

Springfield Township Trustees  
Regular Trustees' Meeting

7:00 p.m. Monday April 20, 2020

The Springfield Township Trustees met in regular session, closed to the public, on Monday, April 20, 2020, at 7:00 p.m. in the Township Chambers, 7617 Angola Road, Holland, Ohio. Per Section 12 of the Amended Substitute House Bill #197, the meeting was accessible to the public via teleconference, with the following members present:

Tom Anderson Jr., via teleconference  
Robert Bethel, via teleconference  
Andrew Glenn, via teleconference

Tom Anderson Jr. called the meeting to order at 7:00 p.m. All present were asked to rise for a silent prayer and the Pledge of Allegiance.

**ADOPTION OF AGENDA:**

**Motion made by Robert Bethel to approve the agenda, as presented.** Seconded by Andrew Glenn Jr. and the roll call resulted as follows:

Robert Bethel, yes  
Andrew Glenn, yes  
Tom Anderson Jr., yes

**PUBLIC COMMENT:**

None.

**PUBLIC HEARING:**

**Z19-C669:**

**Motion made by Andrew Glenn to open the public hearing for Z19-C669 – A zoning change request from C-2 General Commercial to M-1 Limited Industrial, for the property located at 9815 Old Airport Hwy.** Seconded by Robert Bethel the roll call resulted as follows:

Andrew Glenn, yes  
Robert Bethel, yes  
Tom Anderson Jr., yes

After being sworn in, Mr. Barnes stated that the property owner wished to establish a concrete contractor supply house in an existing building on the lot. He indicated that the change was consistent with the neighboring parcels and had been approved by the Planning Commission, the Zoning Commission, and the staff. Mr. Marciniak, of 4755 King Road and the applicant representative, further stated that the proposed operation should create only a small amount of traffic. The Trustees emphasized that this hearing was limited to the zoning change and not the approval of any specific business use. Anyone wishing to speak for or against the change was invited to comment. No one spoke.

**Motion made by Andrew Glenn to close the public hearing for Z19-C669.** Seconded by Robert Bethel and the roll call resulted as follows:

Andrew Glenn, yes  
Robert Bethel, yes  
Tom Anderson Jr., yes

**Motion made by Andrew Glenn to approve Z19-C669 – A zoning change request from C-2 General Commercial to M-1 Limited Industrial, for the property located at 9815 Old Airport Hwy.** Seconded by Robert Bethel the roll call resulted as follows:

Andrew Glenn, yes  
Robert Bethel, yes  
Tom Anderson Jr., yes

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**PUBLIC SAFETY:**

**Sheriff's Report:** By Lt. Leach

Lt. Leach stated that his officers have been taking extra safety precautions during the pandemic but have not experienced any major staffing issues. He said that there has been an uptick in domestic violence calls, as well as complaints about park gatherings. The Trustees asked about recent comments by the County Commissioners regarding potential budget cuts. Lt. Leach stated that although he was not privy to the conversations, he assumed the Commissioners were discussing all options to eliminate the anticipated budget shortfall.

**PUBLIC SAFETY (cont.):**

**Fire/EMS Report:** By Barry Cousino, Fire Chief

Chief Cousino reviewed the Monthly Report and highlighted the following items:

- All scheduled Fire Department events, including Safety Town, have been cancelled/postponed. Reschedule dates will be discussed when the pandemic crisis has passed.
- Chief Cousino stated that 3 fire fighters have tested positive for COVID-19 and an additional 10 are in quarantine for either exposure or symptoms. He said that the department was coping well with the reduced staffing but the Township was doing much better than Toledo, who appear to be having the highest exposure rates.
- The Toledo area hospitals are currently operating with about 30% - 40% of ventilator capacity.
- The department was able to utilize some protective masks that were in storage, despite the fact that the elastic had degraded. Chief Cousino thanked those individuals who volunteered both materials and time to make the repairs.
- Chief Cousino wanted to give special commendation to all the Fire Fighters who were performing well above basic expectations.
- **Motion made by Andrew Glenn to designate the listed fire equipment as surplus and allow Chief Cousino to sell the items on govdeals.com, as presented.**  
Seconded by Robert Bethel and the roll call resulted as follows:

Andrew Glenn, yes  
Robert Bethel, yes  
Tom Anderson Jr., yes

- With Assistant Fire Chief, Rick Helminski retiring in the summer and the Department's service area continuing to expand (five separate communities with four physical fire stations), Chief Cousino asked to promote Dave Moore to Assistant Fire Chief and create a Battalion Chief position for each shift. He said that making the change at this time will allow sufficient training time with the prior position holder and ensure a smooth transition for the whole department. A formal induction ceremony will be held at a future date.

**Motion made by Robert Bethel to appoint Dave Moore as Assistant Fire Chief, at a rate of \$41.50/hour, effective 4/27/2020.** Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes  
Andrew Glenn, yes  
Tom Anderson Jr., yes

**Motion made by Robert Bethel to appoint Charlie Butler, Tim Romstadt, Andrew Sauder, and Jon Ziehr as Battalion Chiefs, at a rate of \$36.63/hour, effective 4/27/2020.** Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes  
Andrew Glenn, yes  
Tom Anderson Jr., yes

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- Fire/EMS responded to 250 calls in the month of March, of which 41 were in the Village of Holland, 27 in Spencer Township, 12 in Swanton Township, and 8 in Harding Township.
- Mr. Cousino and his staff attended several meetings/events including:
  - A multitude of COVID-19, pandemic situation teleconferences/calls

**FISCAL OFFICER'S REPORT:** Barbara Dietze, Fiscal Officer

Payment of Bills:

**Motion made by Robert Bethel to approve the listing of payments to be made by check from April 8 to April 22, 2020, in the amount of \$206,116.28, as presented.** Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes  
Andrew Glenn, yes  
Tom Anderson Jr., yes

Ms. Dietze also presented the Trustees with the electronic payment listing from April 3 to April 16, 2020, in the amount of \$234,769.02. This includes the Township bi-weekly payroll, paid on April 16, 2020, in the amount of \$201,893.70.

Approval of Minutes:

**Motion made by Andrew Glenn to approve the Regular Trustees' Meeting Minutes of Monday, April 6, 2020, as presented.** Seconded by Robert Bethel and the roll call resulted as follows:

Andrew Glenn, yes  
Robert Bethel, yes  
Tom Anderson Jr., yes

**PUBLIC SERVICES:** By Mike Hampton, Administrator

Mr. Hohlbein was unable to join the meeting due to technical difficulties but his Monthly Report was presented and the following item was highlighted:

- **Motion made by Andrew Glenn to contract with Progressive Sweeping for our biannual street sweep, in the amount of \$7,900.** Seconded by Robert Bethel and the roll call resulted as follows:

Andrew Glenn, yes  
Robert Bethel, yes  
Tom Anderson Jr., yes

**PUBLIC ADMINISTRATION:** By Mike Hampton, Administrator

Mr. Hampton reviewed the Monthly Report and highlighted the following items:

- The band has been cancelled for the 2020 Freedom celebration but the Trustees are hoping to hold the event in some form.
- The dumpster days schedule will continue as published with additional protections for Township employees. Residents will not be required to have a dump card, but will be asked for their address and to stay in their vehicles and until directed otherwise.
- The bid for the I-23 bridge enhancements was awarded to Lake Erie Construction in the amount of \$398,975.00. The JEDZ board will be responsible for \$236,777.00, leaving the Township portion at \$162,198.00. Both parties must pass separate motions approving their cost responsibility. The JEDZ board is planning to do so at their next meeting.

**Motion made by Robert Bethel to approve the Township's portion of the I-23 bridge enhancements project, in the amount of \$162,198.00, as presented.**

Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes  
Andrew Glenn, yes  
Tom Anderson Jr., yes

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- The proposed design of the King/Angola roundabout was presented to the Trustees. The plan eliminates the east entrance to the Administration Building and moves several parking spaces to the side of the hall. The west entrance will only be accessible for eastbound traffic, while westbound traffic will access the building off the new roundabout leg. The project is scheduled for construction in 2022.
- The Assistant Admin/HR Generalist report was presented.
- Mr. Hampton and his staff attended several meetings/events including:
  - TMACOG Trustees videoconference
  - Various COVID-19 meetings

**ADJOURNMENT:**

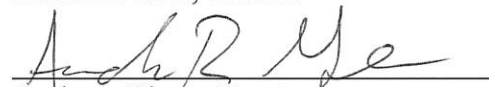
**Motion made by Andrew Glenn to adjourn the meeting at 7:52 p.m.** Seconded by Robert Bethel and the roll call resulted as follows:

Andrew Glenn, yes  
Robert Bethel, yes  
Tom Anderson Jr., yes

  
Barbara Dietze, Fiscal Officer

  
Tom Anderson Jr., Trustee

  
Robert Bethel, Trustee

  
Andrew Glenn, Trustee

**Payment Listing**

4/8/2020 to 4/22/2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
378-20B	04/21/2020		AW	AT&T	\$80.25	B
379-20B	04/21/2020		AW	BIG TRUCK AND AUTO	\$419.27	B
380-20B	04/21/2020		AW	Hose Sales Direct	\$268.54	B
381-20B	04/21/2020		AW	MENARDS	\$1,088.42	B
382-20B	04/21/2020		AW	Advance Auto Parts	\$881.96	B
383-20B	04/21/2020		AW	Cousino Medical Services, LLC.	\$2,148.00	B
384-20B	04/21/2020		AW	FIRE SAFETY SERVICES INC	\$3,312.35	B
385-20B	04/21/2020		AW	Hylant Administrative Services	\$55,608.00	B
386-20B	04/21/2020		AW	Reliance Oxygen & Equipment	\$227.90	B
387-20B	04/21/2020		AW	WELDER SERVICE COMPANY INC	\$241.63	B
388-20B	04/21/2020		AW	FORREST AUTO SUPPLY	\$369.75	B
389-20B	04/21/2020		AW	Triotech	\$3,790.95	B
390-20B	04/21/2020		AW	Heban, Murphree & Lewandowski, LLC	\$4,680.00	B
391-20B	04/21/2020		AW	Stryker Sales Corporation	\$4,727.87	B
392-20B	04/21/2020		AW	All Spray, Ltd	\$397.00	B
393-20B	04/21/2020		AW	HOME DEPOT	\$155.40	B
394-20B	04/21/2020		AW	WW Williams	\$1,681.67	B
395-20B	04/21/2020		AW	Morton Salt	\$39,360.67	B
396-20B	04/21/2020		AW	SAM'S CLUB	\$46.72	B
397-20B	04/21/2020		AW	Buckeye Broadband	\$693.13	B
398-20B	04/21/2020		AW	SILK SCREEN SHOP	\$909.42	B
399-20B	04/21/2020		AW	Treasurer of State C/O Dept. of Trans.	\$790.00	B
400-20B	04/21/2020		AW	KISTLER FORD	\$366.31	B
401-20B	04/21/2020		AW	FLEETPRIDE	\$34.84	B
402-20B	04/21/2020		AW	Burgess Hearse & Ambulance Sales	\$326.78	B
403-20B	04/21/2020		AW	FIC Dealerships	\$39.98	B
404-20B	04/21/2020		AW	STERICYCLE	\$440.55	B
405-20B	04/21/2020		AW	WELCH PUBLISHING	\$59.38	B
417-20B	04/21/2020		AW	B. Hill'z Excavating, Inc.	\$82,969.54	B
Total Payments:					\$206,116.28	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$206,116.28	


Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

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