

Springfield Township Trustees
Regular Trustees' Meeting

7:00 p.m. Monday, April 6, 2020

The Springfield Township Trustees met in regular session, closed to the public, on Monday, April 6, 2020, at 7:00 p.m. in the Township Chambers, 7617 Angola Road, Holland, Ohio. Per Section 12 of the Amended Substitute House Bill #197, the meeting was accessible to the public via teleconference, with the following members present:

Tom Anderson Jr., via teleconference
Robert Bethel, via teleconference
Andrew Glenn, via teleconference

Tom Anderson Jr. called the meeting to order at 7:00 p.m. All present were asked to rise for a moment of silence and the Pledge of Allegiance.

ADOPTION OF AGENDA:

Motion made by Robert Bethel to approve the agenda, as presented. Seconded by Andrew Glenn Jr. and the roll call resulted as follows:

Robert Bethel, yes
Andrew Glenn, yes
Tom Anderson Jr., yes

OATH OF OFFICE:

Tom Anderson Jr. administered the oath of office to Barbara Dietze, who was reelected in November to serve for a second full term as Township Fiscal Officer.

PUBLIC COMMENT:

None.

PLANNING AND ZONING: By Jacob Barnes, Planning Director

Written Report:

- In the month of March, 22 permits were issued, including 4 new dwellings. Mr. Barnes stated that activity has slowed since the beginning of the month but is still moving.
- The 2020 Master Plan was scheduled to be heard at the Plan Commission's March meeting but was postponed till a future, indeterminate date.
- The Board of Zoning Appeals had continued a request for a setback, height, and square footage variance for a proposed Electronic Message Center at 7723 Airport Highway to April 27, 2020. Since the delay was requested by the applicant, the Trustees asked Mr. Barnes to see if the applicant wished to continue the hearing further or to schedule a video conference in place of an in-person board meeting.
- **Motion made by Andrew Glenn to continue a public hearing for a zoning change from C-2 General Commercial to M-1 Limited Industrial to April 20, 2020, for the property located at 9815 Old Airport Highway.** Seconded by Robert Bethel and the roll call resulted as follows:

Andrew Glenn, yes
Robert Bethel, yes
Tom Anderson Jr., yes

- Mr. Barnes has been working with the Holland/Springfield Chamber to assist businesses during the pandemic.
- With the assistance of the Director of Public Services, every bar/restaurant was notified that they could post temporary signage regarding pandemic operations, without fees.
- Mr. Barnes attended several meetings/events including:
 - Burlington Grand Opening
 - Holland/Springfield Chamber Business Council Meeting

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FISCAL OFFICER'S REPORT: Barbara Dietze, Fiscal Officer

Payment of Bills:

Motion made by Andrew Glenn to approve the listing of pending payments from March 18 to April 6, 2020 in the amount of \$171,619.15, as presented. Seconded by Robert Bethel and the roll call resulted as follows:

Andrew Glenn, yes
Robert Bethel, yes
Tom Anderson Jr., yes

Ms. Dietze also presented the Trustees with an electronic payment listing from March 13 to April 2, 2020, in the amount of \$475,719.37. This includes two bi-weekly Township payrolls paid on March 18 and March 31, 2020 in the amounts of \$211,479.38 and \$210,147.76, respectively.

Approval of Minutes:

Motion made by Robert Bethel to approve the Regular Trustees' Meeting Minutes of Monday, March 16, 2020, as presented. Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes
Andrew Glenn, yes
Tom Anderson Jr., yes

Motion made by Robert Bethel to approve the Special Trustees' Meeting Minutes of Monday, March 30, 2020, as presented. Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes
Andrew Glenn, yes
Tom Anderson Jr., yes

Other:

Ms. Dietze indicated that the Auditor of State would like to begin the preliminary planning phase for the Township's biennial audit (2018-2019) although they are still not sure how the field work will be conducted. Ms. Dietze also said she would communicate the Trustees' wish to forego an opening conference with the Auditor's office.

PUBLIC ADMINISTRATION: By Mike Hampton, Administrator

Written Report:

- A Proclamation recognizing Sgt. Alex Drabik, a Holland resident and decorated veteran, has been delayed until the I-475 renaming ceremony has been scheduled.
- The bids for the I-23 bridge enhancement project were opened. A formal complaint has been filed with the State of Ohio against the contractor who caused the project to be rebid.
- **Motion made by Andrew Glenn to award the Township's annual property/casualty insurance policy to Hylant Insurance, in the amount of \$55,608.00, as presented.** Seconded by Robert Bethel and the roll call resulted as follows:

Andrew Glenn, yes
Robert Bethel, yes
Tom Anderson Jr., yes

- **Motion made by Robert Bethel to approve Resolution #20-008, allowing the Township to participate in the 2020 ODOT Road Salt Contract, as presented.** Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes
Andrew Glenn, yes
Tom Anderson Jr., yes

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- Mr. Hampton reminded residents how important it is to complete the 2020 census.
- Mr. Hampton attended several meetings/events including:
 - TARTA Webinar


EXECUTIVE SESSION:

None requested.

ADJOURNMENT:

Motion made by Robert Bethel to adjourn at 7:29 p.m. Seconded by Andrew Glenn and the roll call resulted as follows:

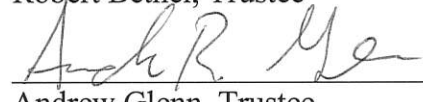
Robert Bethel, yes
Andrew Glenn, yes
Tom Anderson Jr., yes



Tom Anderson Jr., Trustee



Robert Bethel, Trustee



Andrew Glenn, Trustee



Barbara Dietze, Fiscal Officer

1. The first part of the document discusses the importance of maintaining accurate records of all transactions.

2. The second part of the document discusses the importance of maintaining accurate records of all transactions.

Payment Listing

3/18/2020 to 4/7/2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
78211	04/07/2020	04/07/2020	SW	Skipped Warrants 78211 to 78211 Series 1	\$0.00	V
78212	04/07/2020	04/07/2020	AW	AJ Boellner Inc	\$874.44	O
78213	04/07/2020	04/07/2020	AW	Allshred Services	\$54.50	O
78214	04/07/2020	04/07/2020	AW	AT&T	\$6.83	O
78215	04/07/2020	04/07/2020	AW	Auditor of State Keith Faber	\$1,402.00	O
78216	04/07/2020	04/07/2020	AW	B. Hill'z Excavating, Inc.	\$30,535.74	O
78217	04/07/2020	04/07/2020	AW	Burgess Hearse & Ambulance Sales	\$61.50	O
78218	04/07/2020	04/07/2020	AW	Calverley Heating and Cooling	\$8,500.00	O
78219	04/07/2020	04/07/2020	AW	CareWorksComp	\$5,866.00	O
78220	04/07/2020	04/07/2020	AW	Commercial Comfort Systems, Inc.	\$754.21	O
78221	04/07/2020	04/07/2020	AW	Donald Oberhouse	\$2,940.00	O
78222	04/07/2020	04/07/2020	AW	John Deere Financial	\$6,599.62	O
78223	04/07/2020	04/07/2020	AW	Kimball Midwest	\$862.45	O
78224	04/07/2020	04/07/2020	AW	Knox Company	\$164.09	O
78225	04/07/2020	04/07/2020	AW	Lake Erie Electric of Toledo, Inc.	\$238.89	O
78226	04/07/2020	04/07/2020	AW	Leaf	\$589.00	O
78227	04/07/2020	04/07/2020	AW	Nasville Medical & EMS Products, Inc.	\$300.00	O
78228	04/07/2020	04/07/2020	AW	New Pig Corporation	\$1,084.49	O
78229	04/07/2020	04/07/2020	AW	Northwest Ohio Advanced Energy Improve	\$55,621.16	O
78230	04/07/2020	04/07/2020	AW	OBM	\$253.92	O
78231	04/07/2020	04/07/2020	AW	Office Depot	\$1,339.54	O
78232	04/07/2020	04/07/2020	AW	Principal Life Insurance Company	\$3,969.13	O
78233	04/07/2020	04/07/2020	AW	Shelly Materials, Inc.	\$132.23	O
78234	04/07/2020	04/07/2020	AW	SiteOne Landscape Supply, LLC	\$55.36	O
78235	04/07/2020	04/07/2020	AW	Snap-on Tools	\$316.00	O
78236	04/07/2020	04/07/2020	AW	Spencer Township	\$2,095.20	O
78237	04/07/2020	04/07/2020	AW	Steve Pryba Tree Trimmer & Removal	\$8,500.00	O
78238	04/07/2020	04/07/2020	AW	STONECO INC	\$60.74	O
78239	04/07/2020	04/07/2020	AW	Strategic Growth Advisors LLC	\$19,852.00	O
78240	04/07/2020	04/07/2020	AW	TIREMAXX	\$35.00	O
78241	04/07/2020	04/07/2020	AW	TOLEDO EDISON COMPANY	\$17,114.96	O
78242	04/07/2020	04/07/2020	AW	Verizon Wireless	\$549.78	O
78243	04/07/2020	04/07/2020	AW	WS DARLEY	\$890.37	O
Total Payments:					\$171,619.15	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$171,619.15	

Please Sign Here

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.