

Springfield Township Trustees
Regular Trustees' Meeting
5:00 p.m. Tuesday, February 16, 2021

The Springfield Township Trustees met in regular session, open to the public, on Tuesday, February 16, 2021, at 5:00 p.m. in the Township Chambers, 7617 Angola Road, Holland, Ohio with the following members present:

Tom Anderson Jr.
Robert Bethel
Andrew Glenn

Andrew Glenn called the meeting to order at 5:00 p.m. All present were asked to rise for a silent prayer and the Pledge of Allegiance.

ADOPTION OF AGENDA:

Motion made by Robert Bethel to approve the agenda, as amended. Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

PUBLIC COMMENT:

None.

PUBLIC SAFETY:

Sheriff's Report: By Lt. Leach

Lt. Leach submitted his monthly statistics and said that the department would be turning its focus to traffic enforcement. He also said that several arrests were made for a theft on a construction site and a robbery at a local convenience store. Finally, he wanted to thank Township residents for following the level 2 snow emergency restrictions during last night's major snowfall.

PUBLIC SAFETY (cont.):

Fire/EMS Report: By Chief Moore, Assistant Fire Chief

Chief Moore reviewed the Monthly Report and highlighted the following items:

- Ben Kohler was the third Township Fire Department employee to be named the TV-13 First Responder of the week. The Trustees provided their congratulations.
- The Department completed 13 inspections and 4 site plan reviews during the month.
- Three fire investigations were conducted during the month.
- **Motion made by Robert Bethel to authorize the purchase of a 2021 Ford F-250 from Brondes Ford to replace a 20 year old fire utility vehicle, for an amount not to exceed \$32,350, as presented.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

- Chief Moore said that fourteen candidates were interviewed for the six vacant Lieutenant positions. The evaluation process emphasized practical skills, significant work experience in various fire departments, and specialized knowledge areas. The promotions will ensure that a Lieutenant is present on every shift, at each of the fire stations.

Motions made by Robert Bethel to promote Chad Born, David Bowen, Benjamin Kohler, Courtney Smith, Andrew Vascik, and Marc Welsh to Lieutenant, effective March 15, as presented. Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

Springfield Township Trustees
Regular Trustees' Meeting
5:00 p.m. Tuesday, February 16, 2021

The official promotion ceremony will be held on Wednesday, March 3rd at 5:30 p.m. at Fire Station #51.

- Fire/EMS responded to 360 calls in the month of January, 274 for EMS and 86 for fire. Due to the inability of the reporting system used by the Lucas County 911 Regional Council of Governments to break out the information by service area, the calls from individual communities were not available.

FISCAL OFFICER'S REPORT: Barbara Dietze, Fiscal Officer

Payment of Bills:

Motion made by Robert Bethel to approve the listing of payments to be made by check from February 3 to February 17, 2021, in the amount of \$122,211.74, as presented.

Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

Ms. Dietze also presented the Trustees with the electronic payment listing from January 29 to February 11, 2021, in the amount of \$387,532.21. This includes the Township bi-weekly payroll, paid on February 8, 2021, in the amount of \$269,923.14.

Approval of Minutes:

Motion made by Robert Bethel to approve the Regular Trustees' Meeting Minutes of Monday, February 1, 2021, as presented. Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

Other Items:

Ms. Dietze stated that Township's 2020 books have been closed and the mandated notice will appear in the paper soon.

PUBLIC SERVICES: By Andy Hohlbein, Director of Public Services

Mr. Hohlbein reviewed the Monthly Report and highlighted the following items:

- 380 tons of salt and 11,225 gallons of brine have been used so far this winter.
- The County has added 2/10 of a mile to the roads that the Township is responsible to maintain. This brings the Township's certified mileage 73.884 miles.
- Several trees were removed by Township personnel in lieu of contracting out the work as a part of the 2021 OPWC project.
- **Motion made by Robert Bethel to authorize contracting with Progressive Sweeping to provide two annual road sweeps, in the amount of \$8,000.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

- The Township billed Storm Water Utility \$39,375.19 for work performed by our employees, during 2020, at the request of the County.
- A platform was installed in the attic of the shelter house to allow the air purification equipment to be placed in a less visible location.
- There were three burials and three graves sold during the past month.
- Routine maintenance was performed on several fire vehicles.
- The kitchen in the Administration building is in the process of being remodeled.
- A public hearing sign was removed.

Springfield Township Trustees
Regular Trustees' Meeting
5:00 p.m. Tuesday, February 16, 2021

PUBLIC ADMINISTRATION: By Mike Hampton, Administrator

Mr. Hampton reviewed the monthly report and highlighted the following items:

- Due to safety concerns, the left hand turn lane onto Spring Valley Drive from northbound McCord Avenue will be permanently closed.
- A tentative agreement to continue existing policing services in the Township has been reached with the Lucas County Sherriff's office. The contract has been sent to the Sheriff's office for signature.
- The phone system in the administrative offices will be upgraded and incorporated into the Fire Department's new VoIP system. The upgrade will integrate the two separate systems into one efficient operation.
- The Township's insurance company performed a risk management walkthrough in preparation for quoting the 2021 insurance rates.
- The JEDZ board agreed with the Trustees decision to maintain the white lettering on the Airport Highway overpass and to extend the decorative fencing at the same interchange.
- **Motion made by Robert Bethel to award the 2021 OPWC project to Gerkin Paving in the amount of \$717,851.27.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Robert Bethel, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

- The Assistant Admin/HR Generalist report was presented.
- Mr. Hampton and his staff attended several meetings/events including:
 - Lucas County COVID-19 call
 - Constitutional Policing webinar
 - Sylvania Township meeting
 - Administrator's TAC meeting (911 consolidation)
 - JEDZ meeting

EXECUTIVE SESSION:

An Executive Session was requested per ORC 121.22(G)(1): To consider the employment or compensation of a public employee and ORC 121.22(G)(6): Details relative to the security arrangements and emergency response protocols for a public body or a public office, and to invite Director of Public Services, Andy Hohlbein, Legal Counsel, Kent Murphree, Administrator, Mike Hampton, and Fiscal Officer, Barbara Dietze.

Motion made by Tom Anderson Jr. to adjourn to Executive Session at 5:43 p.m.

Seconded by Robert Bethel and the roll call resulted as follows:

Tom Anderson Jr., yes
Robert Bethel, yes
Andrew Glenn, yes

Motion made by Tom Anderson Jr. to reconvene from Executive Session at 6:45 p.m.

Seconded by Robert Bethel and the roll call resulted as follows:

Tom Anderson Jr., yes
Robert Bethel, yes
Andrew Glenn, yes

Action taken as a result of Executive Session:

None taken.

Springfield Township Trustees
Regular Trustees' Meeting
5:00 p.m. Tuesday, February 16, 2021

ADJOURNMENT:

Motion made by Tom Anderson Jr. to adjourn the meeting at 6:46 p.m. Seconded by Robert Bethel and the roll call resulted as follows:

Tom Anderson Jr., yes
Robert Bethel, yes
Andrew Glenn, yes


Barbara Dietze, Fiscal Officer

Tom Anderson Jr., Trustee



Robert Bethel, Trustee

Andrew Glenn, Trustee

Payment Listing

2/3/2021 to 2/17/2021


Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
132-21B	02/17/2021		AW	Advance Auto Parts	\$461.63	B
133-21B	02/17/2021		AW	Brondes Ford Maumee	\$183.23	B
134-21B	02/17/2021		AW	Buckeye Broadband	\$873.76	B
135-21B	02/17/2021		AW	Compass Minerals America Inc.	\$12,185.38	B
136-21B	02/17/2021		AW	PERRY proTECH, IT Division	\$627.12	B
137-21B	02/17/2021		AW	Reliance Oxygen & Equipment	\$245.85	B
138-21B	02/17/2021		AW	SHERWIN-WILLIAMS	\$9.71	B
139-21B	02/17/2021		AW	SiteOne Landscape Supply, LLC	\$55.36	B
140-21B	02/17/2021		AW	STERICYCLE	\$246.33	B
141-21B	02/17/2021		AW	Triotech	\$3,008.95	B
149-21B	02/17/2021		AW	AT&T	\$85.73	B
150-21B	02/17/2021		AW	FORREST AUTO SUPPLY	\$515.29	B
151-21B	02/17/2021		AW	Northwest Ohio Advanced Energy Improveme	\$69,854.46	B
152-21B	02/17/2021		AW	Northwestern Ohio Volunteer Firemen	\$40.00	B
153-21B	02/17/2021		AW	Office Depot	\$330.44	B
154-21B	02/17/2021		AW	Snap-on Tools	\$1,249.01	B
155-21B	02/17/2021		AW	SUTPHEN CORPORATION	\$28,134.30	B
156-21B	02/17/2021		AW	TOLEDO LUCAS COUNTY HEALTH DEPAR	\$298.75	B
157-21B	02/17/2021		AW	Stafford Building Products, Inc.	\$298.00	B
158-21B	02/17/2021		AW	TRACTOR SUPPLY COMPANY	\$44.80	B
159-21B	02/17/2021		AW	WELDER SERVICE COMPANY INC	\$36.00	B
160-21B	02/17/2021		AW	Heban, Murphree & Lewandowski, LLC	\$2,484.00	B
161-21B	02/17/2021		AW	Sandman Sales Yard	\$70.00	B
162-21B	02/17/2021		AW	C2R Global Manufacturing	\$95.64	B
163-21B	02/17/2021		AW	BLADE	\$100.32	B
164-21B	02/17/2021		AW	PD PLAQUES	\$7.00	B
165-21B	02/17/2021		AW	STONECO INC	\$84.20	B
166-21B	02/17/2021		AW	Shelly Materials, Inc.	\$336.48	B
167-21B	02/17/2021		AW	Hylant Administrative Services	\$250.00	B
Total Payments:					\$122,211.74	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$122,211.74	


Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation


Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Please Sign Here

X 

X 

X 

X _____