

Springfield Township Trustees  
Regular Trustees' Meeting

7:00 p.m. Tuesday, February 18, 2020

The Springfield Township Trustees met in regular session, open to the public, on Tuesday, February 18, 2020, at 7:00 p.m. in the Township Chambers, 7617 Angola Road, Holland, Ohio with the following members present:

Tom Anderson Jr., absent  
Robert Bethel  
Andrew Glenn

Andrew Glenn called the meeting to order at 7:00 p.m. All present were asked to rise for a silent prayer and the Pledge of Allegiance.

**ADOPTION OF AGENDA:**

"Executive Session to consider employment and compensation of a public employee" was added to the agenda.

**Motion made by Robert Bethel to approve the agenda, as amended.** Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes  
Andrew Glenn, yes  
Tom Anderson Jr., absent

**PUBLIC COMMENT:**

None

**PUBLIC SAFETY:**

Sheriff's Report: By Lt. Leach

Lt. Leach presented the January 2020 Crime Report. Lt. Leach stated the JEDZ extra patrols over the holiday season received good feedback from residents. On another matter, the Trustees commented on how the OVI check points effect the local businesses.

**PUBLIC SAFETY (cont.):**

Fire/EMS Report: By Barry Cousino, Fire Chief

Chief Cousino reviewed the January Monthly Report and highlighted the following items:

- Representatives from the Fire Department attended several meetings/events including:
  - Maumee Valley Church Recognition Dinner
  - Springfield Township Fire Department Inaugural Retiree Breakfast
  - Silver Café Meeting – HERO Project
  - Springfield Area Prevention Coalition (SAPC) – vaping
  - 2020 TMACOG General Assembly
- Six smoke detectors were installed for residents.
- A Fire Safety Presentation was held for kindergarten students and their families.
- Fire/EMS responded to 243 calls in the month of January, of which 46 were in the Village of Holland, 16 in Spencer Township, 13 in Swanton Township, and 5 in Harding Township.

**PLANNING AND ZONING:** By Jacob Barnes, Planning Director

Written Report:

- In the month of January, 4 permits were issued.
- The 2019 Master Plan has been sent to the Plan Commission for review.
- Mr. Barnes attended several meetings/events including:
  - Chamber Business Council Meeting
  - JEDZ Meeting
  - Potential AirBNB Meeting
- Preliminary approval was granted for a new accessory building at 7440 International Drive.

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- Completed the JEDZ Business Inventory. We had 10 new businesses and 10 closed businesses, remaining with the same at 480 businesses/owners in the JEDZ District.
- The meeting to discuss the completion of the Spring Meadows access road will be held on February 24, 2020

**FISCAL OFFICER'S REPORT:** Mike Hampton, Administrator

**Payment of Bills:**

**Motion made by Robert Bethel to approve the listing of payments to be made by check from February 5 to February 19, 2020, in the amount of \$120,301.93, as presented.**

Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes  
Andrew Glenn, yes  
Tom Anderson Jr., absent

Mr. Hampton also presented the Trustees with the electronic payment listing from January 24 to February 13, 2020, in the amount of \$319,945.63.

**Approval of Minutes:**

**Motion made by Robert Bethel to approve the Regular Trustees' Meeting Minutes of Monday, February 3, 2020, as presented.** Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes  
Andrew Glenn, yes  
Tom Anderson Jr., absent

**PUBLIC SERVICES:** By Andy Hohlbein, Director of Public Services

Mr. Hohlbein reviewed the Monthly Report and highlighted the following items:

- In the past month the Township used 8,075 gallons of brine, and 208 tons of salt.
- Received the County Road Mileage Certification, we went from 73.506 to 73.884 miles.
- The Geiser Road Ditch Project has started.
- Mr. Hohlbein attended the Storm Water Coalition Meeting.
- At the 2020 OTA Conference Mr. Hohlbein attended a class on indigent burials, Lucas County will receive \$11,000.
- Installed barricades on Clarion Ave. by Mike's Pizza.
- Trailer repairs have been completed.
- IWorq Fleet Program was installed for both the Public Services Department and the Fire Department.
- Mr. Hohlbein requested that two trees within the 2020 OPWC project be cut down prior to the project.

**Motion made by Robert Bethel to approve Steve Pryba Tree Trimming and Removal to remove two trees on Sudbury, at a cost of \$7,000.** Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes  
Andrew Glenn, yes  
Tom Anderson Jr., absent

- General maintenance was performed at Park Place.
- Mr. Hohlbein presented the 2020 Fertilization Proposal.

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**Motion made by Robert Bethel to approve the 2020 Five Step Turf Fertilization contract with The Ground Guys, at a cost of \$18,598.85.** Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes  
Andrew Glenn, yes  
Tom Anderson Jr., yes

- Mr. Hohlbein presented two reappointments for the Park Advisory Board.

**Motion made by Robert Bethel to reappoint Mike Gresko to the Park Advisory Board, term 8/21/2018 – 8/21/2023.** Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes  
Andrew Glenn, yes  
Tom Anderson Jr., absent

**Motion made by Robert Bethel to reappoint Dave Lannen to the Park Advisory Board, term 8/21/2019 – 8/21/2024.** Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes  
Andrew Glenn, yes  
Tom Anderson Jr., absent

- There were five burials and two graves sold in the month of January.
- Routine maintenance was performed at the Administration Building.
- There was a complaint on two vehicles stored in the road right of way on Winding Creek. We posted the vehicles and they were removed by the owner the next day.

**PUBLIC ADMINISTRATION:** By Mike Hampton, Administrator

Mr. Hampton reviewed the Public Administration's Monthly Report and highlighted the following items:

- Airport Highway Bridge and Bancroft Bridge enhancement bids will be opened tomorrow morning.
- The Wellness portal will be available soon. Mr. Hampton requested funds for the Wellness Committee.

**Motion made by Robert Bethel to authorize the Wellness Committee, under the supervision of the Administrator, to use \$10,000 at their discretion.** Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes  
Andrew Glenn, yes  
Tom Anderson Jr., absent

- The department heads prepared the information for the insurance proposal, we are waiting for a response from the insurance company.
- Employee Handbook with training will be held this week, it is a mandatory meeting for all employees.
- The Assistant Admin/HR Generalist report was presented.
- Mr. Hampton and his staff attended several meetings/events including:
  - Bundled Services Meeting –questionnaire, designated area and public meetings
  - OTA Conference
  - First Energy conference call – Porter Ave. parcel trade – bike trail

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**EXECUTIVE SESSION:**

An Executive Session was requested per ORC 121.22(G)(1): To consider the compensation and employment of a public employee, and to invite Law Director Kent Murphy, Fire chief Barry Cousino and Administrator Mike Hampton.

**Motion made by Robert Bethel to adjourn to Executive Session at 7:55 p.m.** Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes  
Andrew Glenn, yes  
Tom Anderson Jr., absent

**Motion made by Robert Bethel to reconvene from Executive Session at 8:16 p.m.** Seconded by Andrew Glenn and the roll call resulted as follows:

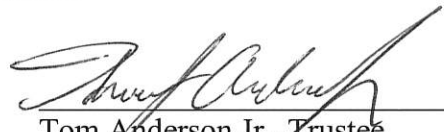
Robert Bethel, yes  
Andrew Glenn, yes  
Tom Anderson Jr., absent

Action taken as a result of Executive Session:  
None.

**ADJOURNMENT:**

**Motion made by Robert Bethel to adjourn the meeting at 8:17 p.m.** Seconded by Andrew Glenn and the roll call resulted as follows:

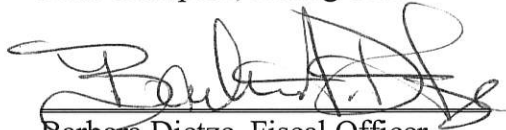
Robert Bethel, yes  
Andrew Glenn, yes  
Tom Anderson Jr., absent

  
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Tom Anderson Jr., Trustee

  
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Robert Bethel, Trustee

  
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Andrew Glenn, Trustee

  
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Mike Hampton, Acting Clerk

  
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Barbara Dietze, Fiscal Officer

**Payment Listing**

2/5/2020 to 2/19/2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
145-20B	02/19/2020		AW	AJ Boellner Inc	\$12,375.00	B
146-20B	02/19/2020		AW	CDW-G, LLC	\$3,942.00	B
147-20B	02/19/2020		AW	Interstate Billing Service, Inc.	\$2,089.00	B
148-20B	02/19/2020		AW	Hastings Air-Energy Control, Inc.	\$1,000.00	B
149-20B	02/19/2020		AW	TOLEDO LUCAS COUNTY HEALTH DEPAR	\$261.93	B
150-20B	02/19/2020		AW	MDSolutions, Inc.	\$160.00	B
151-20B	02/19/2020		AW	Office Depot	\$768.66	B
152-20B	02/19/2020		AW	ROTO ROOTER SEWER CLEANING	\$140.00	B
153-20B	02/19/2020		AW	Northwestern Ohio Volunteer Firemen	\$40.00	B
154-20B	02/19/2020		AW	Rentner Lumber & Supply	\$226.97	B
155-20B	02/19/2020		AW	Sandman Sales Yard	\$280.00	B
156-20B	02/19/2020		AW	SILK SCREEN SHOP	\$95.73	B
157-20B	02/19/2020		AW	SUTPHEN CORPORATION	\$248.28	B
158-20B	02/19/2020		AW	TIREMAXX	\$877.00	B
159-20B	02/19/2020		AW	TOLEDO EDISON COMPANY	\$90.87	B
160-20B	02/19/2020		AW	Vermeer Sales & Service Inc.	\$559.75	B
161-20B	02/19/2020		AW	WELCH PUBLISHING	\$45.13	B
162-20B	02/19/2020		AW	WW Williams	\$698.24	B
163-20B	02/19/2020		AW	BADBRUSH SIGN AND DESIGN	\$175.00	B
166-20B	02/19/2020		AW	Advance Auto Parts	\$1,018.40	B
167-20B	02/19/2020		AW	Battery Wholesale	\$57.96	B
168-20B	02/19/2020		AW	MENARDS	\$1,112.60	B
169-20B	02/19/2020		AW	Buckeye Broadband	\$559.90	B
170-20B	02/19/2020		AW	Reliance Oxygen & Equipment	\$106.45	B
171-20B	02/19/2020		AW	WELDER SERVICE COMPANY INC	\$33.00	B
173-20B	02/19/2020		AW	TOLEDO FENCE & SUPPLY CO.	\$318.00	B
174-20B	02/19/2020		AW	Brondes Ford Maumee	\$278.58	B
176-20B	02/19/2020		AW	FORREST AUTO SUPPLY	\$538.72	B
177-20B	02/19/2020		AW	NOVFA Charity Fund	\$96.00	B
178-20B	02/19/2020		AW	Tuff Tread	\$6,485.00	B
179-20B	02/19/2020		AW	Commercial Comfort Systems, Inc.	\$359.00	B
180-20B	02/19/2020		AW	BIG TRUCK AND AUTO	\$182.33	B
181-20B	02/19/2020		AW	LUCAS COUNTY ENGINEER	\$45.65	B
182-20B	02/19/2020		AW	STERICYCLE	\$246.33	B
188-20B	02/19/2020		AW	LUCAS COUNTY SHERIFF'S OFFICE	\$75,000.00	B
189-20B	02/19/2020		AW	Triotech	\$2,138.95	B
190-20B	02/19/2020		AW	Allshred Services	\$163.50	B
191-20B	02/19/2020		AW	Heban, Murphree & Lewandowski, LLC	\$7,488.00	B

Total Payments: \$120,301.93

Total Conversion Vouchers: \$0.00

Total Less Conversion Vouchers: \$120,301.93

Please Sign Here

*[Handwritten Signature]*

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ