

Springfield Township Trustees
Regular Trustees' Meeting

7:00 p.m. Monday, April 15, 2019

The Springfield Township Trustees met in regular session, open to the public, on Monday, April 15, 2019, at 7:00 p.m. in the Township Chambers, 7617 Angola Road, Holland, Ohio with the following members present:

Tom Anderson Jr.
Robert Bethel
Andrew Glenn

Robert Bethel called the meeting to order at 7:00 p.m. All present were asked to rise for a silent prayer and the Pledge of Allegiance.

ADOPTION OF AGENDA:

Motion made by Tom Anderson Jr. to approve the agenda, as presented. Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes
Andrew Glenn, yes
Robert Bethel, yes

PUBLIC COMMENT:

None.

PUBLIC SAFETY:

Sheriff's Report: By Capt. Luetkke

Captain Luetkke will be the Township's contact until further notice. The Sheriff's Office is preparing for prom season and the warmer weather. The Trustees requested the statistics for the JEDZ area during the holiday season.

PUBLIC SAFETY (cont.):

Fire/EMS Report: By Barry Cousino, Fire Chief

Chief Cousino reviewed the March Monthly Report and highlighted the following items:

- Fyr-Fyter and Service performed the annual fire extinguisher inspections and servicing.
- Firefighter/Paramedic Jodi Livecchi began an eight week class titled "Community Health Worker Certification Course".
- Springfield Township Fire Department hosted the March 4th Trustees Meeting at Station #3. During the meeting the four new Firefighter/Paramedics were sworn-in, dedicated the fire station to Retired Fire Chief Larry Huffman, and placed the new Engine 53 in-service.
- The Fire Department conducted a Fire Safety Presentation for kindergarten classes at Dorr Elementary.
- Battalion Chief Moore hosted a ride-along for a Northview High School student.
- Battalion Chief attended the monthly Northwest Ohio Prevention Association meeting.
- Lake of the Woods had a significant fire, the cause is still under investigation.
- Fire/EMS responded to 299 calls in the month of January, of which 45 were in the Village of Holland, and 28 in Spencer Township, 16 in Swanton Township, and 9 in Harding Township.

Other items:

Chief Cousino presented the Trustees with a list of equipment that he would like to deem as surplus property.

Motion made by Tom Anderson Jr. to declare equipment as presented, as surplus which is not needed for public use, obsolete, or not for the use for which it was acquired and for the items to be sold on GovDeals. Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes
Andrew Glenn, yes
Robert Bethel, yes

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FISCAL OFFICER'S REPORT: Barbara Dietze, Fiscal Officer

Payment of Bills:

Motion made by Andrew Glenn to approve the payment register of payments made by check from April 2 to April 15, 2019, in the amount of \$194,756.68, as presented.

Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Andrew Glenn, yes
Tom Anderson Jr., yes
Robert Bethel, yes

Ms. Dietze also presented the Trustees with the electronic payment listing from March 29 to April 11, 2019, in the amount of \$300,763.07. This includes the Township bi-weekly payroll and the monthly Elected Officials, paid on April 4, in the amount of \$206,369.36 and \$9,289.39 respectively.

Approval of Minutes:

Motion made by Tom Anderson Jr. to approve the Regular Trustees' Meeting Minutes of Monday, April 1, 2019, as amended.

Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes
Andrew Glenn, yes
Robert Bethel, yes

PUBLIC SERVICES: By Andrew Hohlbein, Director of Public Services

Mr. Hohlbein reviewed the Monthly Report and highlighted the following items:

- Mr. Hohlbein presented the Trustees with a request to contract with a local company for the 2019 Crack Seal Program. Mr. Hohlbein looked at bids from local companies and their bids came in lower than the County's bid.

Motion made by Tom Anderson Jr. to accept a bid from Buck Brothers to perform the 2019 Crack Seal Program, at a total cost not to exceed \$30,000.

Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes
Andrew Glenn, yes
Robert Bethel, yes

- Reclaimed the stone that was formerly put down on Bapst Road.
- Mr. Hohlbein and Mr. Hampton met with an architect to discuss the new Public Service Building.
- Mr. Hohlbein is looking at new salt shed options.
- Homecoming Park update:
 - The energy lighting project is moving along, with 75% of the parking lot complete.
 - The soccer fields are all set up.
 - The pond was stocked with fish.
- An Expression swing was installed at Lincoln Green Park.
- There was four burials and five graves sold in March.
- The cemetery spring clean-up is completed.
- The new mower is in.
- The Department of Public Services helped the Fire Department with the Lake of the Woods' fire.
- Spring grounds maintenance was performed at the Administration Building.

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PUBLIC ADMINISTRATION: By Mike Hampton, Administrator

Mr. Hampton reviewed the Public Administration's Monthly Report and highlighted the following items:

- Mr. Hampton and his staff attended several meetings/events including:
 - Health Benefits Meeting
 - Planning Meeting for new Public Service Building
 - Wellness Meeting
 - STYBS Meeting – new lighting program
 - Springfield Schools Real World Experiences
- House Bill 62 passed, which will cause the Townships' Permissive Gas Tax to increase. HB 62 also allows the Township to increase the Permissive License Fee. The Trustees chose not to move forward at this time with the increase of the license fee.
- A Lucas County-Private (anonymous company)-Springfield Township collaboration for the maintenance of the Nebraska/King roundabout has been formed. Details of responsibilities and the lay-out of the roundabout are still being fine-tuned. Mr. Hampton requested that the Trustees make a motion for him to sign the Memorandum of Understanding when it is completed.

Motion made by Andrew Glenn to authorized Mr. Hampton to sign the Memorandum of Understanding for the collaboration on the Nebraska/King roundabout, when completed. Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Andrew Glenn, yes
Tom Anderson Jr., yes
Robert Bethel, yes

- Mr. Hampton presented the Dorr Street Interchange Monthly Utility Coordination Call Agenda. The project is going on as planned.
- Mr. Hampton and Trustee Anderson have conducted economic development meetings with the County and property owners in the Dorr Street Interchange/JEDD area.
- Mr. Hampton presented the Trustees with a request to approve the plans and cost for the 2019 OPWC Project.

Motion made by Tom Anderson Jr. to approve the plans for the 2019 OPWC Lincoln Green Road Improvement Project, as presented. Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes
Andrew Glenn, yes
Robert Bethel, yes

Motion made by Andrew Glenn to approve the cost estimate for the 2019 OPWC Lincoln Green Road Improvement Project, at a cost of \$523,568.10. Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Andrew Glenn, yes
Tom Anderson Jr., yes
Robert Bethel, yes

Motion made by Tom Anderson Jr. to authorize Mr. Hampton to advertise for bids for the 2019 OPWC Lincoln Green Road Improvement Project. Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes
Andrew Glenn, yes
Robert Bethel, yes

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- Mr. Hampton presented the Trustees with a resolution recognizing the Stamp Out Hunger Food Drive.

Motion made by Tom Anderson Jr. to approve Resolution 19-005 A Resolution recognizing the National Association of Letter Carriers 27th Annual Stamp Out the Hunger Food drive, May 11, 2019. Seconded by Andrew Glenn and the roll call resulted as follows:

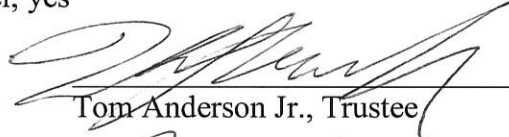
Tom Anderson Jr., yes
Andrew Glenn, yes
Robert Bethel, yes

- Mr. Hampton presented the Assistant Administrator/HR Generalist's Report.

ADJOURNMENT:

Tom Anderson Jr. moved to adjourn at 7:39 p.m. Seconded by Andrew Glenn and the roll call resulted as follows:

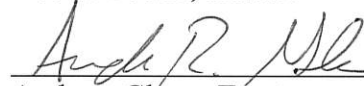
Tom Anderson Jr., yes
Andrew Glenn, yes
Robert Bethel, yes



Tom Anderson Jr., Trustee



Robert Bethel, Trustee



Andrew Glenn, Trustee



Barbara Dietze, Fiscal Officer

Revised

SPRINGFIELD TOWNSHIP, LUCAS COUNTY

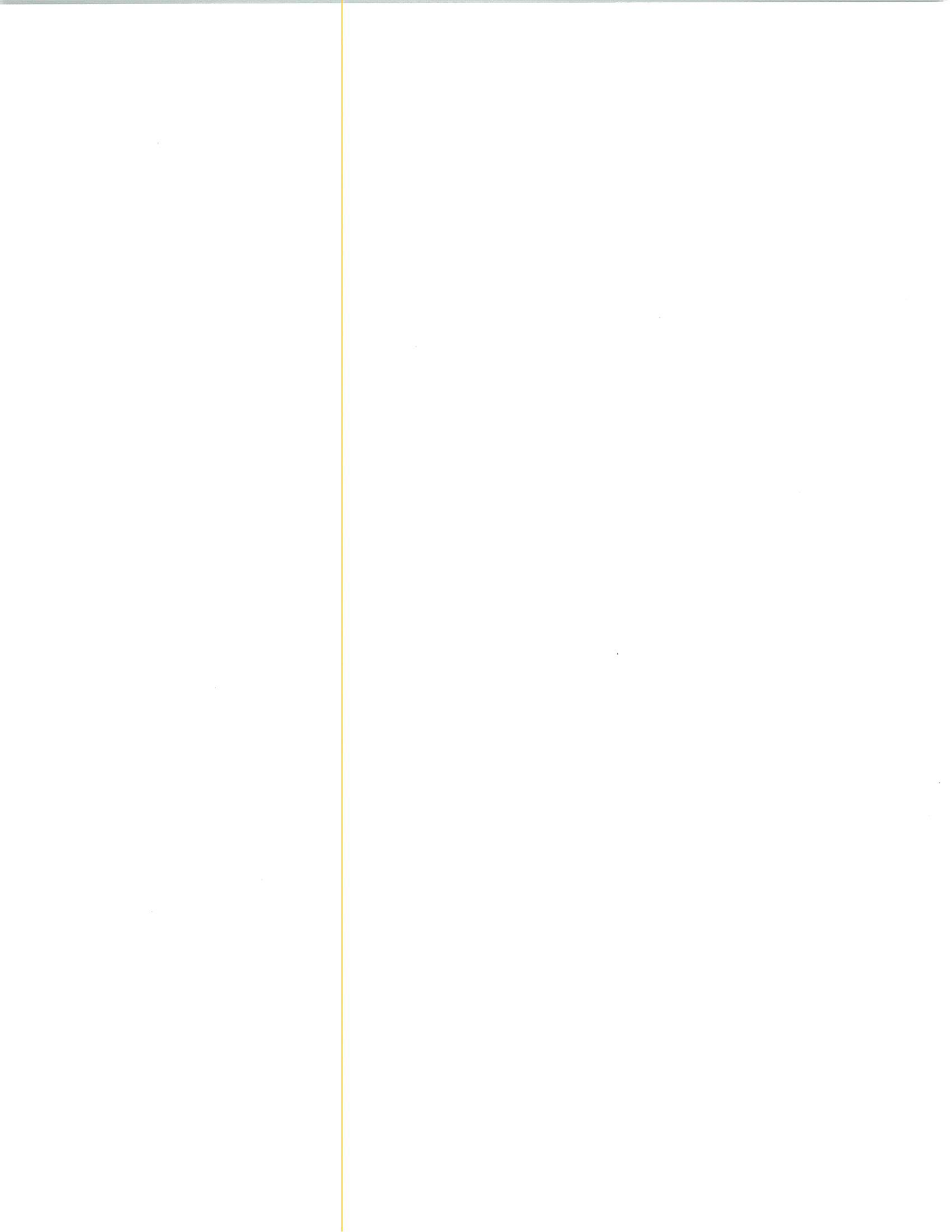
4/15/2019 10:49:39 AM

Payment Listing

UAN v2019.2

4/2/2019 to 4/15/2019

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
77304	04/15/2019	04/11/2019	AW	Advance Auto Parts	\$249.07	V
77304	04/15/2019	04/11/2019	AW	Advance Auto Parts	-\$249.07	V
77305	04/15/2019	04/11/2019	AW	Advance Auto Parts	\$249.07	O
77306	04/15/2019	04/11/2019	AW	Advantage Auto Stores	\$152.23	O
77307	04/15/2019	04/11/2019	AW	AJ Boellner inc	\$14,744.41	O
77308	04/15/2019	04/11/2019	AW	Allshred Services	\$114.00	O
77309	04/15/2019	04/11/2019	AW	APWA NW Ohio Chapter	\$20.00	O
77310	04/15/2019	04/11/2019	AW	AT&T	\$77.81	O
77311	04/15/2019	04/11/2019	AW	Auditor of State Dave Yost's Office	\$1,074.00	O
77312	04/15/2019	04/11/2019	AW	BLADE	\$223.44	O
77313	04/15/2019	04/11/2019	AW	Buckeye Broadband	\$638.10	O
77314	04/15/2019	04/11/2019	AW	CENTURY EQUIPMENT INC	\$85.56	O
77315	04/15/2019	04/11/2019	AW	Crane 1 Services Inc.	\$450.00	O
77316	04/15/2019	04/11/2019	AW	D.R. Ebel Police & Fire Equipment	\$3,311.23	O
77317	04/15/2019	04/11/2019	AW	Dowling Steel	\$19.15	O
77318	04/15/2019	04/11/2019	AW	FORREST AUTO SUPPLY	\$301.17	O
77319	04/15/2019	04/11/2019	AW	Four County Career Center	\$9,750.00	O
77320	04/15/2019	04/11/2019	AW	Heban, Sommer & Murphree, LLC	\$5,675.56	O
77321	04/15/2019	04/11/2019	AW	HOME DEPOT	\$253.19	O
77322	04/15/2019	04/11/2019	AW	Hylant Administrative Services	\$32,072.00	O
77323	04/15/2019	04/11/2019	AW	Johnson Controls Fire Protection LP	\$383.97	O
77324	04/15/2019	04/11/2019	AW	LUCAS COUNTY SHERIFF'S OFFICE	\$75,000.00	O
77325	04/15/2019	04/11/2019	AW	LUCAS COUNTY TOWNSHIP ASSOCIATION	\$264.00	O
77326	04/15/2019	04/11/2019	AW	MENARDS	\$1,172.95	O
77327	04/15/2019	04/11/2019	AW	Morton Salt	\$23,967.39	O
77328	04/15/2019	04/11/2019	AW	Mutual of Omaha	\$185.76	O
77329	04/15/2019	04/11/2019	AW	OCCUPATIONAL HEALTH SERVICES	\$2,750.20	O
77330	04/15/2019	04/11/2019	AW	Office Depot	\$32.61	O
77331	04/15/2019	04/11/2019	AW	Physio-Control, Inc.	\$4,396.20	O
77332	04/15/2019	04/11/2019	AW	Reliance Oxygen & Equipment	\$283.90	O
77333	04/15/2019	04/11/2019	AW	Reveille Ltd.	\$3,868.75	O
77334	04/15/2019	04/11/2019	AW	Rollie Run	\$100.00	O
77335	04/15/2019	04/11/2019	AW	SAFETY COUNCIL OF NORTHWEST OHIO	\$200.00	O
77336	04/15/2019	04/11/2019	AW	Sandman Sales Yard	\$300.00	O
77337	04/15/2019	04/11/2019	AW	SHERWIN-WILLIAMS	\$164.14	O
77338	04/15/2019	04/11/2019	AW	SILK SCREEN SHOP	\$156.55	O
77339	04/15/2019	04/11/2019	AW	STERICYCLE	\$420.50	O
77340	04/15/2019	04/11/2019	AW	STONECO INC	\$285.80	O
77341	04/15/2019	04/11/2019	AW	SUPERIOR UNIFORM SALES INC	\$1,824.47	O
77342	04/15/2019	04/11/2019	AW	TRACTOR SUPPLY COMPANY	\$194.95	O
77343	04/15/2019	04/11/2019	AW	Treasurer of State C/O Dept. of Trans.	\$1,396.95	O
77344	04/15/2019	04/11/2019	AW	Valley Freightliner of Toledo	\$362.72	O
77345	04/15/2019	04/11/2019	AW	WELCH PUBLISHING	\$128.25	O
77346	04/15/2019	04/11/2019	RW	Edward Guthrie	\$50.00	O
77347	04/15/2019	04/11/2019	RW	Cynthia Roshong	\$50.00	O
77348	04/15/2019	04/11/2019	RW	Marisa Shipman	\$50.00	O



Payment Listing

4/2/2019 to 4/15/2019

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
77349	04/12/2019	04/12/2019	AW	Oravacz & Associates, LLC	\$6,900.00	O
77350	04/15/2019	04/12/2019	AW	SAM'S CLUB	\$65.69	O
77351	04/15/2019	04/15/2019	AW	Midland Title and Escrow, Ltd.	\$414.51	O
77352	04/15/2019	04/15/2019	AW	Midland Title and Escrow, Ltd.	\$175.50	O
Total Payments:					\$194,756.68	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$194,756.68	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Please Sign Here

X Robert Bethel

X [Signature]

X _____

X _____

