

Springfield Township Trustees  
Regular Trustees' Meeting

7:00 p.m. Monday, February 4, 2019

The Springfield Township Trustees met in regular session, open to the public, on Monday, February 4, 2019, at 7:00 p.m. in the Township Chambers, 7617 Angola Road, Holland, Ohio with the following members present:

Tom Anderson Jr.  
Robert Bethel  
Andrew Glenn

Robert Bethel called the meeting to order at 7:00 p.m. All present were asked to rise for a silent prayer and the Pledge of Allegiance.

**ADOPTION OF AGENDA:**

"Joint Co-op Agreement 2019 Drainage Improvements" was added to the Administration Report.

**Motion made by Tom Anderson Jr. to approve the agenda, as amended.** Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Robert Bethel, yes

**PUBLIC COMMENT:**

None

**PLANNING AND ZONING:** By Jacob Barnes, Planning Director

Written Report:

- During the month of January 21 permits were issued.
- Mr. Barnes presented the permit summary for 2018. We had an exceptionally busy year for permits, issuing 314 permits in 2018, up from 276 permits in 2017. We issued 77 permits for new dwellings in 2018, up from 34 permits for new dwellings in 2017. These are the highest figures in at least the past 10 years. The Trustees would like to see the records going back twenty years.
- In 2018, the Planning Department provided review and staff recommendations for 10 zoning changes/text amendments, up from two zoning change/text amendment requests in 2017.
- The Planning Department provided reviews and recommendations on one variance request in 2018.
- In 2018, the Planning Department reviewed and approved five site plan reviews.
- Zoning violations summary for 2018. The Zoning Department processed 48 violations in 2018. The vast majority have been taken care of.
- 2018 Master Plan Update – [www.planspringfield.com](http://www.planspringfield.com) is live. An online survey can be taken there. Our Steering Committee meeting was held on January 9, 2019. We have reviewed the initial results of this survey.
- Mr. Barnes presented the Trustees with the revised 2019 Zoning Fee Schedule.

**Motion made by Tom Anderson Jr. to approve the 2019 Zoning Fee Schedule.** Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Robert Bethel, yes

- The JEDZ Business inventory was completed January 22-24, 2019. We now stand at 479 businesses/owners. 17 new businesses were noted along with seven new vacancies.
- Mr. Barnes attended several meetings/events including:
  - Planning/Zoning/ Administrative Luncheon

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- ICARET Meeting
- Chamber Business Council Meeting
- JEDZ Business Advisory Council Meeting
- TMACOG Winter Caucus
- OTA Winter Conference
- Met with several businesses in our proposed JEDD area

**FISCAL OFFICER'S REPORT:** Barbara Dietze, Fiscal Officer

Payment of Bills:

**Motion made by Tom Anderson Jr. to approve the payment register of payments made by check from January 23 to February 4, 2019, in the amount of \$408,749.51, as presented.** Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Robert Bethel, yes

Ms. Dietze also presented the Trustees with an electronic payment listing from January 18 to February 1, 2019, in the amount of \$246,678.57. This includes payroll paid on January 25, 2019, for the Township bi-weekly, in the amount of \$211,551.91.

Approval of Minutes:

**Motion made by Andrew Glenn to approve the Regular Trustees' Meeting Minutes of Tuesday, January 22, 2019, as presented.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Andrew Glenn, yes  
Tom Anderson Jr., yes  
Robert Bethel, yes

**PUBLIC ADMINISTRATION:** By Mike Hampton, Administrator

Mr. Hampton reviewed the Public Administration's Monthly Report and highlighted the following items:

- Mr. Hampton presented the Trustees with the 2019 Drainage Joint Co-op Agreement.

**Motion made by Andrew Glenn to approve the Joint Co-op Agreement for 2019 drainage improvements between Springfield Township and Lucas County.**

Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Andrew Glenn, yes  
Tom Anderson Jr., yes  
Robert Bethel, yes

- The Township closed on the property on 1331 Albon Rd.
- Mr. Hampton attended several meetings/events including:
  - LCTA Dinner
  - OTA Conference
  - TMACOG General Assembly – Mr. Hampton will continue to be a Board Member for TMACOG.
  - Annual Ohio Township Association Conference
- The pre-trial for Bapst Rd. was delayed at the request of the prosecutor, to allow for more conversation.
- Mr. Hampton presented the Gypsy Moth Program for the Ohio Department of Agriculture.
- Update on the Dorr St. Interchange
  - Working on getting the street lamps upgraded.
  - Mr. Hampton continues to work on the JEDD.
    - Finalizing contract with municipal partner

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- Identifying parcels
- Meeting with business owners
- Mr. Hampton presented the Trustees with a request for approval of legal fees for the Dorr St. Interchange and the JEDD.

**Motion made by Tom Anderson Jr. to approve payment for legal fees for the Dorr St. Interchange and the formation of the JEDD, up to a total cost of \$50,000.** Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Robert Bethel, yes

- Mr. Hampton presented the Trustees with a request to approve a resolution for the exchange of properties.

**Motion made by Tom Anderson Jr. to approve Resolution 19-001 Exchange of real properties located at 8224 Nebraska Avenue and 7650 Airport Highway.** Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Robert Bethel, yes

- Mr. Hampton presented the Trustees with a request to set a Public Hearing date for Dorr St./JEDD.

**Motion made by Andrew Glenn to set a Public Hearing for the Dorr St./JEDD on March 18, 2019, at 7:00 p.m.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

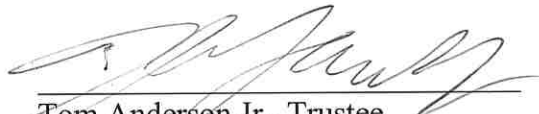


Andrew Glenn, yes  
Tom Anderson Jr., yes  
Robert Bethel, yes

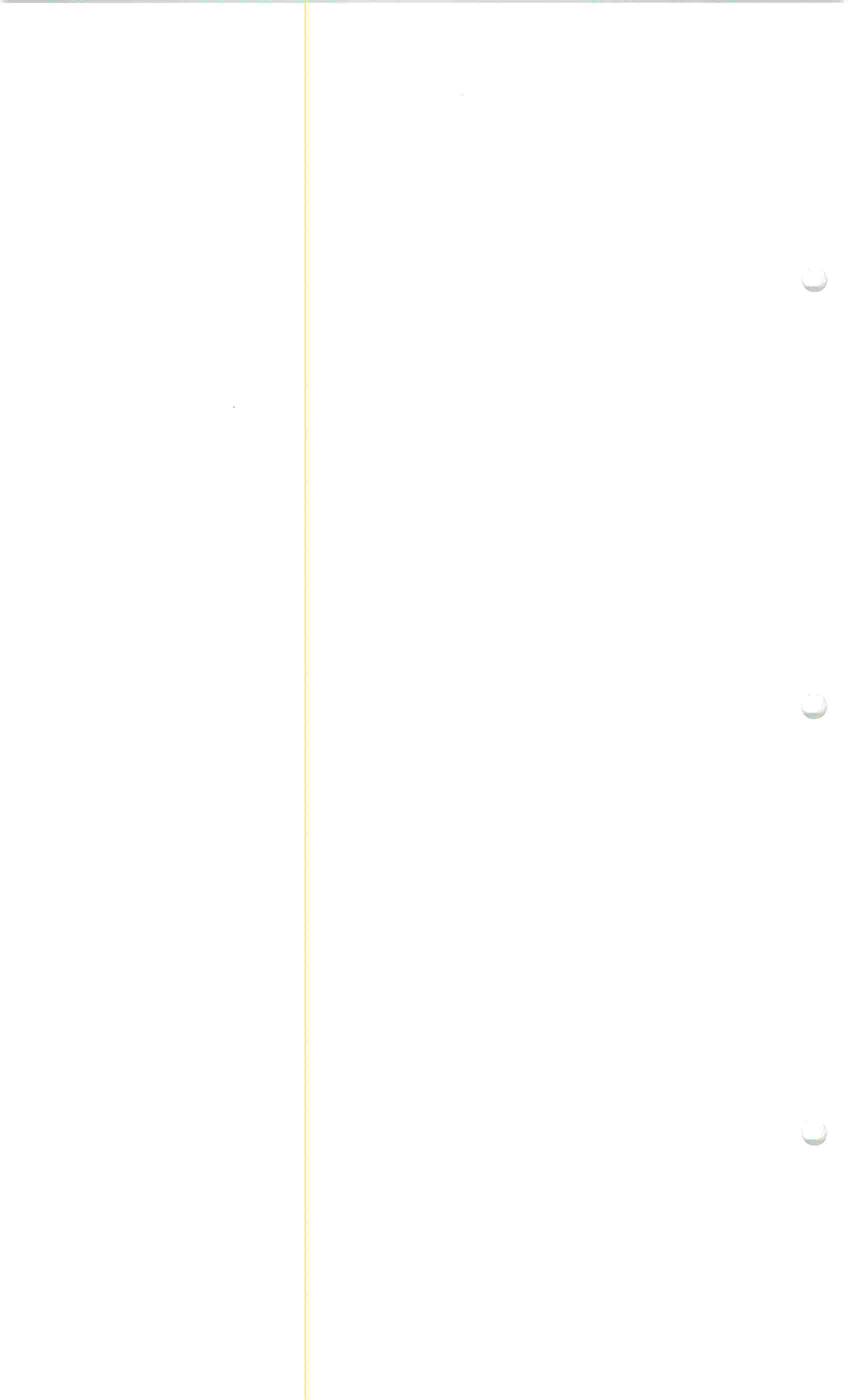
**ADJOURNMENT:**

**Tom Anderson Jr. moved to adjourn at 7:38 p.m.** Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Robert Bethel, yes

  
Barbara Dietze, Fiscal Officer

  
Tom Anderson Jr., Trustee  
  
Robert Bethel, Trustee  
  
Andrew Glenn, Trustee







**Payment Listing**

1/23/2019 to 2/4/2019

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
77141	02/04/2019	02/01/2019	AW	AB Co Services, Inc.	\$1,261.61	O
77142	02/04/2019	02/01/2019	AW	AT&T	\$77.79	O
77143	02/04/2019	02/01/2019	AW	AT&T	\$30.12	O
77144	02/04/2019	02/01/2019	AW	BADBRUSH SIGN AND DESIGN	\$245.00	O
77145	02/04/2019	02/01/2019	AW	BLADE	\$156.00	O
77146	02/04/2019	02/01/2019	AW	Fastenal Company	\$215.10	O
77147	02/04/2019	02/01/2019	AW	FIRE SAFETY SERVICES INC	\$17,759.00	O
77148	02/04/2019	02/01/2019	AW	FLEETPRIDE	\$339.18	O
77149	02/04/2019	02/01/2019	AW	Four County Career Center	\$285.00	O
77150	02/04/2019	02/01/2019	AW	John Deere Financial	\$2,887.49	O
77151	02/04/2019	02/01/2019	AW	Leaf	\$589.00	O
77152	02/04/2019	02/01/2019	AW	LUCAS COUNTY SHERIFF'S OFFICE	\$8,802.58	O
77153	02/04/2019	02/01/2019	AW	LUCAS COUNTY TOWNSHIP ASSOCIATION	\$180.00	V
77153	02/04/2019	02/01/2019	AW	LUCAS COUNTY TOWNSHIP ASSOCIATION	-\$180.00	V
77154	02/04/2019	02/01/2019	AW	Morton Salt	\$10,011.35	O
77155	02/04/2019	02/01/2019	AW	Mutual of Omaha	\$185.76	O
77156	02/04/2019	02/01/2019	AW	Northwest Township Assn	\$80.00	O
77157	02/04/2019	02/01/2019	AW	OBM	\$155.58	O
77158	02/04/2019	02/01/2019	AW	OCCUPATIONAL HEALTH SERVICES	\$111.00	O
77159	02/04/2019	02/01/2019	AW	POWER TOOL SALES AND SERVICE	\$13.96	O
77160	02/04/2019	02/01/2019	AW	Reveille Ltd.	\$2,012.50	O
77161	02/04/2019	02/01/2019	AW	SAFETY COUNCIL OF NORTHWEST OHIO	\$25.00	O
77162	02/04/2019	02/01/2019	AW	STONECO INC	\$88.25	O
77163	02/04/2019	02/01/2019	AW	SUTPHEN CORPORATION	\$354,320.80	O
77164	02/04/2019	02/01/2019	AW	TIREMAXX	\$282.45	O
77165	02/04/2019	02/01/2019	AW	TOLEDO EDISON COMPANY	\$6,973.23	O
77166	02/04/2019	02/01/2019	AW	TRACTOR SUPPLY COMPANY	\$267.77	O
77167	02/04/2019	02/01/2019	AW	Triotech	\$926.95	O
77168	02/04/2019	02/01/2019	AW	Verizon Wireless	\$514.18	O
77169	02/04/2019	02/01/2019	AW	West Equipment Company Inc.	\$46.86	O
77170	02/04/2019	02/01/2019	AW	LUCAS COUNTY TOWNSHIP ASSOCIATION	\$36.00	O
77171	02/04/2019	02/01/2019	RW	Alina Fuller	\$50.00	O

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X   
 X 

Total Payments:	\$408,749.51
Total Conversion Vouchers:	\$0.00
Total Less Conversion Vouchers:	\$408,749.51

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

