent on his driver's actions. Mr. Mockensturm also said he would look into "employees only" signage for the gate and would enclose the dumpster area. In addition, the Trustees asked Mr. Hampton to work with all parties to erect some sort of barricade on either side of the gate to prevent individuals from driving over private property.

PUBLIC SAFETY:

Sheriff's Report: By Lt. Leach

Lt. Leach was not present at the meeting but his monthly report was included in the packet.

PUBLIC SAFETY (cont.):

Fire/EMS Report: By Rick Helminski, Assistant Fire Chief

Chief Helminski reviewed the December Monthly Report and highlighted the following items:

- The Fire department was on hand for the first annual "Springfield Splash" where residents take a polar dip in the lake at Homecoming Park. Trustee Glenn would like to make this an annual event to benefit local charities.
- Fire/EMS responded to 273 calls in the month of December, of which 45 were in the Village of Holland, 17 in Spencer Township, 15 in Swanton Township, and 7 in Harding Township.

Other Items:

Chief Helminski presented the Trustees with a quote for 10 sets of turnout gear. This is part of the Township's on-going, annual replacement program.

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Motion made by Andrew Glenn to purchase 10 sets of turnout gear from Fire Safety Services, in the amount of \$25,051.60, as presented. Seconded by Robert Bethel and the roll call resulted as follows:

Andrew Glenn, yes
Robert Bethel, yes
Tom Anderson Jr., yes

Motion made by Robert Bethel to accept the resignation of Krystofer Mangold as a part-time dispatcher for Springfield Fire Department, effective December 2, 2019, as presented. Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes
Andrew Glenn, yes
Tom Anderson Jr., yes

Chief Helminski presented the Trustees with a quote of \$27,388 to repair one of the ambulances which recently broke down. Given the significant dollar amount and the fact that the unit was due to be replaced in 2021, Chief Helminski recommended that we move the purchase up by one year and not repair the existing unit. He said the unit would be delivered in about 14 weeks.

Motion made by Andrew Glenn to purchase a 2020 McCoy Miller ambulance in the amount of \$207,822, as presented. Seconded by Robert Bethel and the roll call resulted as follows:

Andrew Glenn, yes
Robert Bethel, yes
Tom Anderson Jr., yes

Motion made by Robert Bethel to approve the annual EMS contract with Lucas County, in the amount of \$804,396.14, effective January 1, 2020, as presented. Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes
Andrew Glenn, yes
Tom Anderson Jr., yes

FISCAL OFFICER'S REPORT: Barbara Dietze, Fiscal Officer

Payment of Bills:

Motion made by Robert Bethel to approve the listing of payments to be made by check from January 8 to January 22, 2020, in the amount of \$183,962.33, as presented. Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes
Andrew Glenn, yes
Tom Anderson Jr., yes

Ms. Dietze also presented the Trustees with the electronic payment listing from January 3 to January 16, 2020, in the amount of \$344,522.03. This includes the Township bi-weekly payroll, paid on January 8, 2020, in the amount of \$240,432.04.

Approval of Minutes:

Motion made by Andrew Glenn to approve the Regular Trustees' Meeting Minutes of Monday, January 16, 2020, as amended. Seconded by Robert Bethel and the roll call resulted as follows:

Andrew Glenn, yes
Robert Bethel, yes
Tom Anderson Jr., yes

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Other Items:

Ms. Dietze stated that two resolutions were formerly used to set up a lighting district for a new development but they have now been consolidated into one document. The two Resolutions presented tonight are for separate lighting districts whose public hearings were conducted at previous Trustee meetings.

Motion made by Robert Bethel to approve Resolution 20-003, the creation of Lighting District #108 for Apple Blossum Farms, Plat 10, as presented. Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes
Andrew Glenn, yes
Tom Anderson Jr., yes

Motion made by Robert Bethel to approve Resolution 20-004, the creation of Lighting District #107 for Plum Grove, Plat 4, as presented. Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes
Andrew Glenn, yes
Tom Anderson Jr., yes

PUBLIC SERVICES: By Andy Hohlbein, Director of Public Services

Mr. Hohlbein reviewed the Monthly Report and highlighted the following items:

- Fall leaf collection is complete. The Township collected 3,388 tons this past fall.
- The Township used 5,700 gallons of brine, 32 tons of salt, and 13.5 hours of additional labor during the recent snowfall.
- Ten dead trees were removed in the Township, mostly in Wexford.
- The Township has billed Storm Water Utility for work done on their behalf, in the amount of \$29,698.87.
- Mr. Hohlbein stated that it is now impossible to get spare parts for two of the road department trucks due to their age and the fact that the original manufacturer is no longer in business. Although the Township was planning to replace one of the trucks this year, Mr. Hohlbein has requested to replace both of them now to proactively address the situation.

Motion made by Andrew Glenn to approve the purchase of two Public Services Department trucks from Freightliner of Toledo, in the amount of \$287,498.00. Seconded by Robert Bethel and the roll call resulted as follows:

Andrew Glenn, yes
Robert Bethel, yes
Tom Anderson Jr., yes

- **Motion made by Robert Bethel to approve the purchase of a new leaf machine from Dinkmar, in the amount of \$59,000.** Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes
Andrew Glenn, yes
Tom Anderson Jr., yes

- Mr. Hohlbein stated that the Public Services Department has been looking for a method to better manage/track maintenance of the Township's vehicles. After reviewing several options, Mr. Hohlbein is recommending the iWorQ Fleet Management software, utilizing the same vendor who provides our zoning permit tracking software.

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Motion made by Robert Bethel to contract with iWorQ Systems to provide Fleet Management software to the Township, for an annual fee of \$2,750. Seconded by Andy Glenn and the roll call resulted as follows:

Robert Bethel, yes
Andrew Glenn, yes
Tom Anderson Jr., yes

- All ten of the County bridges in the Township have been inspected and passed.
- There were 3 burials in the month of December and 34 for the whole of 2019.
- There were 10 grave sold in the month of December and 12 for the whole of 2019.

Motion made by Andy Glenn to purchase a new mower from A.J. Boellner, in the amount of \$12,875. Seconded by Robert Bethel and the roll call resulted as follows:

Andrew Glenn, yes
Robert Bethel, yes
Tom Anderson Jr., yes

- Routine maintenance was performed on several fire vehicles.
- New can lights were installed in the Administration building conference room.

PUBLIC ADMINISTRATION: By Mike Hampton, Administrator

Mr. Hampton reviewed the Public Administration's Monthly Report and highlighted the following items:

- The cost of the extra holiday patrols in the Spring Meadows area exceeded the original estimate by \$3,052.64. The additional expense will be split 50/50 with the JEDZ board and payable to the Lucas County Sheriff's department.
- Mr. Hampton presented the Lucas County 911 Committee Resolution for discussion. The Trustees expressed concern about the funding formula, representation within the decision making structure, and how many signatures were needed to validate the agreement. After considerable discussion with legal counsel, the Trustees decided not to sign any agreements until the answers became clear.
- The Assistant Admin/HR Generalist report was presented.
- Mr. Hampton and his staff attended several meetings/events including:
 - Wage study session
 - Managing Leaves of Absence under FMLA training session
 - Safety Council meeting
 - JEDD meeting
 - JEDZ overpass meeting

EXECUTIVE SESSION:

An Executive Session was requested per ORC 121.22(G)(1): To investigate a complaint against a public employee and to invite Law Director Gary Sommer, and Administrator Mike Hampton.

Motion made by Robert Bethel to adjourn to Executive Session at 8:39 p.m. Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes
Andrew Glenn, yes
Tom Anderson Jr., yes

Motion made by Andrew Glenn to reconvene from Executive Session at 9:27 p.m. Seconded by Robert Bethel and the roll call resulted as follows:

Andrew Glenn, yes
Robert Bethel, yes
Tom Anderson Jr., yes

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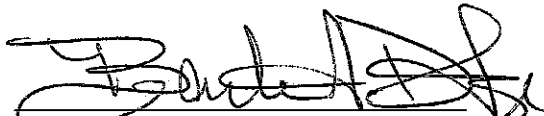
Action taken as a result of Executive Session:

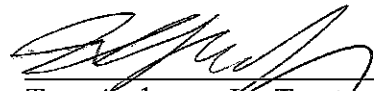
None.

ADJOURNMENT:

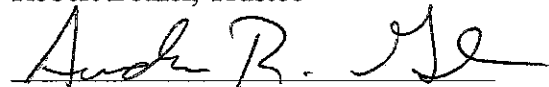
Motion made by Andrew Glenn to adjourn the meeting at 9:27 p.m. Seconded by Robert Bethel and the roll call resulted as follows:

Andrew Glenn, yes
Robert Bethel, yes
Tom Anderson Jr., yes


Barbara Dietze, Fiscal Officer


Tom Anderson Jr., Trustee


Robert Bethel, Trustee


Andrew Glenn, Trustee

Payment Listing

1/8/2020 to 1/22/2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
49-20B	01/21/2020		AW	Advance Auto Parts	\$494.72	B
50-20B	01/21/2020		AW	BLADE	\$54.72	B
52-20B	01/21/2020		AW	Brondes Ford Maumee	\$2,810.14	B
53-20B	01/21/2020		AW	Buckeye Broadband	\$805.70	B
55-20B	01/21/2020		AW	LUCAS COUNTY ENGINEER	\$323.39	B
56-20B	01/21/2020		AW	Office Depot	\$2,109.26	B
57-20B	01/21/2020		AW	Peak Electric INC.	\$36.00	B
58-20B	01/21/2020		AW	Reliance Oxygen & Equipment	\$177.90	B
59-20B	01/21/2020		AW	Shelly Materials, Inc.	\$199.96	B
60-20B	01/21/2020		AW	STERICYCLE	\$420.45	B
61-20B	01/21/2020		AW	SUTPHEN CORPORATION	\$80.79	B
62-20B	01/21/2020		AW	TIREMAXX	\$99.00	B
63-20B	01/21/2020		AW	TOLEDO DOOR AND WINDOW	\$414.00	B
64-20B	01/21/2020		AW	Treasurer of Lucas County	\$49,480.36	B
65-20B	01/21/2020		AW	VILLAGE OF HOLLAND	\$37.00	B
66-20B	01/21/2020		AW	WWWilliams	\$587.14	B
67-20B	01/21/2020		AW	Clean Wood Recycling, Inc.	\$25,000.00	B
68-20B	01/21/2020		AW	Rentner Lumber & Supply	\$238.65	B
69-20B	01/21/2020		AW	UPS	\$14.70	B
70-20B	01/21/2020		AW	Northwest Township Assn	\$80.00	B
72-20B	01/21/2020		AW	MENARDS	\$1,417.15	B
73-20B	01/21/2020		AW	SAM'S CLUB	\$381.52	B
74-20B	01/21/2020		AW	BADBRUSH SIGN AND DESIGN	\$80.00	B
75-20B	01/21/2020		AW	NORTHWEST OHIO FIRE CHIEF'S ASSN.	\$30.00	B
76-20B	01/21/2020		AW	Triotech	\$920.95	B
77-20B	01/21/2020		AW	FORREST AUTO SUPPLY	\$325.85	B
78-20B	01/21/2020		AW	Engraved Image	\$890.50	B
79-20B	01/21/2020		AW	STONECO INC	\$1,001.95	B
80-20B	01/21/2020		AW	New Pig Corporation	\$353.69	B
86-20B	01/21/2020		AW	LUCAS COUNTY TOWNSHIP ASSOCIATION	\$36.00	B
87-20B	01/21/2020		AW	Cash Services, LLC	\$95,060.84	B

Total Payments: \$183,962.33

Total Conversion Vouchers: \$0.00

Total Less Conversion Vouchers: \$183,962.33

Please Sign Here

X 

X 

X 

Types: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.