

Springfield Township Trustees
Regular Trustees' Meeting

7:00 p.m. Monday, April 16, 2018

The Springfield Township Trustees met in regular session, open to the public, on Monday, April 16, 2018, at 7:00 p.m. in the Township Chambers, 7617 Angola Road, Holland, Ohio with the following members present:

Tom Anderson Jr.
Robert Bethel, absent
Andrew Glenn

Andrew Glenn called the meeting to order at 7:00 p.m. All present were asked to rise for a silent prayer and the Pledge of Allegiance.

ADOPTION OF AGENDA:

Motion made by Tom Anderson Jr. to approve the agenda, as presented. Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes
Andrew Glenn, yes
Robert Bethel, absent

PUBLIC COMMENT:

None.

PUBLIC SAFETY:

Sheriff's Report:

Capt. Luettkke presented the Crime Report for March. Trustee Glenn asked Capt. Luettkke for an update on the ongoing vandalism that is taking place in the Connecticut/Rhode Island neighborhood. Capt. Luettkke stated they are aware of the situation and are monitoring it, and they will help them set up a block watch for their neighborhood.

PUBLIC SAFETY (cont.):

Fire/EMS Report: By Barry Cousino, Fire Chief

Chief Cousino reviewed the March Monthly Report and highlighted the following items:

- Chief Cousino and his staff attended several meetings/events including:
 - Community Leadership Summit
 - Emergency Operations Center Workshop
 - Lucas County 911 Communications Board Meeting
 - Unified Command Meeting
 - Fire Inspectors Training Courses
 - Polish American Festival Planning Meeting
 - Anne Grady Emergency Preparedness Committee – full scale evacuation drill
- Fire/EMS responded to 231 calls in the month of March, of which 36 were in the Village of Holland, and 36 were in the Spencer Township service area.

Other items:

Chief Cousino presented the Trustees with a request for maintenance and installation of snow guards on the roof at Fire Station #3.

Motion made by Tom Anderson Jr. to approve the contract for maintenance and the purchase of the snow guards to the roof at Fire Station #3, from Masin Roofing, Inc, at a total cost of \$3,300. Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes
Andrew Glenn, yes
Robert Bethel, absent

Chief Cousino presented the Trustees with a request to purchase a stair-chair.

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Motion made by Tom Anderson Jr. to approve the purchase of a stair-chair from Stryker, at a total cost of \$2,988.12. Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes
Andrew Glenn, yes
Robert Bethel, absent

Chief Cousino presented the Trustees with a request to pay for tuition for four Springfield Township Fire/EMS employees, through our tuition assistance program, for their Paramedic Training Class.

Motion made by Tom Anderson Jr. to approve the tuition payment for four paramedics, as presented by Chief Cousino, through Four County Career Center, not to exceed \$3325 per employee. Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes
Andrew Glenn, yes
Robert Bethel, absent

Trustee Glenn stated that he received a phone call from RJ Lumbreezer, complementing the Fire Department on the caring and professional service that they provided them during an emergency call at their residence.

FISCAL OFFICER'S REPORT: Barbara Dietze, Fiscal Officer
Mr. Hampton filled in for Ms. Dietze, who could not attend the meeting.

Payment of Bills:

Motion made by Tom Anderson Jr. to approve the payment register of payments made by check from April 3 to April 16, 2018, in the amount of \$55,311.55 as presented. Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes
Andrew Glenn, yes
Robert Bethel, absent

Mr. Hampton also presented the Trustees with the electronic payment listing from March 30 to April 12, 2018, in the amount of \$245,636.91.

Approval of Minutes:

Motion made by Tom Anderson Jr. to approve the Regular Trustees' Meeting Minutes of Monday, March 19, 2018, as presented. Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes
Andrew Glenn, yes
Robert Bethel, absent

PUBLIC SERVICES: By Andrew Hohlbein, Director of Public Services

Mr. Hohlbein reviewed the Monthly Report and highlighted the following items:

- Mr. Hohlbein presented the Trustees with a request to contract with a local company for the 2018 Crack Seal Program. Mr. Hohlbein looked at bids from local companies and their bids came in lower than the County's bid.

Motion made by Tom Anderson Jr. to accept a bid from Buck Brothers to perform the 2018 Crack Seal Program, at a total cost not to exceed \$30,000. Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes
Andrew Glenn, yes
Robert Bethel, absent

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- Upon research for a new dump truck, Mr. Hohlbein discovered that the 2018 models are no longer being made and the State Bid quotes are not available for the 2019 models.
- Mr. Hohlbein presented the Trustees with a request to purchase a grinder pump.

Motion made by Tom Anderson Jr. to approve a purchase of a grinder pump from Covalen, Inc., at a total cost of \$2,780. Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes
Andrew Glenn, yes
Robert Bethel, absent

- There was one burial in March.
- Mr. Hohlbein presented the Trustees with a request to approve the over-the-budget expenses on the back building, which were due to roof and flooring repairs.

Motion made by Tom Anderson Jr. to approve expenditures for improvements to the back building, at a total cost of \$2,605.32. Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes
Andrew Glenn, yes
Robert Bethel, absent

- Posted two zoning signs and removed five zoning signs.

PUBLIC ADMINISTRATION: By Mike Hampton, Administrator

Mr. Hampton reviewed the Public Administration's Monthly Report and highlighted the following items:

- Mr. Hampton gave an update on the JEDZ Board Meeting. Mr. Barnes will proceed with getting the Business Advisory Board up and running. The report of businesses in the JEDZ will now be updated on a quarterly basis, instead of annually. Our Law Directors are working on a resolution to lease a township employee to perform work for the JEDZ Board.
- Mr. Hampton is looking to finalize the Intergovernmental Agreement for the Dorr St. Interchange later this week, and he is also continuing work on the JEDD contract.
- Mr. Hampton, Township personnel, Sheriff's Office members, and the Chamber planning members held the first meeting for the planning of the Freedom Celebration.
- Jim Shaw, Sanitary Engineer, is rescheduled for the next Trustees Meeting.
- Mr. Hampton presented a press release from First Energy, where they are offering a free energy audit program.

ADJOURNMENT:

Tom Anderson Jr. moved to adjourn at 7:33 p.m. Seconded by Andrew Glenn and the roll call resulted as follows:

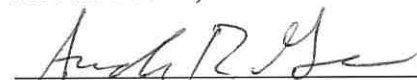
Tom Anderson Jr., yes
Andrew Glenn, yes
Robert Bethel, absent



Tom Anderson Jr., Trustee

absent

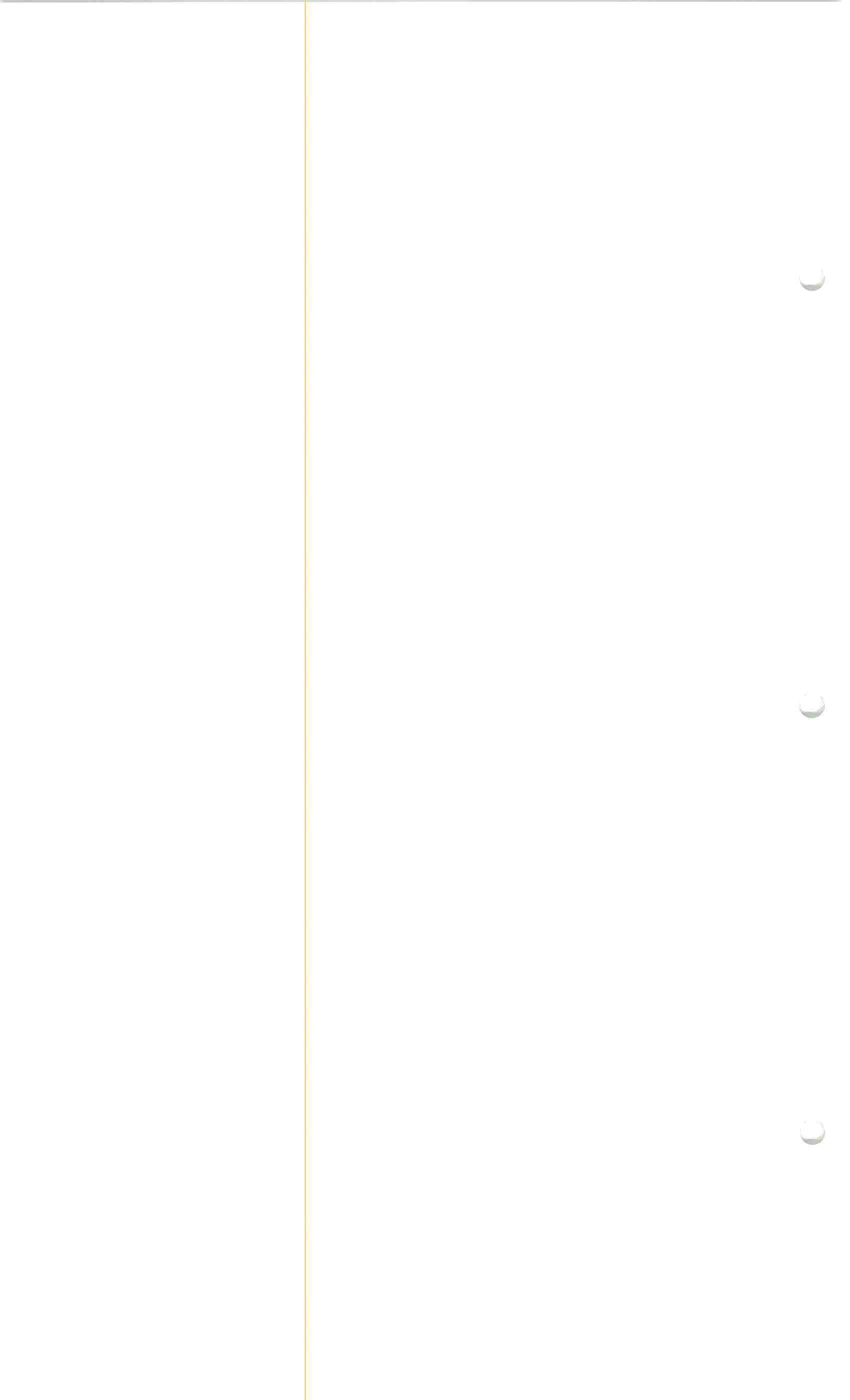
Robert Bethel, Trustee



Andrew Glenn, Trustee



Mike Hampton, Acting Clerk



Payment Listing

4/3/2018 to 4/16/2018


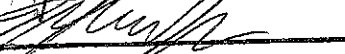
Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
76414	04/16/2018	04/12/2018	AW	Advance Auto Parts	\$846.00	O
76415	04/16/2018	04/12/2018	AW	Advantage Reynolds Road	\$262.08	O
76416	04/16/2018	04/12/2018	AW	AT&T	\$78.33	O
76417	04/16/2018	04/12/2018	AW	Auditor of State Dave Yost's Office	\$924.00	O
76418	04/16/2018	04/12/2018	AW	BADBRUSH SIGN AND DESIGN	\$22.00	O
76419	04/16/2018	04/12/2018	AW	Brondes Ford Maumee	\$9.32	O
76420	04/16/2018	04/12/2018	AW	Buckeye Broadband	\$545.95	O
76421	04/16/2018	04/12/2018	AW	CENTURY EQUIPMENT INC	\$421.63	O
76422	04/16/2018	04/12/2018	AW	Commercial Waterworks	\$405.00	O
76423	04/16/2018	04/12/2018	AW	DR EBEL FIRE EQUIPMENT SALES	\$276.36	O
76424	04/16/2018	04/12/2018	AW	FORREST AUTO SUPPLY	\$82.19	O
76425	04/16/2018	04/12/2018	AW	FYR-FYTER SALES & SERVICE	\$553.45	O
76426	04/16/2018	04/12/2018	AW	GovDeals Inc	\$150.66	O
76427	04/16/2018	04/12/2018	AW	HYDROSTATIC TESTING	\$30.00	O
76428	04/16/2018	04/12/2018	AW	Hylant Administrative Services	\$32,695.00	O
76429	04/16/2018	04/12/2018	AW	Leaf	\$589.00	O
76430	04/16/2018	04/12/2018	AW	LUCAS COUNTY TREASURER	\$89.19	O
76431	04/16/2018	04/12/2018	AW	Ohio CAT	\$241.91	O
76432	04/16/2018	04/12/2018	AW	Physio-Control, Inc.	\$4,396.20	O
76433	04/16/2018	04/12/2018	AW	Reliance Oxygen & Equipment	\$225.90	O
76434	04/16/2018	04/12/2018	AW	Rentner Lumber & Supply	\$73.50	O
76435	04/16/2018	04/12/2018	AW	SAM'S CLUB	\$105.46	O
76436	04/16/2018	04/12/2018	AW	Sandman Sales Yard	\$480.00	O
76437	04/16/2018	04/12/2018	AW	Shelly Materials, Inc.	\$421.26	O
76438	04/16/2018	04/12/2018	AW	Stafford Building Products, Inc.	\$6,725.00	O
76439	04/16/2018	04/12/2018	AW	STERICYCLE	\$401.31	O
76440	04/16/2018	04/12/2018	AW	STONECO INC	\$171.97	O
76441	04/16/2018	04/12/2018	AW	SUPERIOR UNIFORM SALES INC	\$1,115.55	O
76442	04/16/2018	04/12/2018	AW	TIREMAXX	\$329.00	O
76443	04/16/2018	04/12/2018	AW	TRACTOR SUPPLY COMPANY	\$3.98	O
76444	04/16/2018	04/12/2018	AW	Triotech	\$1,671.95	O
76445	04/16/2018	04/12/2018	AW	Vermeer Sales & Service Inc.	\$203.40	O
76446	04/16/2018	04/12/2018	AW	Virtual Design Studios	\$600.00	O
76447	04/16/2018	04/12/2018	AW	WELDER SERVICE COMPANY INC	\$15.00	O
76448	04/16/2018	04/12/2018	RW	Janis Wise	\$50.00	O
76449	04/16/2018	04/12/2018	RW	Colleen Leon	\$50.00	O
76450	04/16/2018	04/12/2018	RW	Brooke Lucio	\$50.00	O

Total Payments: \$55,311.55

Total Conversion Vouchers: \$0.00

Total Less Conversion Vouchers: \$55,311.55

Please Sign Here

X 
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Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Payment Listing

4/3/2018 to 4/16/2018

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.